

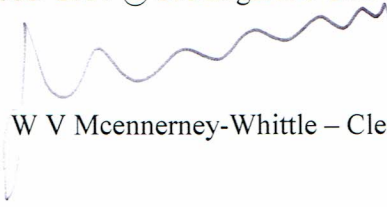


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13<sup>th</sup> October 2016

## NEXT MEETING

Members of the Council are summoned to the **NEIGHBOURHOOD COUNCIL MEETING** to be held on Wednesday the 19<sup>th</sup> October 2016 @ St Margaret's Church Hall Ingol commencing at 7.00pm

  
W V Mcennerney-Whittle – Clerk and RFO

## AGENDA

1. To receive apologies
2. To approve the Minutes of the Meeting held on the 7<sup>th</sup> September 2016 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion

*Please note that the Council may not make any decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than neighbourhood council members or officials.*

5. To authorise payment of the following accounts:

On Line	Greenwood Garden Services	Lengthsman	416.00
On Line	Whitehill Direct	Notice Board	2100.00
On Line	Buildbase	Haslam Path Materials	264.00
On Line	Three Squared Consulting	Training	600.00
On Line	W V McWhittle	Sal & Exp 2 <sup>nd</sup> Qtr	1089.50
On Line	Inland Revenue	Tax Deductions 2 <sup>nd</sup> Qtr	697.20
On Line	Buildbase	Haslam Park Materials	792.00
On Line	Preston CC	Bye Election Costs	3514.97
On Line	Viking Direct	Stationery	96.86

6. To consider and approve the enclosed Statement of accounts to the 30<sup>th</sup> September 2016
7. To consider whether this Council should contact the developers of the Brickworks site and request an update on the present position.

8. To consider whether this Council is prepared to pay 'up front' for the installation of CCTV equipment by Unity Wireless Communications (£1795.20) either in full or as minimum for the cost of the equipment itself (£1195.20) and accept the risks involved in doing so since the contractors have stated that they are unable to fund the costs prior to installation.
9. To consider whether it would be appropriate to purchase a new notice board for the Kidsgrove area, move the existing from St Margarets to a position adjacent to existing in order to create more usable space or agree any other potential suggestions that might be put forward. Cost new as per Granton Shops installation is approx £1945.00 to include installation and planning application.
10. To consider whether this Council should formally contact Gateway and request a meeting at senior level in order to discuss what is considered to be the less than satisfactory state of Ingol Dip, what proposals are in place for the future and what if anything this Council might be able to do to improve the situation.
11. To consider the enclosed report and decide whether this Council wishes to plant two replacement trees as suggested at the costs outlined and utilise the lengthsman to re-varnish the two benches as mentioned. Cost £750.00 plus £560 for professional anti-vandalism tree protectors (net of Vat) = Total cost £1310.00
12. To consider the enclosed quotation from Barton Grange to undertake bulb planting on Nog Tow Roundabout at a cost of £1800.00 (net of Vat) – please note that any agreement to undertake this project will be subject to the agreement of LCC as the Highway Authority – for the purposes of this agenda item please ignore all reference to 2017 on the quotation since this will have to be dealt with as a separate item in due course.
13. To note that the date of the next meeting is scheduled for the 7<sup>th</sup> December 2016



MINUTES of the **NEIGHBOURHOOD COUNCIL MEETING** held on Wednesday the 7<sup>th</sup> September 2016  
@ St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs McGrath, Bevan, Anderson, Brookes, Ellison, Thompson, Soole and Roskell  
There were two members of the public present.

74/16 To receive apologies

*Cllrs Buchner and Darby*

75/16 To approve the Minutes of the Meeting held on the 13<sup>th</sup> July 2016 (enclosed)

***It was resolved that the Minutes of the meeting held on the 13<sup>th</sup> July 2016 should be approved and signed by the Chairman as a true and accurate record***

76/16 To receive Declarations of Interest

*None*

77/16 To adjourn the meeting for a period of public discussion

*The meeting was adjourned*

*It was explained that a meeting had taken place between the Clerk, County Cllr Winlow and Officers of LCC with regard to the poor state of grass cutting in the Preston area generally. At this meeting LCC accepted that their data base of areas to be cut was not complete resulting in some areas remaining uncut. They explained that Preston CC had decided not to continue cutting grass on behalf of LCC at the price offered and that this had meant going to tender for new contractors which had delayed the cutting schedules for this year. They also confirmed that their standard had always been 5 cuts per year urban areas and 2 cuts per year rural areas and that in practice PCC had delivered additional cuts above and beyond the agreed schedules. This meant that residents were now seeing a reduction in actual cuts combined with the delays due to having to obtain new contractors. The new contractors have been appointed but are not local hence further complications due to them not knowing the area. This year PCC delivered 2 cuts in this area as part of the original agreement, 1 cut has been undertaken by LCC (note some areas seem to have been missed due to the inaccurate data base) so far and the second cut is currently underway. The final cut for this year is scheduled for October 2016.*

*In order to assist with updating LCC data base, the Clerk has obtained a copy of the zones across Preston, this is to be circulated to all members shortly. Members are asked to identify any areas previously cut by PCC which are NOT on the data base, take photographs of those locations and provide precise details of the location to the Clerk. The Clerk will then feed these into LCC to establish firstly that they are LCC responsibility and have them included on the data base. This work must be completed by the end of September in order for them to be picked up on the October cut being the last for this year. Any areas identified which are not LCC responsibility will need to be considered in another way.*

*A reminder was given that overgrown trees and hedges were the responsibility of the land owner, LCC or any other authority were NOT responsible for cutting back the same. LCC would step in should there be any safety issues to the highway HOWEVER the cost would be passed on to the landowner/householder concerned and not paid from the public purse.*

*The meeting was re-convened*

78/16 To authorise payment of the following accounts:

On Line	City Distributers	Consultation Questionnaire	134.40
On Line	W McGrath	Reimburse purchase of Drop Boxes	29.85
On Line	Greenwood Gardening Services	Lengthsman	390.00
On Line	Newgate Nurseries	Replacement Plants	20.00
On Line	Greenwood Gardening Services	Lengthsman	286.00
On Line	BDO	External Audit	396.00

***It was resolved that the above mentioned payments should be approved***

79/16 To consider and approve the enclosed Statement of accounts to the 30<sup>th</sup> June 2016

***It was resolved that the Statement of Accounts to the 30<sup>th</sup> June 2016 should be approved***

80/16 To approve and accept the enclosed Annual Return 2016 and Certificate from BDO as External Auditors

***It was resolved that the Annual Return and Certificate as above should be accepted and approved***

81/16 To consider the enclosed request from the Christmas Event W/G to provide up to £600 to cover the costs of this year's event.

***It was resolved that a sum of £600.00 should be set aside to cover the costs of this year's Christmas Event***

82/16 To receive verbal updates from working groups concerning their activities to date:

Surgeries W/G – to arrange surgeries and member attendees – Cllrs Anderson, Buchner and Bevan

***These continue despite poor resident response. They are held on the first Saturday monthly except December and January. It was suggested that the dates should be placed on our notice boards, web site and newsletter since it was thought that they needed to be promoted more.***

Tanterton Shops Area / Village Green Seating W/G – to investigate potential improvements/installation – Cllrs Ellison, Roskell and Brookes

***The consultation exercise regarding the installation of benches is ongoing and the results will hopefully be considered at the next meeting***

Gateway Liaison W/G – to investigate potential projects to improve area – Cllrs McGrath, Anderson and Bevan

***Most issues here are dealt with through PACT – there are no specific potential projects identified at this time***

Dog Fouling W/G – to investigate potential actions – Cllrs McGrath, Soole and Bevan

***The working group are in process of considering education/warning signage to be installed initially on Ingol Dip and then rolled out further thereafter.***

Christmas Event W/G – to organise the event – Cllrs Thompson, Soole, and Buchner

***Arrangements are in hand – the date of the event will be Monday 28<sup>th</sup> November. The competition this year will be the production of an Advent Calendar by the older children and a Christmas Card by the younger children. The event will follow a similar format to last year which was very successful and well attended. The Clerk is to consider the installation of additional lights.***

Community Plan W/G – to investigate potential questionnaire, distribution, completion and collection – Cllrs Anderson, Soole, Bevan with the advice and support of the Clerk

*The first analysis of results has been done (priorities) and was circulated to members together with some verbal initial observations – these indicate a strong need in some areas for the re-establishment of a bus service, concerns with regard to ASB and dog fouling. Concerns have been raised about grass verges (see public participation update above) and the state of pavements and road gullies in some areas (the lengthsman has already started a scheme of improvements in the Barry Ave area which is being well received by the public)*

*The next stage is to analyse the specific areas identified in the consultation responses under each priority and consider the any suggested methods to address concerns leading to a ‘plan’ by this Council as to how it might approach resident concerns even if ‘lobbying’ higher authorities might be the only appropriate action available.*

CCTV W/G – to investigate the potential for the installation of CCTV equipment within the neighbourhood – Cllrs Anderson, Buchner, and McGrath

*The system for the Granton Shops area is due to be installed soon. A list of areas subject to ASB has been compiled which will help direct further installations that might be considered appropriate*

Nog Tow Roundabout W/G – to investigate the potential for planting, street art and lighting to enhance the visuals of the area – Cllrs Roskell and Brookes

*Since the Councils own lengthsman will be unable to undertake work on the roundabout due to H & S issues, consideration is being given to contacting suitable contractors to draw up a plan, cost same and then consider improvements as appropriate.*

83/16 The date of the next meeting is scheduled to take place on the 19<sup>th</sup> October 2016

*It was noted that the date of the next meeting is due to take place on the 19<sup>th</sup> October 2016*

<b>INGOL &amp; TANTERTON NC 30/9/2016</b>			
FORECAST			
BUDGET			
<b>50220</b>	<b>Opening Balance</b>	<b>50220.32</b>	
30730	Precept	30730.00	
100	Interest	88.10	
1386	Vat Refund	1385.80	
250	PROW Scheme	250.00	
	From CCLA		
<b>82686</b>	<b>Total Income</b>	<b>82674.22</b>	
4500	Donations	200.00	
6800	Clerk Salary	3414.64	
400	Clerk Expenses - Petrol	92.30	
405	Audit	435.00	
570	Insurance	565.10	
10000	Projects		
2000	Notice Board	1945.39	
300	Subscriptions	35.00	
600	Office Expenses/Misc	180.75	
400	Room Hire / Ground Rent		
	Bank charges	18.00	
3000	Newsletter	36.50	
1000	Training	600.00	
1000	Materials/Repairs/Plants	208.40	
5000	Parish Plan	435.87	
500	Xmas Event		
1700	Xmas Trees		
5500	Lengthsman	2132.00	
	Haslam Path	220.00	
	Vat Reclaim	545.34	
3000	Election Costs		
<b>46675</b>	<b>Expenditure</b>	<b>11064.29</b>	
<b>36011</b>	<b>Reserves</b>	<b>71609.93</b>	
	Bank current	6332.83	
	Bank deposit	35010.58	
	PSD FUND	30266.52	
	<b>Balance</b>	<b>71609.93</b>	

**The NC to consider:**

To replace the vandalised memorial tree situated on the Ingol Locks and varnish to maintain the 2 benches which were purchased as a memorial to two youths who lost their lives in accidents in the locality. One youth drowned in the locks within feet of the site of the memorial benches and the second youth who lost his life in an accident on the road close by.

The original tree for the memorial was purchased by the residents of Ingol via the Ingol Community Association as were the benches which were made by a local company at a cost of £650 per bench.

The first tree was vandalised and second one purchased which again was vandalised and destroyed.

The benches are in need of urgent attention as the varnish has disappeared and in the main is down to the bare wood.

The original two trees where a little more than saplings and protected by posts with light netting obviously not protected enough, the trees within the quote are more mature with a circumference that would be difficult if not impossible to be snapped and will be planted with appropriate wire protection screens more in line with the trees on the estate (none have been vandalised).

I have negotiated a good discount for the two trees from Whitestake the original price of £365 each (see photo) to £400 for the two with £350 for delivery and planting which is well inline to average costing.

Note: The tree trunk is around 7 feet high from ground to the foliage.



David  
Mobile: 07930 480033  
Tel: 01772 619000

David May <sales@whitegatesfarm.com>

2:11 PM  
(8 hours ago)

to me

Hi Bill,

Thank you for calling in at the nursery this morning it was a pleasure to meet you. Following our conversation please find below our quote for the trees.

For the supply and installation of 2 Carpinus Betulus [hornbeam] Espalier 3.5/4.0m high at site based in Ingol, Preston. £750.00 plus Vat.

I trust the above is to your satisfaction and we look forward to hearing from you.

Kind Regards,

David







## Fwd: trees

Bill McGrath

Tue 11/10/2016 23:55

Inbox

To: ingoltantertonnc@hotmail.co.uk <ingoltantertonnc@hotmail.co.uk>;

Bill see message

Bill

----- Forwarded message -----

From: David May <[sales@whitegatesfarm.com](mailto:sales@whitegatesfarm.com)>

Date: Tue, Oct 11, 2016 at 4:32 PM

Subject: trees

To: Bill McGrath <[bill.mcgrath77@gmail.com](mailto:bill.mcgrath77@gmail.com)>

Bill,

I spoke with Bill Whittle yesterday regarding tree guards. He requested a quote and was going to text his e-mail details which I haven't received. I have tried ringing both of you but with no success. Hence this e-mail.

Welded steel metal polymer coated Tree Protectors 1.8m high 60cm diameter £250.each + vat.

£60 delivery + vat.

We trust the above is to your satisfaction and look forward to hearing from you.

Kind Regards,

David



Zoom

## Tree Protector | Round Bars Roll Top

Tree protectors provide effective protection for semi-mature trees, protecting the most vulnerable area, the trunk, from harmful damage caused by vandalism, machinery and animals.



Tree Protectors are manufactured from mild steel and supplied in three pieces allowing the guard to be installed around existing or newly planted trees. Once trees have reached maturity and no longer need protection, the protectors can easily be removed and re-used.

- Tree Protectors can be used without grilles where preferred.
- Available in a standard galvanised finish or high specification black polymer coating
- Unique 'drive in' feet locking system securing the protector into the ground
- Supplied in three pieces, simple to assemble and transport
- Corrosion resistant fixing bolts

Standard Tree Protector Sizes	Protection Against	Machine Rounded Stake Required
1.8m x 40cm <i>60cm</i>	Vandalism, machinery and animals	2.4m x 75mm x 75mm

 **Barton Grange Landscapes**

Barton Grange Landscapes, Cardwell Farm, Garstang Road, Barton, Preston, Lancashire, PR3 5DR  
Tel: 01772 866226 Fax: 01772 862219 Email: info@bartongrangelandscapes.co.uk  
www.bartongrangelandscapes.co.uk

Cllr.debiroskell@outlook.com

12<sup>th</sup> October 2016

Our ref: GM/RG

Dear Debi

**RE: NOG TOW ROUNDABOUT**

Further to our recent meeting regarding improvement work for Nog Tow Roundabout, we detail below our proposals.

Winter 2016

To supply and plant 60m<sup>2</sup> of new bulb planting to outside embankment of the roundabout, including the following:

- 40m<sup>2</sup> of mixed Crocus
- 20m<sup>2</sup> of Narcissus 'Fortune'  
(Bulbs to be planted in sweeping swathes)

Total Cost: **£ 1,800.00 + VAT**

The above cost includes an allowance for traffic management.

2017

We intend to submit a further quotation, to include the following:

- Minor tree work
- Removal of existing planting and installation of new scheme
- Lighting to the central Oak tree

We trust you will find this of interest and look forward to hearing from you soon.

Yours sincerely

*Guy Machin*

GUY MACHIN  
GROUNDS MAINTENANCE MANAGER