

KINGSTON ADULT EDUCATION

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KAE aims to support people to make the right choices for their individual needs and to achieve success on their courses. We do this through the prospectus, by offering good information and advice at our Centres, our website and at our advice sessions. We offer high quality teaching across a wide range of courses for learners to achieve qualifications from Entry level to Level 3.

We want to support people to continue to learn throughout their adult life, both for personal enrichment and to update and extend skills for the workplace. KAE strives to make learning accessible to the greatest number of people, by offering day and evening courses, additional learning support and reasonable adjustments for any disability where possible.

Third year for Kingston's Philosophy Café

The Kingston Philosophy Café which now offers sessions twice a month in the Grey Horse and the Bridge Café was founded by Barrie Selwyn and Marilyn Mason. The café has enjoyed the support of a variety of teachers, authors and Philosophy enthusiasts to debate the key issues of our times.

Last year the café hosted talks on Nietzsche, the fair society, the environment and a whole range of philosophical theories. Barrie says *'we were aiming for a post war Parisian style and we seem to have got it! I must*

praise Marilyn for her tenacity in finding venues and speakers and also our very own Philosophy tutor, Dr Filiz Peach who organises and chairs the evening at the Grey Horse'.

The Kingston Adult Education Philosophy Café offers a very exciting programme. Details of upcoming events and venues can be found on the Café's website:

www.e-voice.org.uk/kingstonphilosophycafe



KAE vouchers on sale now!

Gift vouchers are available now to purchase for courses starting in 2010-11. Vouchers can be used in full or part payment of a course taking place at Kingston Adult Education.

There are over 1,000 courses to choose from this year including 200 Saturday or weekend courses.

If you are looking for a Christmas / birthday or thank you gift for a

friend or family member, a voucher makes an ideal present.

They will have a wide selection of courses to choose from starting throughout the year.

Ask at King Charles or North Kingston receptions for details or telephone:
020 8547 6700 / 6875.

Visit the centers to purchase your voucher today.



Saturday courses - Enrol today!

If you want to learn something new but don't know if it's the right subject for you, or the prospect of a termly course seems too much of a commitment, try a one day Saturday course. That way you can be sure that your choice is a good investment of your time, effort and money.

There are many curriculum areas to sample, including: Art & Jewellery Making, Bicycle Maintenance, Business, Ceramics, Complementary Therapies, Dance, Music & Singing, Food & Drink, EFL (English as a Foreign Language), Humanities, Horticulture, IT, Languages, Personal Development,



Photography, Creative Skills, Sports & Leisure.

Why not try something new and completely different. Pick up a copy of the Saturday leaflet in reception.



KAE offer courses throughout the year; from one day Saturday courses to weekday and evening courses. Search, access course details, and book online.
www.kingston.gov.uk/adulteducation



KAE NEWSLETTER



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KINGSTON ADULT EDUCATION
Autumn 2010

- Welcome back to Kingston Adult Education
- Training for Work Success Update

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Welcome to Kingston Adult Education

A warm welcome to all the new and returning learners, staff and tutors at KAE.

It is a delight to welcome you all back to a year that is

enjoying such a good enrolment. Despite all the uncertainties and impending changes people are voting for adult education

with their feet. It is your belief in adult learning that will propel us into the next decade.

Barrie Selwyn, Principal

Training For Work - Vocational Training Update

The Training For Work Team successfully achieved their targets for the recruitment of individuals both in paid and voluntary positions onto National Vocational Qualifications and Apprenticeship programmes in Customer Service, Business Administration and IT during 2+009-10. Keeping the funding close to home they continue close links with RBK, local SME's (small and medium enterprises) and charities as well as extending further afield into Central and Greater London.

Sutton Housing Society (SHS), a new client for KAE signed up all 17 members of staff onto a Customer Service Level 2 NVQ, deciding it a brilliant opportunity to promote excellence in customer care.

Christine Ball, NVQ Assessor was delighted to provide this training combining work place assessments with in-house workshops over the course of 9 months.

Chris Turton, Chief Executive of SHS explains:

"Sutton Housing Society has been providing rented social housing, mainly for older people, in Sutton for 45 years. As a locally based landlord we pride ourselves on the close relationship we maintain with our tenants. Social housing has undergone significant changes in the past 20 years - both in terms of its funding and in the way the landlord/tenant relationship is managed. Tenants and prospective tenants are now treated, quite properly, as customers.

The families and relations of those of our tenants who are older or who need more support, although not part of the tenant's household, also

receive a service from us and this effectively expands our customer base.

We are now operating under a new regulatory body (the Tenant Services Authority). This agency, in line with Government policy, want to see tenants given a stronger say in the operation and performance monitoring of social landlords. This new regulatory regime, introduced in April this year, gave us the impetus to put in place customer care training for all of our staff. The training available from Kingston Adult Education is tailored to our business needs both in terms of timing and delivery. The grant funding which came with the training was an added incentive and is particularly valuable to a small organisation such as ours. I think all of our staff,

irrespective of their role in the organisation, have already recognised the benefit of formal training in this area and the increased understanding this gives them of the customer focused business that we want to be".



Sutton Housing Society on the KAE Customer Service Level 2 NVQ training

KAE wish all learners at SHS a successful completion.

Coaching For Success

Daniel demonstrates how hard work, commitment and a positive attitude whilst on work experience can open up opportunities.

Daniel Harry, who is 20 years old and lives in Surbiton, completed an 8 week voluntary work placement at Fulham Football Club Foundation as part of his Entry to Employment course at Kingston Adult Education's Training for Work unit. Working two full days a week, Daniel assisted with coaching up to seventy 3-14 year olds a week partaking in the Foundation's annual Summer Holiday Courses.

'The placement was very enjoyable and rewarding. I most enjoyed refereeing the tournaments and coaching the 10-11 year olds. Every day we had the cross-bar challenge; a game to see who could hit the cross-bar



from the half way line; I did it once in thirty tries'.

Daniel's highlight was achieving his FA Level 1 Coaching qualification, the first step towards becoming a recognised football coach.

Through determination, Daniel has opened up opportunities for himself. After finishing St Phillip's School at the age of 16, he studied at various training establishments to improve his Maths, English and IT. Unfortunately, he had to take 18 months out to recuperate from a serious back operation. He enrolled onto the Entry to Employment course at Kingston Adult Education's Training for Work in May 2010. *'I will miss studying at the College and especially all the teachers, they have been very supportive and I would highly recommend this course to anybody. I hope to keep in contact with all the new friends I have made'.*

Daniel always knew he wanted to become a full-time coach and this placement has given him vital experience to help him find paid employment. *'Through this placement with Fulham Football Club Foundation, I have improved my communication skills, ability to be patient, confidence and organisational skills. I love everything to do with football both watching and learning the rules of the game. Given that I enjoy working outside and prefer practical work, this is the ideal type of work for me'.*

For anybody in two minds about doing a work placement Daniel has the following advice: *'Have a go, you really have nothing to lose. It's simple really, make sure you attend and do what is expected of you and you are bound to have fun and most importantly improve your skills along the way'.*



Daniel is due to start his BTEC Diploma in Sport and Leisure at Kingston College in September 2010. He is also hoping to get paid work as a coach.



We are all very proud of Daniel and everyone at Kingston Adult Education Training for Work wishes him all the best for a successful career.

If you would like to get in touch with Daniel about any job opportunities or you are an employer and would like to help the local community through offering work experience placements, please email **Lisa** on: lisa.havenga@rbk.kingston.gov.uk

Kingston Adult Education's Entry to Employment course is now called Foundation Learning. If you are 16-18 years of age and want to find out more, please contact **Lesley** in the **Training for Work Unit** on: **020 8547 6839**

If you would like to know more information about how to get involved in volunteering on the Community Champions project through **Fulham FC Foundation**, please email: volunteering@fulhamfc.com

Family Learning Festival 2010

On Saturday 23 October, Kingston Adult Education's Family Learning Festival will take place at the Memorial Gardens in Kingston town centre.

There will be Face Painting, Family Golf, a Circus Skills

Workshop, plus loads more on the day. Further events will be held at Kingston Library and Kingston Museum in the afternoon. Don't miss the Big Family Draw and the Family Nature Show. The event kicks off at 10am in the Memorial Gardens and all activities are free.



Pick up a leaflet at NK or KC receptions

Child Care class visit Bocketts Farm

This year's group of learners studying the Level 3 childcare qualification, Diploma in Pre-school Practice went on an outing to Bocketts Farm in Fetcham this summer. The visit was organised by the tutor Caroline Evans and the purpose was to experience the planning required when taking children on outings, together with the risk assessments involved. The farm made their members of staff available to the group and knowledgeably answered their questions on policies and practice,

including the measures taken to minimise the risk of E Coli infection. The learners were also able to see at first hand the first aid procedures being put into practice.

Kingston Adult Education are very grateful to Bocketts Farm for welcoming our learners, for their co-operation and time, and for providing a very valuable learning experience about health and safety during children's outings.



Tutor Caroline Evans with the Level 3 class at the North Kingston Centre.

Tutor's Summer Swing

Janet McCunn, one of Kingston Adult Education's dedicated and talented ESOL (*English as a Second Language*) tutors organised and hosted an evening of jazz at the Tea Box in Richmond this summer. Janet, an ex student of the Richmond Jazz School has been singing for many years and has a truly gifted voice.

The Tea Box event was the first of its kind at the venue. Many of Kingston and Richmond's talented musicians, vocalists and writers participated in the event with Janet opening to show to a packed audience of residents from the local and surrounding areas.

Janet says *'jazz singing has opened up a thrilling new world for me, giving me opportunities to meet interesting people and to perform with talented musicians and singers in a variety of venues.'*

My passion and enthusiasm has led me to create opportunities for other student performers, such as

the recent successful Tea Box Summer Swing event in Richmond, and a weekly jazz jam at the Swan in Hampton Wick.

I am currently preparing for a charity jazz concert at York House in Twickenham, where we hope to raise more than £3,000 for the Shooting Star Children's Hospice.



Janet McCunn, ESOL tutor and Jazz singer at the North Kingston Centre!

As a teacher, I also feel that my singing has enhanced my self esteem, confidence and communication skills with my learners'.

KAE is proud to have Janet in the team and wish her every success with the new jazz jam at the Swan and her upcoming charity event for Shooting Star Children's Hospice.

If Janet's successes inspire you to try out jazz singing, we have a new tutor in the form of Tim West - an accomplished all round musician leading the Jazz Vocal Workshop. If you want to hear Tim, he plays at the Fox and Duck, Petersham Road every Thursday.

Sign up to a class try some Gospel Singing or Blues Improvisation. For a full list of all the Music, Dance and Drama courses at KAE pick up a prospectus from centres today, or try a one day Saturday course, such as *Free Your Voice* (leaflet in reception!)

Surbiton Festival

The Royal Borough of Kingston was well represented on Saturday 26 September at the Surbiton Festival. The stall was organised by Surbiton Neighbourhood Manager Christina Gardner with Councillors Michael Burden, Malcolm Self, Umesh Parekh and Mary Heathcote offering valuable information to local residents and visitors to the area.

Thanks to Christina and the Councillors for supporting Kingston Adult Education at the event.

If you live or work in the Surbiton area and would like to be involved in local issues and decision making, contact: david.maher@rbk.kingston.gov.uk
Tel: 020 8547 5062 or christina.gardner@rbk.kingston.gov.uk
Tel: 020 8547 5369

