

MINUTES OF THE ANNUAL MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY 29th MAY 2018 AT CROUCHMANS BARN, ULTING.

Present: Councillors: Vicky Anfilogoff, Irene Allen, Kathy Palmer, John Clemo and Colin Ashby
In the Chair: Councillor Vicky Anfilogoff
Clerk: Jenny Clemo
Also present: 5 members of the public.

18/75. Election of Chairman

Cllr. Allen proposed and Cllr. Palmer seconded Cllr. Anfilogoff as Chairman. As there were no other nominations Cllr. Anfilogoff was elected Chairman for the forthcoming year and signed a Declaration of Acceptance of Office.

18/76. Election of Vice Chairman

Cllr. Palmer proposed and Cllr. Ashby seconded Cllr. Allen as Vice Chairman. As there were no other nominations Cllr. Allen was elected Vice Chairman for the forthcoming year.

18/77. Appointments

The following appointments were made:

Langford Planning representatives: Cllrs. Allen and Ashby

Ulting Planning representatives: Cllrs. Palmer and Clemo

Emergency Planning Officer: Cllr. Ashby

Newsletter: Cllr. Allen

Footpath Representative: Cllr. Ashby

Village Correspondent: Cllr. Allen

Neighbourhood Plan Steering Group: All planning representatives and Cllr. Anfilogoff (Chairman)

18/78. Apologies for absence

Apologies received from District Cllr. Bass.

18/79. Minutes of the previous meeting

The minutes of 17th April 2018 having been previously circulated were taken as read, agreed and signed by the Chairman.

18/80. Declarations of Interest

Cllr. Clemo declared a pecuniary interest in Agenda item: 18/94.

18/81. Matters for information from previous meetings

18/69. Tree Preservation Order – Item carried forward.

18/71. The Homestead - It was noted that an email requesting information had been received from a resident. The clerk had responded.

18/82. District Councillor's report

No report received.

18/83. Public Question Time

- Planning applications – A resident suggested that all future newsletters should include an item on how residents can comment.
- Ash dieback – Cllr. Ashby noted that the disease is affecting ash trees all over Essex but some trees are resistant.
- Ditches – A resident expressed interest in looking at the map when it has been completed.

18/84. Planning Matters

a) Planning applications received:

COUPA /18/00490 - Prior approval of proposed change of use of agricultural building to a dwellinghouse (C3), and for associated operational development. Barn A, Middlefield Barns, Crouchmans Farm Road, Ulting. The Parish Council agreed that no comment would be made.

HOUSE/18/00584 - Installation of clear glass protective balustrading to flat roof area and installation of rooflights to attic. 8, John Thresh Way, Langford. The Parish Council agreed to recommend refusal as the proposal may result in overlooking and a loss of privacy for the occupants of adjacent properties and have an impact on amenity including noise and disturbance to neighbours, (Maldon District LDP Policy D1, 4)).

b) Planning decisions received:

FUL/MAL/18/00164 - Conversion of redundant building to form a single dwelling at Maypole Wood, Maypole Road Langford was approved.

FUL/MAL/18/00095 - Proposed 3No. detached properties with associated garage, parking and access drives at Land Adjacent To Langford Waterworks, Hatfield Road, Langford was approved.

c) Notification of withdrawn planning application

HOUSE/MAL/18/00108 and **LBC/MAL/18/00109** – Construction of new orangery and deck. Langford Hall, Witham Road, Langford.

18/85. Correspondence

a) Hatfield Peverel Neighbourhood Plan – Notification of a six week “Focused Changes” consultation on three proposed changes, SEA Screening Report, SEA Environmental Report and Habitats Regulation Assessment had been received. Comments to be submitted by 21st June 2018.

b) Maldon District Council Rural Facilities Survey 2018 – Clerk to complete.

18/86. Finance

a) The following payments were authorised:-

	Net	VAT	Gross	
Came & Company	£297.74		£297.74	Annual Insurance premium (3 years to June 2019)
Mr A Marks	£28.32	£5.67	£33.99	Ulting Lane green petrol for mower
SSE	£26.29	£1.30	£27.59	Streetlight electricity (9/4/18 – 1/5/18)

The annual internal audit report was noted and a cheque for £75.00 payable to Mr N Spooner was raised (to be ratified at the next meeting).

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
e.on	£8.52	£0.43	£8.95	Streetlight electricity (to 8/4/18)
A&J Lighting Solutions Ltd	£19.25	£3.85	£23.10	Streetlight maintenance (May 2018)

c) The Annual Governance Statement (Section 1) was approved by the Parish Council, completed by the Chairman and then signed by the Chairman.

d) The Annual Accounting Statements, (Section 2) was approved by the Parish Council and signed by the Chairman.

e) It was agreed that the accounts for year ending 31st March 2018 should be approved and these were signed by Cllr Anfilogoff and the clerk.

f) Bank Reconciliation - Cllr Palmer confirmed that she had undertaken internal controls to verify bank reconciliation produced by the clerk for month of April 2018.

g) Annual precept – Receipt of £7650.00 from Maldon District Council was noted.

18/87. Neighbourhood Plan

Cllr. Anfilogoff reported that a meeting had been held with an officer from Maldon District Council. Relevant LDP polices had been discussed and the suitability of the sites put forward for the three affordable homes required. Landowners to be contacted.

18/88. Broadband

a) An email received from Superfast Essex concerning an Assessment of the wireless broadband

service provided by County Broadband was discussed. The clerk had reminded County Broadband of the deadline for the Summer newsletter but no article had been received.

b) It was agreed that the clerk would write to Cllr. Bentley to find out whether he can offer any suggestions.

18/89. Mower

a) Renewal of the vehicle tax was noted.

b) Mower Insurance quotations - It was noted that the mower would have to move from its current location. Subsequent to this, the Village Hall Management committee is considering using a contractor to mow the grass at the Village Hall. It was agreed that this item would be carried forward to the next meeting. Clerk to find out how much it would cost to extend the current insurance cover.

18/90. General Data Protection Regulations

It was agreed that the Parish Council would retain the Data Protection Officer service offered by Maldon District Council for one year subsequent to the change in legislation which no longer requires Town and Parish Councils to appoint this position.

18/91. Ulting Village signs

The clerk had obtained two quotations to repaint the signs and will endeavor to get further quotations.

18/92. Public Access Defibrillators

Unfortunately, Cllr. Ashby was unable to attend the EALC Workshop – Defibrillator Project from Start to Finish on Saturday 28th July. Clerk to find out whether another workshop is scheduled.

18/93. Flooding at Hoe Mill

Recent flooding at Hoe Mill was discussed.

18/94. Clerk's Salary

It was agreed that the clerk's hours would be increased to five hours/week at £10.68/hour.

18/95. Items from the councillors (NEXT AGENDA ITEMS ONLY)

a) Change to Conservation Area boundary, Ulting.

b) Langford churchyard fence.

18/96. Date of next meeting

The next meeting will be held on Tuesday 19th June 2018 at Langford & Ulting Village Hall.

The Chairman thanked Mr and Mrs Tomlins for their hospitality and use of the barn.

Mr Tomlins thanked the Parish Councillors on behalf of the residents of Ulting.

The meeting closed at 9.40pm.

Signed:

(Chairman)

Date: