



7 BILSBOROUGH MEADOW
LEA, PRESTON, PR2 1YY
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E-MAIL: ingoltantertonnc@hotmail.co.uk

6th July 2016

NEXT MEETING

Members of the Council are summoned to the **NEIGHBOURHOOD COUNCIL MEETING** to be held on Wednesday the 13th July 2016 @ St Margaret's Church Hall Ingol commencing at 7.00pm


W V. Mcennerney-Whittle – Clerk and RFO

AGENDA

1. To receive apologies
2. To approve the Minutes of the Meeting held on the 18th May 2016 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion

Please note that the Council may not make any decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than neighbourhood council members or officials.

5. To consider planning application number 06/2016/0506 – To provide 1 retail store on the car park of The Guild Merchant public house together with associated works
6. To authorise payment of the following accounts:

On Line	Printing World	Seating Consultation Document	36.50
On Line	GGs	Lengthsman	403.00
On Line	Zurich Insurance	Policy Renewal	565.10
On Line	Printing World	Consultation Document	299.00
On Line	GGs	Lengthsman	325.00
On Line	W V Mcennerney-Whittle	1 st Qtr Sal & Exp	1118.20
On Line	Inland Revenue	1 st Qtr Tax & NI	698.00
On Line	Newgate Nurseries	Planter Replanting	210.96

7. To consider whether this Council should make any representation in respect of Planning Application LCC/2016/0046 relating to the development of new highways in the Cottam/NW Preston area including the Preston Western Distributer, Cottam Link Road and East West Link Road access details of which have already been advised to members.

8. To consider the following proposals as outlined in the attached report:
- a) *Refurbish the pedestrian footway to Haslam Park from Bexhill Road to Savick Bridge at a cost of £1362.00*
 - b) *Refurbish the pedestrian footway to Haslam Park from Haslam Park Gates to Savick Bridge at a cost of £1346.00*
9. To consider the tender for CCTV installation at Granton Walk Ingol as per the attached report at a cost of £1795.20 (since most of existing equipment is not considered fit for purpose the installation if approved would become an asset of this Council for insurance and maintenance purposes)
10. To note that the date of the next meeting is scheduled for the 7th September 2016
11. To receive verbal updates from working groups concerning their activities to date:

Surgeries W/G – to arrange surgeries and member attendees – Cllrs Anderson, Buchner and Bevan

Tanterton Shops Area / Village Green Seating W/G – to investigate potential improvements/installation – Cllrs Ellison, Roskell and Brookes

Gateway Liaison W/G – to investigate potential projects to improve area – Cllrs McGrath, Anderson and Bevan

Dog Fouling W/G – to investigate potential actions – Cllrs McGrath, Soole and Bevan

Christmas Event W/G – to organise the event – Cllrs Thompson, Soole, and Buchner

Community Plan W/G – to investigate potential questionnaire, distribution, completion and collection – Cllrs Anderson, Soole, Bevan with the advice and support of the Clerk

CCTV W/G – to investigate the potential for the installation of CCTV equipment within the neighbourhood – Cllrs Anderson, Buchner, and McGrath

Nog Tow Roundabout W/G – to investigate the potential for planting, street art and lighting to enhance the visuals of the area – Cllrs Roskell and Brookes



Minutes of the ANNUAL NEIGHBOURHOOD COUNCIL MEETING held on Wednesday the 18th May 2016 @ St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs McGrath, Bevan, Anderson, Brookes, Ellison, Thompson, Buchner, Soole, Darby and Roskell

There was one member of the public present.

43/16 To elect a Chairman for the following 12 months who will then sign the Acceptance of Office form

Cllr Darby was elected Chairman for the next 12 months – he signed the Acceptance of Office form.

44/16 To elect a Vice chairman for the following 12 months.

Cllr Anderson was elected Vice Chairman for the next 12 months

45/16 To receive apologies

None

46/16 To approve the Minutes of the Meeting held on the 30th March 2016 (enclosed)

It was resolved that the Minutes of the meeting held on the 30th March 2016 should be approved and signed by the Chairman as a true and accurate record

47/16 To receive Declarations of Interest

Cllrs Darby declared an interest in agenda item 7 relating to planning application 06/2016/0237 due to his involvement with Preston CC Planning Committee. He did not take part in the debate or vote on this agenda item but did remain in the room to observe proceedings.

48/16 To adjourn the meeting for a period of public discussion

The meeting was adjourned

There were no representations from the public present

The meeting was reconvened

49/16 To consider planning application number 06/2016/0237 relating to the development of 60 affordable apartments on land off Dovedale Ave Ingol PR2 3WQ

It was resolved that whilst this Council having carefully considered the merits of the proposed development and whilst acknowledging the need for the provision of the facilities proposed in the Preston area must none the less refer to the policies as detailed in the LDF which do not support this development at this location in its present form. The Clerk was authorised to write a suitable response objecting to the development due to the application not conforming to policies EN2 & EN3 and raising concerns regarding the Crime Impact

Statement, Transport Statement together with Environmental Health issues as discussed at the meeting, issues that would all need to be addressed in order for this Council to reconsider its position.

A recorded vote had been requested – members voted as follows:

In favour Cllrs McGrath, Brookes, Thompson, Buchner, Soole, Ellison and Roskell

Against Cllrs Anderson and Bevan

50/16 To authorise payment of the following accounts:

On Line	Ingol CC	Donation	200.00
On Line	Newgate Nurseries	Replacement Bulbs for Planters	19.12
On Line	Len Slade	Internal Audit	105.00
On Line	Viking Direct	Stationery	136.07
On Line	GGS	Lengthsman	312.00

It was resolved that the above mentioned payments should be approved

51/16 To authorise that this Council should open a deposit account with Unity Trust so as to be able to obtain interest on some of its funds given the recent changes to bank account arrangements which no longer pay interest on current account monies as they did in the past.

It was resolved that this Council should open a deposit account as outlined above.

52/16 To consider and approve the Internal Auditors Report for the year ended 31st March 2016

It was resolved that the Internal Auditor's Report for the year ended 31st March 2016 should be approved

53/16 To receive and approve the Financial Statement of Accounts to the 31st March 2016 (enclosed)

It was resolved that the Financial Statement as above should be approved

54/16 To approve and authorise the Chairman and RFO to sign Section 1 (Annual Governance Statement) and Section 2 (Statement of Accounts) being part of the Annual Audit for the year ending 31st March 2016 (papers enclosed)

It was resolved that the above documents should be approved and that the Chairman and RFO should sign them on behalf of this Council

55/16 To confirm renewal of the Council's insurance with Zurich Insurance for a further 12 months in accordance with our LTA at £565.10 (last year £544.94).

It was resolved that the Council's insurance policy should be renewed as above

56/16 To appoint representatives to attend PAC meetings on behalf of this Council (please note that since this Council is not a LALC member it can only attend the open session and not that relating to LALC matters)

It was resolved that Cllrs Ellison, Brookes and Thompson should attend PAC meetings as above.

57/16 To consider the enclosed suggested questionnaire relating to the formation of a Community Plan, the enclosed rationale behind the suggestion and a plan for distribution, completion and collection.

It was resolved that the questionnaire presented should be accepted by this Council subject to some slight amendments in respect of font size and colour which would provide improved impact and clarification with regard to the drop box locations. It was further resolved that the suggested plan for distribution etc should also be approved and that the Clerk would co-ordinate member activities in obtaining responses and then undertake the analysis in conjunction with the existing working group.

58/16 To consider the updated budget which is enclosed.

It was resolved that the budget provisions of £10K library and £25K PCSO should now be moved to general reserve since the specific reason for the allocations had been resolved by other means namely Ingol Library had not been selected for closure and Lancashire Constabulary had confirmed the allocation of an additional PCSO without any cost to this Council.

59/16 To consider and review the need for current working groups as set out below and appoint members as appropriate.

Surgeries W/G – to arrange surgeries and member attendees – Cllrs Anderson, Buchner and Bevan at present – regular surgeries are being held

Tanterton Shops Area / Village Green Seating W/G – to investigate potential improvements/installation – Cllrs Ellison, Roskell and Brookes at present – a seating consultation is taking place

Gateway Liaison W/G – to investigate potential projects to improve area – Cllrs McGrath, Anderson and Bevan at present – signage has been provided funded by this Council

Best Kept Garden Competition W/G – to organise the event – Cllrs McGrath and Soole at present - no event was held last year

Dog Fouling W/G – to investigate potential actions – Cllrs McGrath, Soole and Buchner at present – no further potential actions have been identified.

Christmas Event W/G – to organise the event – Cllrs Thompson, Soole, and Buchner at present – a successful and well attended event was held last year

Community Plan W/G – to investigate potential questionnaire, distribution, completion and collection – Cllrs Anderson, Soole, Bevan with the advice and support of the Clerk at present – a questionnaire and outline plan have been presented earlier to this meeting

CCTV W/G – to investigate the potential for the installation of CCTV equipment within the neighbourhood – Cllrs Anderson, Buchner, and McGrath at present – no feedback has yet been received from the working group

Nog Tow Roundabout W/G – to investigate the potential for planting, street art and lighting to enhance the visuals of the area – Cllrs Roskell and Brookes at present – no feedback has yet been received from the working group

Library W/G – to take forward any discussions relating to the retention of library facilities in Ingol – Cllrs Bevan and Buchner at present – no feedback has yet been received – it is noted that Ingol Library is not on the list of proposed closures

PCSO W/G – to take forward further discussions with Lancashire Constabulary with regard to the procurement of an additional PCSO for the area – Cllrs Anderson, McGrath, the Clerk and Peter Mason at present – a communication has been sent to LC and a response is still awaited.

It was resolved that the working groups relating to the Library, Best Kept Garden Competition, and PSCO should now be disbanded and that Cllr Bevan should replace Cllr Buchner on the Dog Fouling W/G – All other W/G to remain as presently constituted.

60/16 To review the regularity of and production of the NC Newsletter – it was agreed in June 2015 following the receipt of the Council's Performance Report that Cllr McGrath should produce 6 newsletters in that financial year – since only 3 have been produced the Council may wish to amend its arrangements.

It was resolved that Cllr Darby and Cllr McGrath would now jointly produce the newsletter and that an aim for 6 issues in the next financial year should be the target.

61/16 To confirm that this Council remains eligible to use the General Power of Competence since it has the required number of elected members and the Clerk holds the requisite qualification.

It was resolved that this Council remains eligible to use the general Power of Competence as detailed above.

62/16 To note that the date of the next meeting is scheduled for the 13th July 2016

It was noted that the date of the next meeting is scheduled for the 13th July 2016

Lea Parish Council

Phone: 01772 534130

Fax:

Email: DevCon@lancashire.gov.uk

Your ref:

Our ref: LCC/2016/0046/ASP/JMH

Date: 21 June 2016

Dear Sir, Madam,

APPLICATION: LCC/2016/0046

PROPOSAL: LAND IN LEA, COTTAM AND BARTLE AND TO THE WEST AND NORTH OF THE EXISTING BUILT UP AREA OF PRESTON.

**LOCATION: DEVELOPMENT OF NEW HIGHWAYS INCLUDING PRESTON WESTERN DISTRIBUTOR, COTTAM LINK ROAD AND EAST WEST LINK ROAD. THE DEVELOPMENT INCLUDES A NEW MOTORWAY JUNCTION TO THE M55 TOGETHER WITH TEMPORARY SOIL STORAGE AND CONTRACTOR AREAS, CYCLE TRACK ALONGSIDE ALL HIGHWAYS, WATER ATTENUATION PONDS, DIVERSION/STOPPING UP OF PUBLIC RIGHTS OF WAY, LANDSCAPING AND ECOLOGY MITIGATION AREAS, CONSTRUCTION OF TWO BRIDGES, TWO VIADUCTS, TWO UNDERPASSES AND A CATTLE CREEP.
GR: 348697 432102**

I have received an application for the above which is accompanied by an Environmental Statement. The Environmental Statement has been submitted in accordance with the Town and Country Planning (Environmental Impact Assessment) Regulations 2011. The application and supporting documents can be viewed on the County Council website <http://planningregister.lancashire.gov.uk/>

I enclose a copy of the Environmental Statement and plan(s) or relevant extracts. I should be pleased to receive your observations or comments on the application and Environmental Statement within 21 days of the date of this letter, after which date I will assume you have no observations to make and the County Council will be able to determine the application.

Please be aware that the CD's sent to you contains confidential information relating to ecology which is not for public access.

If you require any further information, please contact me on the above telephone number.

Yours faithfully

Jonathan Haine

Jonathan Haine
Planning Officer



The Watermark,
9 – 15 Ribbleton Lane,
Preston,
Lancashire,
PR1 5EZ.

Tender for CCTV installation at Granton Walk, Ingol.

enquiries@unitywireless.co.uk

Tel: (01772) 369040
Support Tel: (01772) 369060

Brief: To evaluate and update the CCTV system at the above location as per the requirements of the client. Provide suitable monitoring and access for the relevant end-users.

Evaluation and recommendation: Existing cameras on-site were installed approximately 10 years ago and suffer from image quality issues.

Currently installed recorder and monitor were no longer fit for purpose and offer none of the access options requested.

-

It is our recommendation that an installation of solely the NVR and monitor will not be sufficient to meet the needs of the client.

-

Using a CCTV system we installed at the Larches as a template, as both locations are similar in respect of the job at hand, we intended to fully update the system at the Ingol location to offer:

- Vastly improved image-quality.
- Audio (incoming) on each camera.
- Remote access and management across all compatible devices.
- Scalable potential for both single and multi-site installations.
- Reduced running and maintenance costs.

-

Equipment:

We will be using cameras manufactured by UBNT as these are proven to be reliable, cost-effective and meet the needs of the client for this installation.

(We will provide official data-sheets for yourselves as well as this summary. Please feel free to ask us to clarify anything contained within)

- CCTV cameras: 5 x UVC G3 Cameras.
- Switch and power: 1 x UBNT TS-POE 8
- Monitoring and recording: 1 x UVC NVR

As mentioned prior, this system is a full upgrade and replacement for the existing camera set-up, with specifications in line with the latest 2016 standards of CCTV technology and offers a wealth of improved monitoring and management options for all end-users.

Key points being the scalability of the system should more cameras be required, or the site being linked to another via the point-to-point radio links we can provide.

A wealth of remote access and monitoring possibilities meaning that end-users can view the security footage at their convenience from a number of devices including mobiles and tablets. No need to visit the site any-more to view footage.

Costs for the work are as follows:

Cabling and fittings inc. premium shielded cabling.	£200.00
Installation charged @ £200 per day, 3-day duration.	£600.00

Equipment:

5 x UVC G3 Cameras	£556.00
UVC NV-Recorder	£349.92
UBNT TS-POE Pro	£89.28

Total amount payable: £1795.20

Price includes full configuration of all hardware.

Project: Refurbishment of Pedestrian Footpath to Haslem Park		
Funding application 1. Bexhill Road to Savick Bridge		
Funding Application 2. Haslam Park Gates to Savick Bridge		
<p>Project Reasoning The foot path from the Bexhill Road Bridge is a very well used access to Haslam Park and the Lane Ends. The foot tread is varied consisting of many age groups including young families with children and prams, many older residents including Disability Carriages, Dog Walkers from within our neighbourhood and many from outside our neighbourhood that enjoy the local walks.</p> <p>Scope identified: Ongoing problems identified by local residents and visitors to the area who are now finding it difficult to use the path as a direct link to Haslem Park. The path has deteriorated over the years through much use and is now rutted in places that make it difficult if not impossible to use. Having discussed the condition with walkers who once used the path are avoiding it as they have concerns over their safety, breaking ankles and the like. With improvement to the surface will make the path safer for all and more user friendly enabling easier for all users.</p>		
Date submitted to the I&TNC: 6 th July 2016		Approved date: Awaiting approval
Rejected date:		
Working Group Members:	Leader Bill McGrath	Tom Anderson Marge
Quotations received:	Jewsons Builders Merchants - email	
	Buildbase - email	
	Community Payback - verbal	
	Lancashire Plant Hire – verbal	
Partnership Involved Community Payback – Friends of Haslem Park – Preston City Council – I&TNC		
Intended start date: Mid August 2016	Actual start date:	Completion date / time Est: 3 days / 5 days
Purchase Order Number	Date Final Inspection	Date Signed off by
<p>Further Notes (if applicable) This path is divided by a bridge over Savick Brook which has bollards restricting any access for vehicles. The only way for delivery of goods to the Bexhill Road Section is via a canal bridge which will not take a heavy vehicle. Arrangements have been agreed that the delivery driver off loads on to a dumper via the hydraulic arm which ensures the delivery vehicle does not need to go onto any part of the bridge.</p>		
Date	Action by	Actions to date
12.5.16	Contractor	Meeting with Tom – Bill with Friends of Haslam park, Preston City Council, Community Payback – Measured distance, width, depth of path, Health and Safety Requirements, Method of Work and Equipment.



Costing for the Reconstruction of the Path Section 1 (see below)

Service	Cost per unit	Units	Total Cost not including vat
MOT Supplier Buildbase	£22	32	£704
Delivery Buildbase	£50	1	£50
Community Payback CPB	£100	3	£300
Dumper Truck Lancashire Plant hire	£49	2	£98
Safety Tape (red/white) Screwfix	£10		£10
Scant Timber for stakes Berry - Leyland	£1.00	50	£50
Permanent Signage To display names of partners involved	£80	1	£80
Grass Cutting To ensure a safe passage way for pedestrians whilst the work is completed	£70	1	£70
			£1362

Haslam Park Public Footpath through Local Nature Reserve - Resurfacing requirements May 2016

Part 1; Section from Bexhill Rd to brook;

60lin.m. x 1.2m x 0.05m = 3.6m³

+70lin.m. x 1.2m x 0.150m = 12.6m³

+50lin.m. x 1.2m x 0.05m = 3m³

Total 19.2m³ = 32 jumbo bags MOT Type 1 stone

(Buildbase say there's 0.6m³ per jumbo bag)

For delivery in bulk bags to Bexhill Rd access to the park i.e. Bridge no. 15 on Canal off loaded to dumper truck and set down along path, this will delay the delivery vehicle and have negotiated a £50 surcharge to keep the vehicle on site for as long as it takes.

Costing for the Reconstruction of the Path Section 2 (see below)

Service	Cost per unit	Units	Total Cost not including vat
MOT Supplier Buildbase	£22	44	£968
Community Payback CPB	£100	2	£200
Dumper Truck Lancashire Plant hire	£49	2	£98
Permanent Signage	£80	1	£80
			£1346

Part 2; Section from brook to park;

$$140\text{lin.m.} \times 1.2\text{m} \times 0.05\text{m} = 8.4\text{m}^3$$

$$+ 20\text{lin.m.} \times 2\text{m} \times 0.1\text{m} = 4\text{m}^3$$

$$+ 45\text{lin.m.} \times 2\text{m} \times 0.05\text{m} = 4.5\text{m}^3$$

$$+ 50\text{lin.m.} \times 3\text{m} \times 0.05\text{m} = 7.5\text{m}^3$$

$$+ 15\text{lin.m.} \times 3.5\text{m} \times 0.05\text{m} = 2.625\text{m}^3$$

Total 27m³ = 44 jumbo bags MOT Type 1 stone

For delivery in bulk bags to Haslam Park vehicle bridge over Savick Brook (near allotment site)

Thompson Buildbase
Waverley Park, Miller Road
Preston, Lancashire, PR1 5QS

QUOTATION www.buildbase.co.uk

Supplied by : Thompson Buildbase

Tel : 01772 704848

A Trading Brand of Grafton Merchating GB

****QUOTATION****

Quotation To: Based on Delivery To: Quotation No:MPR/513899/ 1

Doc Date :25/05/2016 13:23

Your Ref :

Expiry Date :24/06/2016

OX4 2LL OX4 2LL Quote Type :Stock Quote

Phone: Mobile: Customer Acc:TRADE / 0

PAYMENT TERMS Invoice Date

Dear Customer,
pleasure in quoting as follows:

Thank you for your recent enquiry. We have

QUANTITY	PRODUCT NO	DESCRIPTION	UNIT PRICE	PER	LINE VALUE	VAT
76	2001014	SCOOP MOT TYPE 1 ROADSTONE	18.00	Each	1368.00	7.
2001014		Basics - expiry date 31/12/16				
76	1870156	BUILDBASE JUMBO TUNNEL BAG (NON-RETURNABLE)	4.00	Each	304.00	
1870156		Basics - expiry date 31/12/16				

This quotation is subject to the price ruling and the VAT Rate effective on the delivery date.

If we can be of any further assistance, please do not hesitate to contact the undersigned.

Yours faithfully,

Christopher Thompson

JEWSON

Good Afternoon Catherine,

There is approx. 2 Bulk Bags per M3, so would equate to approx. 40 bulk bags for Part1, and approx 54 for part 2.

Delivery in lots of 5 and 6 should not be a problem, I would just need some notice to ensure I had enough in stock. To accommodate the orders.

The price for the MOT would be £31.50 + vat per bulk bag.

Im not sure what you mean by toptrek, if you could get me some more info I will gladly price for it.

Regards,

Steve McKenna
Assistant Branch Manager

Jewson Limited
Raglan Street
Ashton On Ribble
Preston, PR2 2AX
Tel: 01772 254091
Fax: 01772 250686