

Gill Mason - Clerk and RFO

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**Agenda**

**All parish councillors are hereby summoned to the closed meeting of Ingol and Tanterton**

**Neighbourhood Council on Wednesday 24th February 2021 at 7.00pm.**

**Due to the Covid 19 virus regulations the parish council meeting will be held remotely.**

**1)Lengthsman’s contract review.**

It was resolved that after the minor amendments have been made the contract will be sent to the lengthsman to sign.

**2)Review on purchasing methods.**

It was resolved that the clerk will order all the materials after receiving a specification from the lengthsman.

**3)Interim payment methods.**

It was resolved that no interim payments will be made and that the lengthsman must submit his labour invoice for extra packages a week before a meeting so it can be resolved to be paid.