



## COVID-19 Additional Conditions of Hire Living with the Virus

### A. Personal Hygiene

- Anyone who is unwell should stay at home and not attend your activity/event
- Everyone should use the hand sanitiser provided at Entrance and Exits. Use it regularly.
- Discuss situation with clinically vulnerable to identify measures you can take to mitigate their risk.

**Frequent hand washing and sanitising reduces the risk of infection.**

### B. Respiratory Hygiene

- Attendees to use tissue to cover face and mouth when coughing and sneezing. Dispose of immediately and wash or sanitise hands.
- It is suggested that you continue to wear a face covering in crowded and enclosed spaces where you may come into contact with people you do not normally meet.

**The wearing of a face covering is a personal choice which must be respected.**

### C. Physical Contact

- Suitable cleaning materials will be available to hirers to use on regularly touched surfaces.
- Maximum permitted numbers to be strictly complied with.
- Adequate social distancing to be considered by hirers when arranging their activities to avoid overcrowding and congestion in certain areas.
- Recommend to those coming to your event/activity to take a Rapid Lateral Flow Test before they do.

**Please use cleaning materials provided and avoid overcrowding**

### D. Ventilation

- Good ventilation in enclosed indoor spaces helps prevent the spread of COVID-19 and other viruses.
- The more fresh air is brought inside, the quicker any airborne virus will be removed.
- High energy activities and crowded situations will require a greater need to vent the area, but even modest activity will require some ventilation.
- Leaving the lobby door open will also help keep the hall ventilated.

#### **PLEASE NOTE:**

The Legion Hall is fitted with a CO2 Monitor (located on the left as you enter the hall). CO2 monitors do not measure virus levels but using it can tell you if the area needs to be ventilated.

It is a traffic light system -Green - Amber - Red – to alert hirers when action is needed to ventilate the Hall.

A new variable speed Extractor Fan has been installed which will help you to vent the main hall if required. The controller is located under the fan close to the stack of chairs. If you use the fans during your period of hire you must open at least one small window to create a flow of air. If the CO2 level continues to rise (e.g., RED) you should increase the speed of the fan and open additional windows until the level drops.

**Please remember to switch the fan off when you leave**

**Ventilation is important for human health beyond COVID-19**

**This document replaces all previous COVID 19 Additional Conditions of Hire but remains  
part of the Terms & Conditions of Hire for the Legion Hall**

**Steve Brown Health & Safety Officer Kedington RBL 19 March 2022**