



MINUTES of the **NEIGHBOURHOOD COUNCIL MEETING** held on Wednesday the 7<sup>th</sup> September 2016  
@ St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs McGrath, Bevan, Anderson, Brookes, Ellison, Thompson, Soole and Roskell  
There were two members of the public present.

74/16 To receive apologies

***Cllrs Buchner and Darby***

75/16 To approve the Minutes of the Meeting held on the 13<sup>th</sup> July 2016 (enclosed)

***It was resolved that the Minutes of the meeting held on the 13<sup>th</sup> July 2016 should be approved and signed by the Chairman as a true and accurate record***

76/16 To receive Declarations of Interest

***None***

77/16 To adjourn the meeting for a period of public discussion

*The meeting was adjourned*

*It was explained that a meeting had taken place between the Clerk, County Cllr Winlow and Officers of LCC with regard to the poor state of grass cutting in the Preston area generally. At this meeting LCC accepted that their data base of areas to be cut was not complete resulting in some areas remaining uncut. They explained that Preston CC had decided not to continue cutting grass on behalf of LCC at the price offered and that this had meant going to tender for new contractors which had delayed the cutting schedules for this year. They also confirmed that their standard had always been 5 cuts per year urban areas and 2 cuts per year rural areas and that in practice PCC had delivered additional cuts above and beyond the agreed schedules. This meant that residents were now seeing a reduction in actual cuts combined with the delays due to having to obtain new contractors. The new contractors have been appointed but are not local hence further complications due to them not knowing the area. This year PCC delivered 2 cuts in this area as part of the original agreement, 1 cut has been undertaken by LCC (note some areas seem to have been missed due to the inaccurate data base) so far and the second cut is currently underway. The final cut for this year is scheduled for October 2016.*

*In order to assist with updating LCC data base, the Clerk has obtained a copy of the zones across Preston, this is to be circulated to all members shortly. Members are asked to identify any areas previously cut by PCC which are NOT on the data base, take photographs of those locations and provide precise details of the location to the Clerk. The Clerk will then feed these into LCC to establish firstly that they are LCC responsibility and have them included on the data base. This work must be completed by the end of September in order for them to be picked up on the October cut being the last for this year. Any areas identified which are not LCC responsibility will need to be considered in another way.*

*A reminder was given that overgrown trees and hedges were the responsibility of the land owner, LCC or any other authority were NOT responsible for cutting back the same. LCC would step in should there be any safety issues to the highway HOWEVER the cost would be passed on to the landowner/householder concerned and not paid from the public purse.*

*The meeting was re-convened*

78/16 To authorise payment of the following accounts:

On Line	City Distributers	Consultation Questionnaire	134.40
On Line	W McGrath	Reimburse purchase of Drop Boxes	29.85
On Line	Greenwood Gardening Services	Lengthsman	390.00
On Line	Newgate Nurseries	Replacement Plants	20.00
On Line	Greenwood Gardening Services	Lengthsman	286.00
On Line	BDO	External Audit	396.00

***It was resolved that the above mentioned payments should be approved***

79/16 To consider and approve the enclosed Statement of accounts to the 30<sup>th</sup> June 2016

***It was resolved that the Statement of Accounts to the 30<sup>th</sup> June 2016 should be approved***

80/16 To approve and accept the enclosed Annual Return 2016 and Certificate from BDO as External Auditors

***It was resolved that the Annual Return and Certificate as above should be accepted and approved***

81/16 To consider the enclosed request from the Christmas Event W/G to provide up to £600 to cover the costs of this year's event.

***It was resolved that a sum of £600.00 should be set aside to cover the costs of this year's Christmas Event***

82/16 To receive verbal updates from working groups concerning their activities to date:

Surgeries W/G – to arrange surgeries and member attendees – Cllrs Anderson, Buchner and Bevan

***These continue despite poor resident response. They are held on the first Saturday monthly except December and January. It was suggested that the dates should be placed on our notice boards, web site and newsletter since it was thought that they needed to be promoted more.***

Tanterton Shops Area / Village Green Seating W/G – to investigate potential improvements/installation – Cllrs Ellison, Roskell and Brookes

***The consultation exercise regarding the installation of benches is ongoing and the results will hopefully be considered at the next meeting***

Gateway Liaison W/G – to investigate potential projects to improve area – Cllrs McGrath, Anderson and Bevan

***Most issues here are dealt with through PACT – there are no specific potential projects identified at this time***

Dog Fouling W/G – to investigate potential actions – Cllrs McGrath, Soole and Bevan

***The working group are in process of considering education/warning signage to be installed initially on Ingol Dip and then rolled out further thereafter.***

Christmas Event W/G – to organise the event – Cllrs Thompson, Soole, and Buchner

***Arrangements are in hand – the date of the event will be Monday 28<sup>th</sup> November. The competition this year will be the production of an Advent Calendar by the older children and a Christmas Card by the younger children. The event will follow a similar format to last year which was very successful and well attended. The Clerk is to consider the installation of additional lights.***

Community Plan W/G – to investigate potential questionnaire, distribution, completion and collection – Cllrs Anderson, Soole, Bevan with the advice and support of the Clerk

*The first analysis of results has been done (priorities) and was circulated to members together with some verbal initial observations – these indicate a strong need in some areas for the re-establishment of a bus service, concerns with regard to ASB and dog fouling. Concerns have been raised about grass verges (see public participation update above) and the state of pavements and road gullies in some areas (the lengthsman has already started a scheme of improvements in the Barry Ave area which is being well received by the public)*

*The next stage is to analyse the specific areas identified in the consultation responses under each priority and consider the any suggested methods to address concerns leading to a ‘plan’ by this Council as to how it might approach resident concerns even if ‘lobbying’ higher authorities might be the only appropriate action available.*

CCTV W/G – to investigate the potential for the installation of CCTV equipment within the neighbourhood – Cllrs Anderson, Buchner, and McGrath

*The system for the Granton Shops area is due to be installed soon. A list of areas subject to ASB has been compiled which will help direct further installations that might be considered appropriate*

Nog Tow Roundabout W/G – to investigate the potential for planting, street art and lighting to enhance the visuals of the area – Cllrs Roskell and Brookes

*Since the Councils own lengthsman will be unable to undertake work on the roundabout due to H & S issues, consideration is being given to contacting suitable contractors to draw up a plan, cost same and then consider improvements as appropriate.*

83/16 The date of the next meeting is scheduled to take place on the 19<sup>th</sup> October 2016

*It was noted that the date of the next meeting is due to take place on the 19<sup>th</sup> October 2016*