



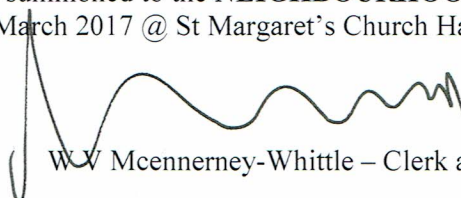
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22<sup>nd</sup> February 2017

## NEXT MEETING

Members of the Council are summoned to the **NEIGHBOURHOOD COUNCIL MEETING** to be held on Wednesday the 1<sup>st</sup> March 2017 @ St Margaret's Church Hall Ingol commencing at 7.00pm



W W Mcennerney-Whittle – Clerk and RFO

## AGENDA

1. To receive apologies
2. To approve the Minutes of the Meeting held on the 11<sup>th</sup> January 2017 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion

***Please note that the Council may not make any decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than neighbourhood council members or officials.***

5. To consider Planning Application 06/2017/002 being a hybrid application for the development of Ingol Golf Course into a new Preston NE training facility, open space improvements and the erection of up to 450 dwellings.
6. To authorise payment of the following accounts:

On Line	GGS	Lengthsman	364.00
On Line	Newgate Nurseries	Plant Replacement	23.60
On Line	Barton Grange	Bulbs Nog Tow Roundabout	2160.00
On Line	Newgate Nurseries	Turf replacement – removal planter	10.40
On Line	Viking Direct	Stationery	122.38
On Line	Marmax	6 Benches and Fittings	2262.60
On Line	GGS	Lengthsman	377.00
On Line	BG Fencing	Material for installation of 6 benches	222.02
On Line	Printing World	Newsletter	473.00
On Line	Catchpoint	CCTV Installation	2316.00
On Line	CA Traffic	SPID Brackets	268.80
On Line	City Distributers	Newsletter	118.24
On Line	Preston CC	Xmas Tree include repairs £752.15	2477.94

7. To approve renewal of the Lengthsman Contract for a further period of 12 months at a rate of £13.30 per hour (last year £13.00) representing an increase in line with the latest RPI and that also approved by Lea and Cottam PC
8. To appoint Len Slade as the internal auditor for 2016/17 at a fee of £105.00 and approve the Terms of Reference and Internal Control and Suggested Testing Methodology the relative documents having already been circulated
9. To consider and approve the following documents which have already been circulated
  - The Councils Risk Management Policy Statement 2017
  - The Councils Risk Management Register 2017
  - The Councils Asset Register 2017
  - The Review of the Effectiveness of the Internal Audit and Internal Control 2017
10. To receive and approve the Statement of Accounts as at the 31<sup>st</sup> December 2016
11. To consider and approve the enclosed 'Advertisement Policy for Notice Boards' policy document
12. To consider the enclosed funding request from the Ingol and Tanterton Festival Coordinating Group for £400.00 being the cost of a band for the full day.
13. To consider the enclosed submission regarding this year's Christmas tree arrangements.
14. To receive and consider an update about Preston City Council's proposals whereby Parish Councils might wish to contribute to the costs of open space maintenance in their areas
15. To note that the date of the next meeting is scheduled for the 29<sup>th</sup> March 2017



MINUTES of the **NEIGHBOURHOOD COUNCIL MEETING** held on Wednesday the 11<sup>th</sup> January 2017 @ St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs McGrath, Darby, Bevan, Anderson, Thompson, Ellison, and Roskell

There were no members of the public present.

01/17 To receive apologies

*Cllrs Buchner, Brookes and Soole*

02/17 To approve the Minutes of the Meeting held on the 7<sup>th</sup> December 2016 (enclosed)

***It was resolved that the Minutes of the meeting held on the 7<sup>th</sup> December 2016 should be approved and signed by the Chairman as a true and accurate record***

03/17 To receive Declarations of Interest

*None*

04/17 To adjourn the meeting for a period of public discussion

*There were no members of the public present*

05/17 To authorise payment of the following accounts:

On Line	SLCC	1/4 Subscription	62.50
On Line	GGS	Lengthsman	377.00
On Line	City Distributers	Newsletter	152.68
On Line	J Thompson	Xmas Event Expenditure	386.99
On Line	Whitegates Farm Nurseries	Trees and Protectors Canal Basin	1572.00
On Line	WV Mcennerney-Whittle	3 <sup>rd</sup> Qtr salary & expenses	1094.85
On Line	Inland Revenue	3 <sup>rd</sup> Qtr Tax & NI Deductions	700.80

***It was resolved that the payments mentioned above should be approved***

06/17 To consider whether this Council should as part of its actions as identified in the recent survey undertaken with residents now arrange for the installation of additional SPID brackets as part of its efforts to reduce speeding in the area which was the third highest area of concern in the responses received. Initial suggestions are that additional brackets are installed on Whitby Ave, Tag Lane and Tanterton Hall Road at a cost of approx £500.00 which include the brackets and one additional pole which is required. Work to be undertaken by LCC on behalf of this Council.

***It was resolved that the installation of additional SPID brackets should be undertaken as outlined above***

07/17 To consider the relocation of TWO of the existing planters one currently outside the Granton Shops area and one on Tag Lane close to the Kidsgrove junction BOTH of which have been the subject of continued plant theft and ASB over the last couple of years.

***It was resolved that the TWO planters detailed above should be removed and if still fit for purpose be placed at a location on Tanterton Hall Road near to The Avenue / Dukes Meadow***

08/17 To consider whether residents should be encouraged to assist in the maintenance of NC planters

*(Please note that the suggestion has been referred to the NC insurers who state that whilst this could be undertaken any such residents would then become volunteers of the Council and would therefore have to register as such, undertake risk assessment training, wear high vis apparel etc and that any agreed maintenance could only be undertaken by those registered and not by any other friend or family member – effectively they would become the responsibility of the NC in respect of their actions as is the case for an employed person – such a course of action would attract increased administration and supervision which would have to be taken into account together with the NC's Health and Safety liabilities)*

***It was resolved that at this stage no action should be taken to encourage residents to volunteer to maintain the NC planters***

09/17 To note that the date of the next meeting is scheduled for the 1<sup>st</sup> March 2017

***It was noted that the date of the next meeting is scheduled for the 1<sup>st</sup> March 2017***

INGOL & TANTERTON NC 31/12/2016			
FORECAST			
BUDGET			
50220	Opening Balance	50220.32	
30730	Precept	30730.00	
100	Interest	114.08	
1386	Vat Refund	1385.80	
250	PROW Scheme	250.00	
	From CCLA		
82686	Total Income	82700.20	
4500	Donations	200.00	
6800	Clerk Salary	5121.96	
400	Clerk Expenses - Petrol	250.70	
405	Audit	435.00	
570	Insurance	565.10	
10000	Projects - Haslam Path	1090.42	
	Projects - Canal Basin Trees	1310.00	
2000	Notice Board	1945.39	
300	Subscriptions	97.50	
600	Office Expenses/Misc	296.56	
400	Room Hire / Ground Rent		
	Bank charges	36.00	
3000	Newsletter	504.73	
1000	Training	600.00	
1000	Materials/Repairs/Plants	399.07	
5000	Parish Plan	435.87	
500	Xmas Event	386.99	
1700	Xmas Trees		
5500	Lengthsman	3289.00	
	Vat Reclaim	1039.48	
3000	Election Costs	3514.97	
46675	Expenditure	21518.74	
36011	Reserves	61181.46	
	Bank current	878.38	
	Bank deposit	30014.40	
	PSD FUND	30288.68	
	Balance	61181.46	

## ADVERTISEMENT POLICY FOR NOTICE BOARDS

Advertisements will be accepted for display in the Neighbourhood Council notice boards for both Commercial and Non Commercial Organisations subject to the following conditions.

Charges where applicable are made to cover administration costs.

1. Advertisements will be accepted for two week periods at a time and each period will commence on Monday of each week.
2. Each will be no more than A4 in size (there will be no price differential for smaller adverts)
3. Adverts will only be accepted where sufficient space is available after preference is given to Council Statutory and Other Notices and will be on a first come first served basis.
4. The Clerk to the Council will fully administer the arrangements and the Clerk's decision shall be final
5. Charges will be made on the following basis and payment shall be received before any advertisement is allowed.

COMMERCIAL ORGANISATIONS will be charged £10 per week per advertisement  
(Commercial Organisations are defined as ANY organisation which undertakes commercial activity irrespective as to whether that organisation is a listed Charity, or other Community Group)

NON COMMERCIAL ORGANISATIONS will be charged 'no fee' provided that they do not undertake any commercial activity. (This excludes the raising of funds for their activities which are received purely to cover day to day costs and do not contribute to any distributable profit or payments of salary or wages or other fees or imbursements)



18.01.16

RE: INGOL AND TANTERTON SUMMER FESTIVAL 2017

To the Members of Ingol and Tanterton Neighbourhood Council

I write this letter on behalf of the Ingol and Tanterton Summer Festival Coordinating group.

We are seeking your support in providing financial support for the Summer Festival taking place in the Summer of 2017.

As ever, the event depends on a carnival atmosphere and this year we have invited a Band to help bring together the community for this iconic event in Ingol and Tanterton.

The cost of the Band is £400 for the full day and the group are requesting a contribution of £400 from the members of the council.

Some benefits of the Summer Festival include:

- A free event for families to enjoy a day out
- Carnival atmosphere uniting the community
- Bridging the gap between Ingol and Tanterton by hosting a large parade and changing venues each year between primary schools.
- Children involved in the planning of the event, designing costumes, fundraising for their school.
- An opportunity for our community groups to raise much needed funds

I respectfully put this request in writing and hope you may look kindly upon the group for this much needed resource.

With Kind Regards

c/o Iain Mackie

On behalf of the Summer Festival Coordinating Group

49 Whitby Avenue,

Ingol,

Preston

PR2 3YP

## A tree to far

thomas.anderson1@sky.com

Thu 19/01/2017 10:18

To: Bill McEnnerney-Whittle <ingoltantertonnc@hotmail.co.uk>;

Morning Bill,

Can you oblige and add the following too the next agenda in March.

Consideration to have one only Christmas tree at St Margaret's, the reasoning is that we only have one event and therefore it follows there is only a need for one tree, plus it shall reduce the consistent repairs and cost burdens from A S B activities.

The tree at St Margaret's is more or less a central point in the community and therefore makes sense in my opinion to have a tree in that high viz location.

Tom