

MINUTES OF THE ANNUAL MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY 14th MAY 2019 AT CROUCHMANS BARN, ULTING.

Present: Councillors: Vicky Anfilogoff, Irene Allen, Kathy Palmer, Lester Magness and Colin Ashby
In the Chair: Councillor Vicky Anfilogoff
Clerk: Jenny Clemo
Also present: 3 members of the public.

Declarations of Acceptance of Office were signed by the councilors and countersigned by the clerk before the meeting commenced.

19/76. Election of Chairman

Cllr. Palmer proposed and Cllr. Allen seconded Cllr. Anfilogoff as Chairman. As there were no other nominations Cllr. Anfilogoff was elected Chairman for the forthcoming year and signed a Declaration of Acceptance of Office.

19/77. Election of Vice Chairman

Cllr. Palmer proposed and Cllr. Ashby seconded Cllr. Allen as Vice Chairman. As there were no other nominations Cllr. Allen was elected Vice Chairman for the forthcoming year.

19/78. Appointments to committees

The following appointments were made:

Langford Planning representatives: Cllrs. Allen and Ashby

Ulting Planning representatives: Cllrs. Palmer and Magness

Emergency Planning Officer: Cllr. Ashby

Newsletter: Cllr. Allen

Footpath Representative: Cllr. Ashby

Village Correspondent: Cllr. Allen

Neighbourhood Plan Steering Group: All planning representatives, Cllr. Anfilogoff (Chairman) and the clerk.

19/79. Apologies for absence

No apologies received.

19/80. Minutes of the previous meeting

The minutes of 16th April 2019 having been previously circulated were taken as read, agreed and signed by the Chairman.

19/81. Declarations of Interest

Cllr. Allen declared a pecuniary interest in item 19/85a) - HOUSE/MAL/19/00373.

19/82. Matters for information from previous meetings

19/66. Drain cover opposite Langford Lee – Clerk had reported damage to Highways.

19/14. Community orchard – It was noted that Cllr. Ashby and a resident had watered the trees during the dry spell in April.

19/83. District Councillor's report

No report received.

19/84. Public Question Time (limited to 15 minutes if required).

- Drain cover outside Langford church car park – report to Highways
- Potholes along bend opposite Crouchmans, Ulting – report to Highways

19/85. Planning Matters

a) Planning applications received.

HOUSE/MAL/19/00373 - Replacement of a single storey rear conservatory. 11 Ulting Lane, Langford. The Parish Council agreed to support this application.

b) Planning decisions received.

FUL/MAL/19/00253 - Demolition of existing dwelling and garage and construction of new dwelling, Oak Trees, Crouchmans Farm Road, Ulting was refused.

AGR/MAL/19/00398 - Prior approval for an agricultural barn for additional grain storage to allow storage of multiple crops, Langford Hall, Witham Road, Langford was granted.

19/86. Correspondence

a) Temporary Traffic Regulation Order, Hatfield Road, Langford – Notice of road closure from White House to Langford bridge on 1st and 2nd June 2019 for surface dressing was noted.

b) Footpath Map Modification Order 656 (Maldon District Council) – Legal document received.

c) Code of Conduct for Councillors training – Maldon Town Hall, 7.00pm on 22nd May 2019. Cllr. Magness to attend.

d) County Broadband – Update from a business in Langford was noted. County Broadband had not informed residents whether there were sufficient numbers taking up their offer, for them to proceed.

19/87. Finance

a) The following payments were authorised:-

	Net	VAT	Gross	
Ernest Doe & Sons Ltd	£209.31	£41.86	£251.17	Mower part
Maldon District Council	£30.41	£6.08	£36.49	Ulting churchyard – grass cutting
Zurich	£326.19		£326.19	Insurance premium (See 19/90 below)

The annual internal audit report was noted and a cheque for £75.00 payable to Mr N Spooner was raised (to be ratified at the next meeting).

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
SSE	£4.32	£0.21	£4.53	Streetlight electricity (April 2019)
SSE	£32.05	£1.60	£33.65	Streetlight electricity (April 2019)
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (May 2019)

c) The Annual Governance Statement (Section 1) was approved by the Parish Council, completed by the Chairman and then signed by the Chairman and clerk.

d) The Annual Accounting Statements, (Section 2) was approved by the Parish Council and signed by the Chairman.

e) It was agreed that the accounts for year ending 31st March 2019 should be approved and these were signed by Cllr Anfilogoff and the clerk. Income and expenditure were both under £25000 and it was agreed that the Certificate of Exemption – AGAR Part 2 should be signed by the Chairman and clerk.

f) Bank Reconciliation - Cllr Palmer confirmed that she had undertaken internal control to verify bank reconciliation produced by the clerk for month of April 2019.

g) Annual precept – Receipt of £7895.00 from Maldon District Council was noted.

19/88. Neighbourhood Plan

a) It was noted that the clerk had submitted the revised draft to Maldon District Council for a light touch basic conditions review, a light touch policy review by Development Management and the SEA/HRA Screening opinion and the consultation with the statutory consultees.

19/89. Newsletter

Cllr. Allen asked for articles for the Summer newsletter.

19/90. Insurance

a) Quotations had been received from BHIB, Came & Company (Ecclesiastical) and Zurich. Having given consideration to all three quotations it was agreed that the Parish Council should accept the quotation from Zurich. The clerk was asked to find out the cost of insuring the war memorial (already included under public liability). Cllr. Allen to find out whether it is insured by the PCC and if not and it is less than £25/year, to add this on.

b) It was agreed that a three-year long-term agreement would be entered into at a cost of £326.19/year.

19/91. Tree Surveys

It was noted that the clerk had contacted several arboriculturists to request quotations.

19/92. Ulting Annual Parish Meeting

- Water company sludge beds, Ulting – Review at next meeting.

19/93. Items from the councillors (NEXT AGENDA ITEMS ONLY)

19/94. Date of next meeting

The next meeting will be held on Tuesday 18th June 2019 at Langford & Ulting Village Hall.

The meeting closed at 8.57pm.

Signed:

(Chairman)

Date: