

Agenda

All parish councillors are hereby summoned to the annual meeting of the Ingol and Tanterton Neighbourhood Council on Wednesday 1st June 2022 at 7.00pm at Tanterton Village Centre.

Open forum

- 1.To receive apologies.
- 2.To approve the minutes of the meeting held on Wednesday 21st April 2022.
- 3.To receive declarations of interest.
- 4.Appointment of chair.
- 5.Appointment of vice chair.
- 6.Appointment of representatives on committees, working groups and outside bodies.
- 7.Appointment of the responsible financial officer.
- 8.To consider any planning applications or matters.
- 9.Finance.

Expenditure			
Cheque	MB Landscaping	Lengthsman's hours (basic)	£450.66
Cheque	Gill Mason – clerk	Wages and expenses	£740.31
Cheque	National World Publishing Ltd	LEP village contractor advert	£720.00
Cheque	BG Fencing	Topsoil and wood stain	£72.46
Cheque	British Gas	Cottam Lane gate	£74.00
Cheque	Bay Tech	New website/ annual hosting / accessibility	£1656.00
- 10.To consider the update on the clerk's vacancy and the village contractor tenders.
- 11.To consider the lengthsman's report.
- 12.To consider the Christmas Tree Working Group's proposals.
- 13.To consider the request for two Cottam Lane gate fobs to be purchased.
- 14.To consider the grant for the NWS first responder.
- 15.To consider to resolve to purchase the lamppost poppies before the next meeting, once the proforma has been received.
- 16.To consider the end of year audit paperwork and resolve for the chair to sign the documentation.

17.Reports and correspondence.

New website launch.

18.Date and time of meetings.

19.The meeting will be closed to the public to consider staffing and pay matters.