

## LANGFORD & ULTING PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY 16<sup>th</sup> MAY 2017 AT CROUCHMANS BARN, ULTING.

Present: Councillors: Vicky Anfilogoff, Irene Allen, Kathy Palmer, John Clemo and Colin Ashby  
In the Chair: Councillor Vicky Anfilogoff  
Clerk: Jenny Clemo  
Also present: District Councillor Henry Bass and 3 members of the public.

### 17/72. Election of Chairman

Cllr. Allen proposed and Cllr. Palmer seconded Cllr. Anfilogoff as Chairman. As there were no other nominations Cllr. Anfilogoff was elected Chairman for the forthcoming year and signed a Declaration of Acceptance of Office.

### 17/73. Election of Vice Chairman

Cllr. Palmer proposed and Cllr. Ashby seconded Cllr. Allen as Vice Chairman. As there were no other nominations Cllr. Allen was elected Vice Chairman for the forthcoming year.

### 17/74. Appointments

The following appointments were made:

Langford Planning representatives: Cllrs. Allen and Ashby

Ulting Planning representatives: Cllrs. Palmer and Clemo

Emergency Planning Officer: Cllr. Ashby

Newsletter: Cllr. Allen

Footpath Representative: Cllr. Ashby

Village Correspondent: Cllr. Allen

Neighbourhood Plan Steering Group: All planning representatives and Cllr. Anfilogoff (Chairman)

### 17/75. Apologies for absence

Apologies received from District Cllr. Durham.

### 17/76. Minutes of the previous meeting

The minutes of 18<sup>th</sup> April 2017 having been previously circulated were taken as read, agreed and signed by the Chairman.

### 17/77. Declarations of Interest

No interests declared.

### 17/78. Matters for information from previous meetings

17/10. Precept – Receipt of £7500 from Maldon District Council was noted.

17/51b) Neighbourhood Plan grant – The Parish Council will be able to apply for further grant funding up to £6000 if technical support is allocated.

17/60c) John Thresh Way – Notification of appeal ref: APP/X/1545/W/17/3173125 received. Clerk to email previous comments to Planning Inspectorate.

17/61a) Local Area Highways Panel meeting – Clerk had emailed Essex County Council to ask what was happening with the flooding problems at Doe's Corner and Old School, Ulting. No reply received as yet.

17/64. Newsletter – Copy of Smith & Watts quotation required for accounts.

### 17/79. District Councillor's report

- Refuse – Changed to alternate weekly collection system which has resulted in an almost 58% recycling rate

- Green waste collection is also available at a small annual cost
- Local Development Plan – Maldon District Council hope that the plan will be agreed by late summer 2017
- Broadband – Residents were urged to register on the Superfast Essex website
- Enforcement – It was noted that progress on these matters was very slow

The Chairman congratulated Cllr. Bass on his election as Chairman of the Council and Cllr. Durham on his election as Leader of the Council.

#### 17/80. Public Question Time

- COUPA/MAL/17/00427 – Members of the public spoke about the previous uses of the barn and its proximity to landfill sites.
- HOUSE/MAL/17/00337 – A member of the public spoke about his concerns.

#### 17/81. Planning Matters

a) Planning applications received:

**COUPA/MAL/17/00427** - Prior approval of proposed change of use of agricultural building to a dwellinghouse (C3), and for associated operational development. Barn A, Middlefield Barns, Crouchmans Farm Road, Ulting was not supported. The building is located in the Chelmer and Blackwater Ridges Special Landscape Area and Wick/Fairwinds Woods, a local wildlife site. The location of the building would not provide a good standard of amenity for existing and future occupiers of the land and buildings contrary to paragraph 17 of the National Planning Policy Framework. It was also noted that the Parish Council understood that the property had recently changed hands and asked Maldon District Council to confirm whether the barn was included within an established agricultural unit.

**HOUSE/MAL/17/00337** - Retrospective - Single storey rear extension (amendment of planning permission 15/01042/FUL). 3 Sugar Mill Cottages, Ulting Lane, Ulting. The Parish Council agreed to support this application subject to a provision that the alterations were sufficient to remove rainwater.

b) Planning decisions received:

**FUL/MAL/17/00050 LBC/MAL/17/00051** - Restoration and conversion of historic grade II listed Cartlodge to form full time on-site carers flat to resident of Langford Hall, Barn North Of Langford Hall, Witham Road, Langford was approved with a condition limiting the occupation of the dwelling to a person or persons caring for residents living at Langford Hall.

c) Appeal decision received:

ENF/16/00019/CU – Land opposite Old Post Office, Langford was dismissed.

#### 17/82. Correspondence

a) BT Community Fibre Broadband – Contact details and website giving more information about the scheme – <http://www.communityfibre.bt.com/> had been received. Details had been passed to a resident who was going to make enquiries about connecting up the more outlying properties in Ulting.

b) Highways – New contact information received: Highway problems to be reported on ‘Tell Us’ and ‘Check a Query’ web tools.

#### 17/83. Finance

a) The following payments were authorised:-

	Net	VAT	Gross	
EALC	£103.41		£103.41	EALC/NALC Affiliation Fee
Came & Company	£328.02		£328.02	Annual Insurance Premium renewal (Three year long term agreement to June 2019)

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
e.on	£31.91	£1.60	£33.51	Streetlight electricity (May 2017)

	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	
A&J Lighting Solutions Ltd	£19.25	£3.85	£23.10	Streetlight maintenance (May 2017)

c) The Annual Governance Statement (Section 1) was approved by the Parish Council, completed by the Chairman and then signed by the Chairman and clerk.

d) The Annual Accounting Statements, (Section 2) was approved by the Parish Council and signed by the Chairman.

e) It was agreed that the accounts for year ending 31<sup>st</sup> March 2017 should be approved and these were signed by Cllr Anfilogoff and the clerk. The Internal audit had been carried out 15<sup>th</sup> May 2017.

f) Bank Reconciliations - Cllr Palmer confirmed that she had undertaken internal controls to verify bank reconciliations produced by the clerk for month of March 2017 and year to 31<sup>st</sup> March 2017.

g) The following cheque was raised and will be ratified at the next meeting:-

Mr. N. Spooner	£75.00		£75.00	Internal audit fee
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#### 17/84. **Neighbourhood Plan**

The clerk had filled in the Technical Support application form. It was agreed that an application for a further grant for planning consultancy assistance would be deferred.

#### 17/85. **Newsletter**

Items to be included:

BT Community Fibre Partnerships (including registering for Superfast broadband)

Highways information for reporting potholes etc

Recycling bags available at Parish Council meetings

Accounts summary and Chairman's Annual report.

#### 17/86. **Trees**

The clerk had requested quotations from three companies but only two had responded. Having given consideration to the quotations received it was agreed that the Parish Council should accept the quotation from SD Arboriculture at a cost of £427.50. It was noted that the Village Hall Management Committee would pay a third of the cost.

#### 17/87. **Mower**

It was noted that the clerk had submitted a Certificate of Newness/Manufacture from Ransomes Jacobsen as advised by Ernest Doe & Sons and that the DVLA had deemed this was insufficient evidence of the mower's date of manufacture. It was agreed that the clerk should find out if the mower could be insured using its serial number.

#### 17/88. **Computer Software**

The clerk was authorised to purchase Office using the Transparency Code grant.

#### 17/89. **Change November meeting date**

The proposed change of date from 14<sup>th</sup> to 21<sup>st</sup> November was approved.

#### 17/90. **Items from the councillors (NEXT AGENDA ITEMS ONLY)**

- Ulting Lane green
- Replacement laptop

#### 17/91. **Date of next meeting**

The next meeting will be held on Tuesday 20<sup>th</sup> June 2017 at Langford & Ulting Village Hall.

The Chairman thanked John and Anna Tomlins for their hospitality.

The meeting closed at 9.40pm.

Signed:

(Chairman)

Date: