

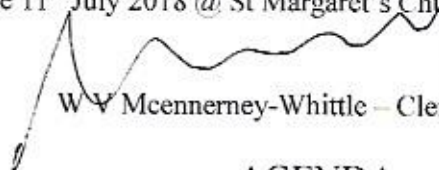


7 BILSBOROUGH MEADOW
LEA, PRESTON, PR2 1YY
01772 733829
E-MAIL: ingoltantertonnc@hotmail.co.uk

4th July 2018

NEXT MEETING

Members of the Council are summoned to the **NEIGHBOURHOOD COUNCIL MEETING** to be held on Wednesday the 11th July 2018 @ St Margaret's Church Hall Ingol commencing at 7.00pm



W V Mcennerney-Whittle – Clerk and RFO

AGENDA

1. To receive apologies
2. To approve the Minutes of the Meeting held on the 16th May 2018 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion

Please note that the Council may not make any decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than neighbourhood council members or officials.

5. To authorise payment of the following accounts:

On Line	Printing World	Newsletter	270.00
On Line	Newgate Nurseries	Plants for Planters	381.60
On Line	Mark Bamber	Lengthsman	1820.00
On Line	Inland Revenue	Tax and NI Due	927.47
On Line	W V Mcennerney - Whittle	Salary & Expenses 1 st Qtr	1494.62
On Line	Preston CC	Election Costs	4773.63
On Line	Mark Bamber	Lengthsman	1092.00
On Line	Zurich	Insurance Renewal	584.27
On Line	St Margarets Church	Room Hire	216.00
On Line	Catchpoint	Call Out for privacy mask	102.00

6. To consider the proposals produced by the Preston CC design team which have already been circulated and consider which option, if any, should be taken forward and what further action should be undertaken in this respect. Please note that Cllr Brookes will present his view that the option for a macadam surface together with the proposed equipment should be approved and the project taken forward at an estimated cost of £34318.00 (Please note that £30K has been earmarked for this project therefore the excess would have to come from general reserves)

7. To consider the proposals that have now been put forward (enclosed) concerning the installation of CCTV equipment around the Tanterton Nisa store and decide whether the proposals should be implemented at a cost of £7400 plus vat or £11400 which would include the security fencing. (Please note that this expenditure would have to come from the 'projects unspecified' budget of £10K with any excess from general reserves)
8. To consider a funding request from Tanterton FC for the purchase of a trailer for the purpose outlined in the enclosed papers at a cost of between £900 and £1200. (Please note that this expenditure would fully utilise the remaining 'donations' budget of £900 with any excess to come from general reserves)
9. To consider what action should now be taken concerning the two memorial benches by the canal basin which have been stained with the wrong colour and varnish type as already explained to members by separate e-mail. The original supplier is to visit the site and will provide a quote for refurbishment to original standard which will hopefully be available by the time of this meeting (members have already been requested to visit the site to view current state of maintenance)
10. To note that the next meeting is scheduled for the 12th September 2018



Minutes of the ANNUAL NEIGHBOURHOOD COUNCIL MEETING held on Wednesday the 16th May 2018 @
St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs Roskell, Anderson, Bevan, Carrig and Thompson

There was one member of the public present.

28/18 To elect a Chairman for the next 12 months who will then sign the Acceptance of Office form

Cllr Anderson was elected as Chairman for the next 12 months – the Acceptance of Office form was then signed

29/18 To elect a Vice chairman for the following 12 months.

Cllr Thompson was elected Vice Chairman for the next 12 months.

30/18 To receive apologies

Cllrs McGrath, Brookes, Darby, Soole and Ellison

31/18 To approve the Minutes of the Meeting held on the 28th March 2018 (enclosed)

It was resolved that the minutes of the meeting held on the 28th March 2018 should be approved and signed by the Chairman as a true and accurate record

32/18 To receive Declarations of Interest

None

33/18 To adjourn the meeting for a period of public discussion

There were no comments from the member of the public present.

34/18 To authorise payment of the following accounts:

On Line	Viking Direct	Stationery	93.36
On Line	Len Slade	Internal Audit Fee	105.00
On Line	WV McWhittle	Reimburse Ladder Course - Lengthsman	132.00

It was resolved that the payments detailed above should be approved

35/18 To consider and approve the Internal Auditors Report for the year ended 31st March 2018 (enclosed)

It was resolved that the Report mentioned above should be approved

36/18 To receive and approve the Financial Statement of Accounts to the 31st March 2018 (enclosed)

It was resolved that Financial Statement of Accounts to the 31st March 2018 should be approved

37/18 To approve and authorise the Chairman and RFO to sign Section 1 (Annual Governance Statement) and Section 2 (Statement of Accounts) being part of the Annual Audit for the year ending 31st March 2018 (papers enclosed)

It was resolved that the Annual Governance Statement and Statement of Accounts should be approved and that the Chairman and RFO should be authorised to sign them on behalf of this Council.

38/18 To confirm renewal of the Council's insurance with Zurich Insurance for a further period at £628.33 (one year – last year £614.95) £609.74 (3year LTA) or £584.27 (5year LTA)

It was resolved that the insurance policy should be renewed for a period of 5 years.

39/18 To appoint representatives to attend PAC meetings on behalf of this Council (please note that since this Council is not a LALC member it can only attend the open session and not that relating to LALC matters)

It was resolved that Cllrs Thompson, Ellison and Brookes should attend PAC meetings on behalf of this Council

39/18 To note the enclosed report and approve and adopt the below mentioned documentation which has already been circulated.

Ingol and Tanterton NC Council Personal Data Audit 2018

Ingol and Tanterton NC Council Information Data Protection Policy 2018

Ingol and Tanterton NC Council Retention and Disposal Policy 2018

Ingol and Tanterton NC Council General Privacy Notice 2018

It was resolved that the documents detailed above should be approved and adopted

40/18 To appoint on a temporary basis the Clerk as the Data Protection Officer for this Council pending further Government clarification as to who should carry out this function in small local Councils.

This item was withdrawn since it had now been clarified that the Data Protection Act 2018 would exempt Local Councils from the need to appoint a DPO.

41/18 To consider the enclosed grant application from Ingol CP School.

It was resolved that a grant of £100 should be made to be released against sight of the invoice for the printing of the Community Newsletter for which the request had been made.

42/18 To consider and review the need for current working groups as set out below and appoint members / disband groups as appropriate.

Dog Fouling W/G – to investigate potential actions – Cllrs Soole and Bevan at present.

Christmas Event W/G – to organise the event – Cllrs Thompson and Soole at present.

CCTV W/G – to investigate the installation of CCTV equipment at the NISA site in Tanterton – Cllrs Anderson, Bevan and Darby at present.

Nog Tow Roundabout W/G – to investigate potential for further planting etc – Cllrs Roskell and Brookes

Youth Engagement and Provision of Activities – to investigate potential needs – Cllrs Bevan and Darby

It was resolved that the above groups should continue for the time being with the addition of Cllr Carrig to the Dog Fouling W/G

43/18 To note that the next meeting is scheduled for the 11th July 2018

It was noted that the next meeting is scheduled for the 11th July 2018

Catchpoint (UK) Limited

F.A.O Mr Tom Anderson
Ingol & Tanterton Neighbourhood Council

Reference: Nisa – Kids Grove
Address: Kidsgrove
Ingol
Preston
PR2 7BX

11th May 2018

Dear Tom,

RE: Security Works at the above Property

Further to our meeting on-site, below is your quotation for the Security works at the above premises.

Catchpoint UK Ltd is accredited with NSI Gold the highest industry standard for supply and installation of Electronic Security Systems. As discussed any Engineers working on any Sites will have the Basic Disclosure Clearance

I trust the proposal I have provided will meet your requirements and look forward receiving your instruction in due course.

However, should you have any queries or require any further detail in connection with our proposal, please do not hesitate to contact me at your earliest convenience on 07817 375685

Yours sincerely

Simon McNamara

For and on behalf of



Catchpoint (UK) Limited

Option 1 - HDCVi CCTV System using 2 x WEC Corner Structures

- Installation of additional Cable Network to allow for extra Cameras and new locations.
- Re-Install 1 x Dahua HDCVi 8 Channel Recorder
- Re-Install 3 x IK 10 Dome Cameras for locations agreed around the Nisa Store
- New 3 x IK 10 Bullet Cameras for locations agreed around the Nisa Store
- Use onsite - 1 x HDMi Monitor for CCTV live viewing & playback.
- 1 x Power Supply for Cameras.
- 2 x WEC Dog Leg Custom built Structures
- Re-install 1 x Wireless Transmitter
- New 1 x Wireless Transmitter
- Re-install 1 x Wireless Receiver
- New 1 x Wireless Receiver
- 6 x Cages for Wireless Devices and Cameras
- Networked for Offsite viewing.

Scope of Works – Camera Positions can be seen on drawing.

Camera 1 – Positioned on WEC Structure at Front RHS to give overview LHS of Store.

Camera 2 – Positioned on WEC Structure at Front RHS to give overview Front of Store.

Camera 3 – Positioned on WEC Structure at Front RHS to give overview Front of Community Centre.

Camera 4 – Positioned on WEC Structure at the Rear to give overview RHS Alley.

Camera 5 – Positioned on WEC Structure at the Rear to give overview Rear LHS of Store

Camera 6 – Positioned on WEC Structure at the Rear to give overview Rear RHS of Store.

Cost for the Supply, Installation & Commission **£ 7,400.00 plus VAT**

Maintenance

Maintenance includes: Required amount of Preventative maintenance visits access to 24/7 callout, all parts in manufacturer's warranty.

Maintenance excludes: Any parts out of warranty, all damage and mis-use.

The maintenance checks will normally be undertaken in the anniversary month of the handover of the system depending on 6/12 Months.

- CCTV System – 1 Visit per annum

Maintenance Cost **£ 100.00 plus VAT**

Catchpoint (UK) Limited

Gate & Fencing

Supply and erect approx. 8 lin mts x 2.7 mt high Galvanised only Palisade fencing, comprising Posts 100 x 55 rsj complete with baseplates and anchored to the existing concrete base/brick wall @ 2.75 mt

centres/to suit site layout

Pales 2.5mm thick tri point W section

Rails 50 x 50 x 6mm rsa self-supporting

Fixings 8mm bolts and cone nuts (pales to rails)

12mm bolts and shear cone nuts (rails to post)

Supply and erect 1 pr 2.7mt high x approx. 2.0mt wide Double Leaf Gate, with RHS frames, clad with 2.5mm W

section triple pointed palisade pales to match fencing, gate to be front hung to and including 2 no. Base plated

RHS gate posts anchored to existing base/brick wall. Gate complete with lockable drop bolt to each leaf for

securing gate in the open and closed position and with slide bar locking assembly for clients own padlock.

Cost for the Supply, Installation & Commission **£ 4,000.00 plus VAT**

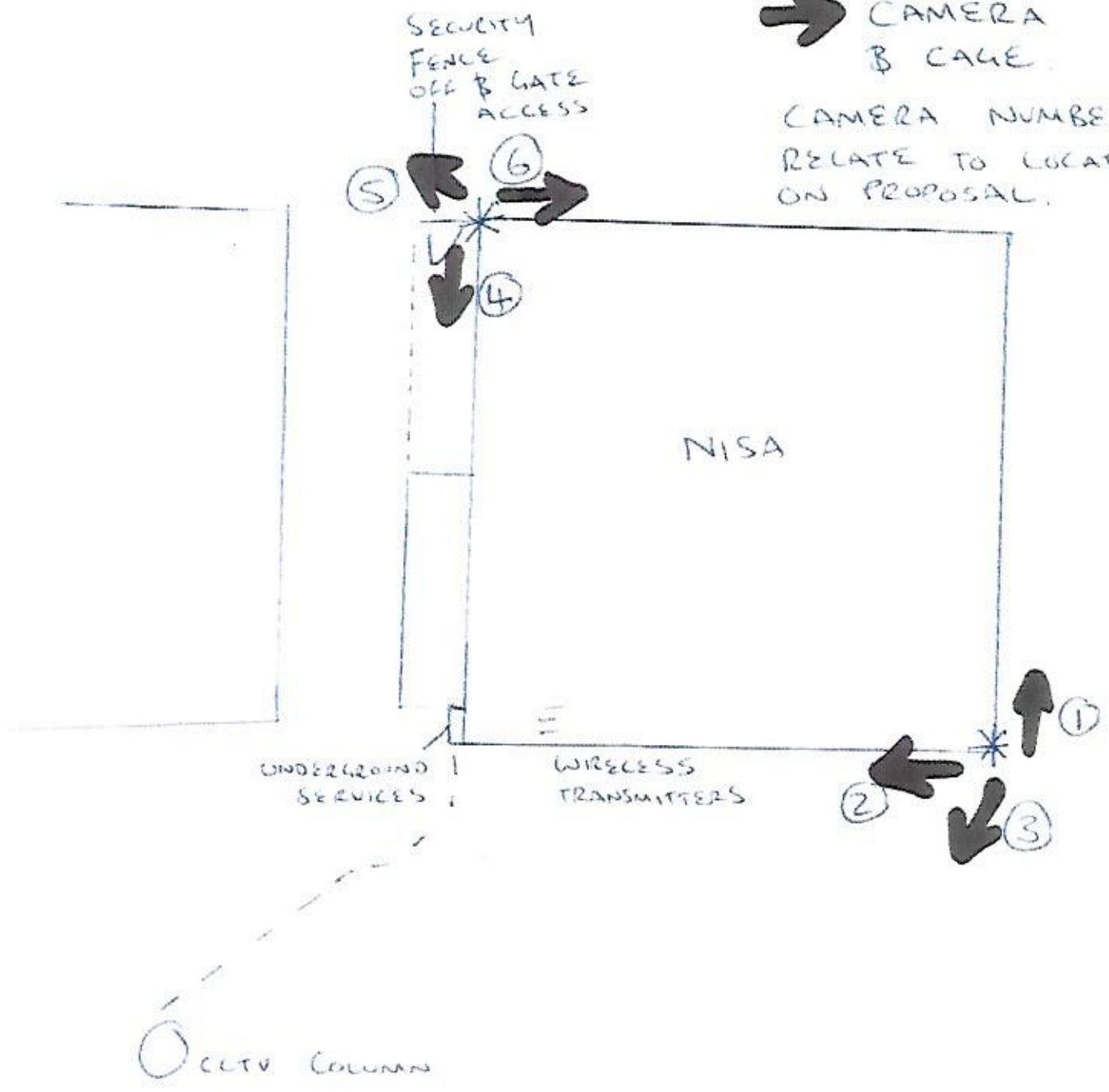
Overall Project Price for all disciplines **£ 11,500.00 plus VAT**

OPTION 1

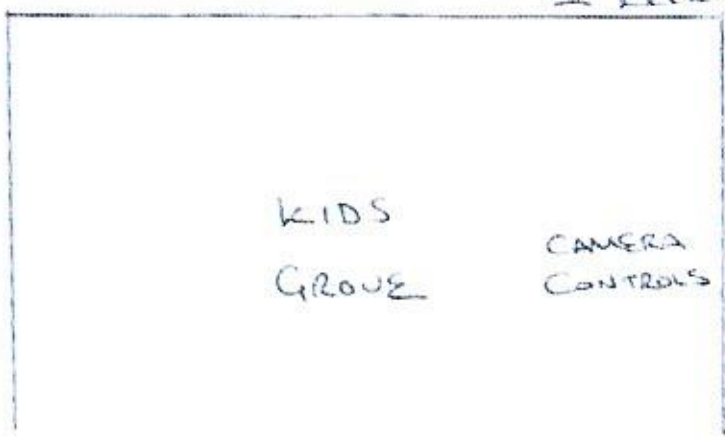
* WEC 104 LCU
STRUCTURE - ANTI
CLIMB

➔ CAMERA
& CAGE

CAMERA NUMBERS
RELATE TO LOCATION
ON PROPOSAL.



- W/Less
= Receivers

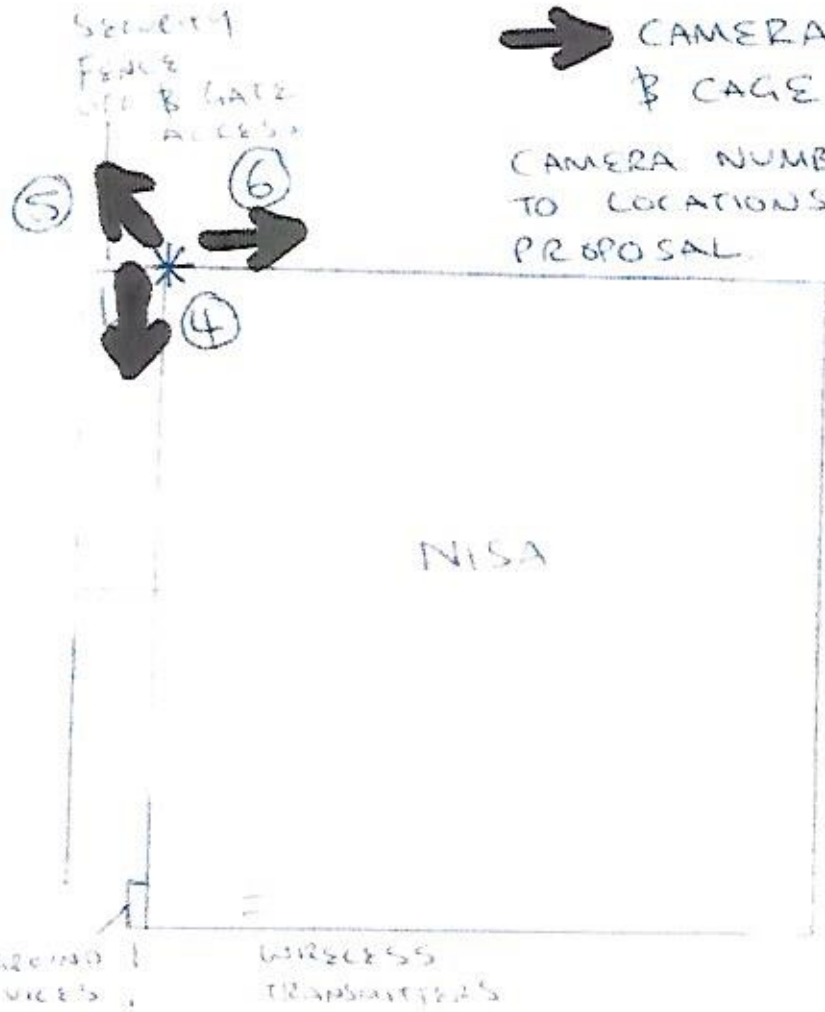


OPTION 2

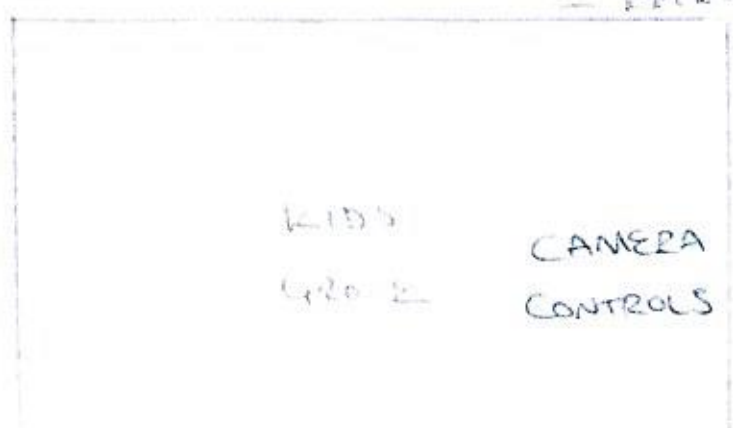
* WEL DOG LEG
STRUCTURE - ANTI
CLIMB

➔ CAMERA
& CAGE.

CAMERA NUMBER PLATE
TO LOCATIONS ON
PROPOSAL.



WIRELESS
TRANSMITTERS



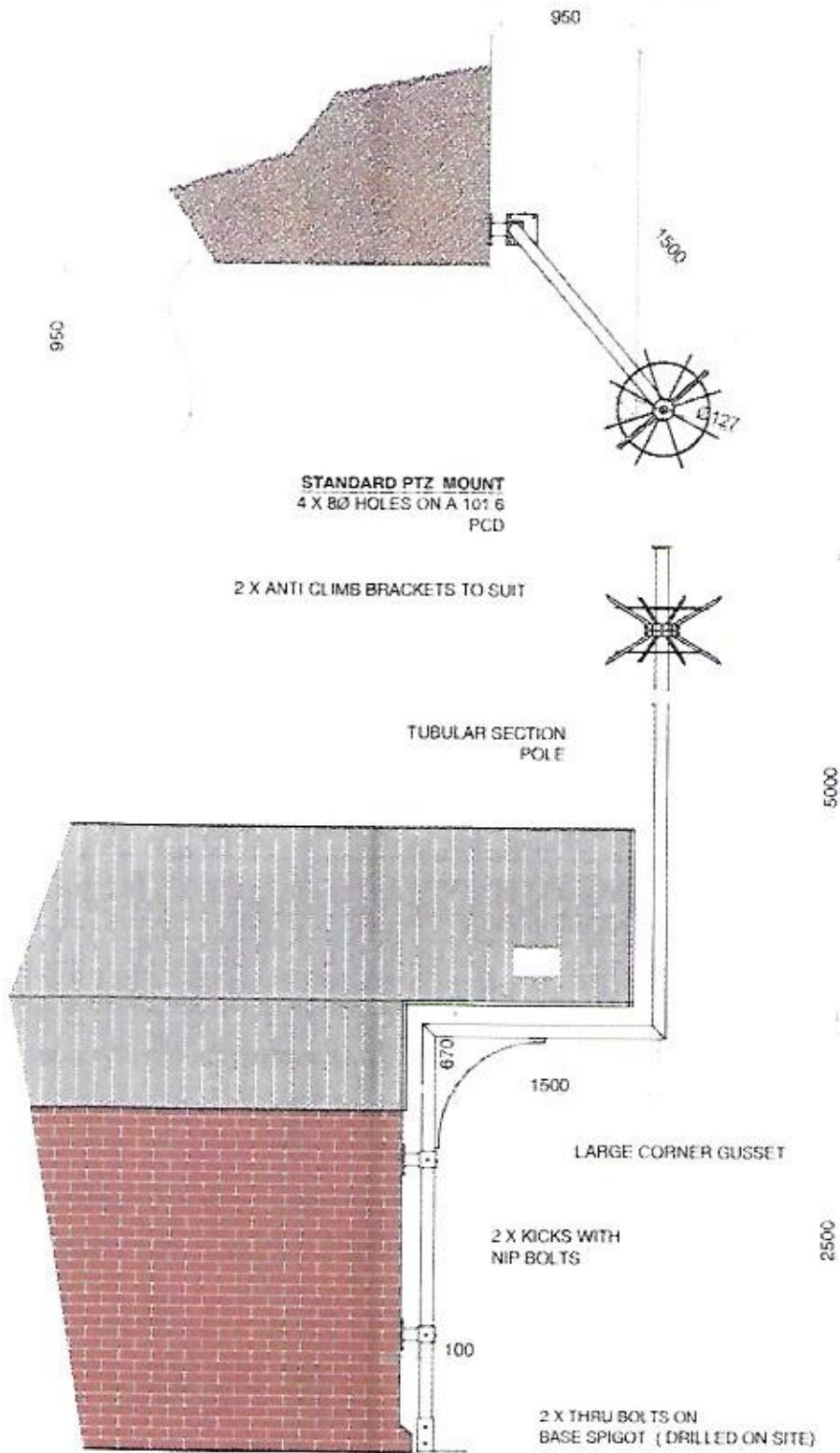
DOY LB9 STRUCTURE

RevNo: Revision note

Date

Signature

Checked



Notes

*All Material mild steel grade S235 minimum
Finish Galvanized BS EN ISO 1461 - 2009

Quality Standard BS EN 1090 / Execution Class EXC 1 Scale Not to scale

26.03.2018

CUSTOMER

MAKE PRODUCTION

TITLE 7.5M CORNER MOUNT POLE



DRG NO WEC-29032018

ISS 00

Dimo - mm

WEC Group Limited

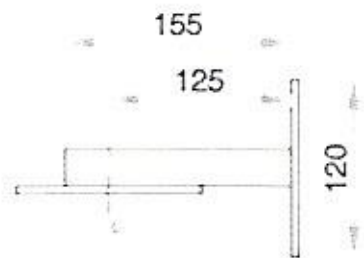
CCTV Division
Briarcliffe House, Junction Street, Darwen, Lancashire BB3 3RB
Tel: 01254 700100 Fax: 01254 873637
Website: WWW.WEC.UK Email: info@wec.uk

DRN CR

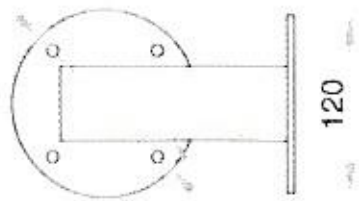
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Single Mount



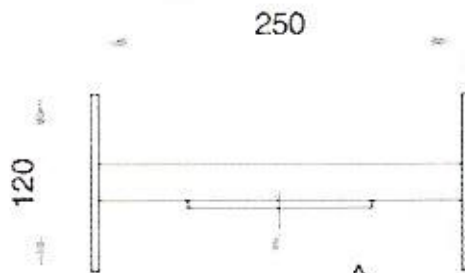
CABLE HOLE
5



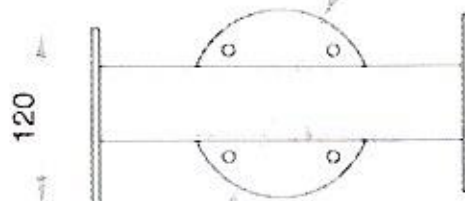
50 x 25 RHS

STANDARD PTZ

Double Mount



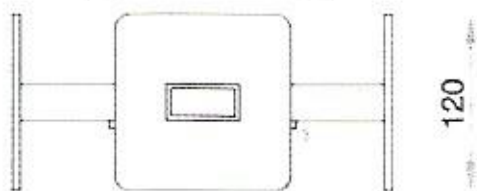
CABLE HOLE



50 x 25 RHS

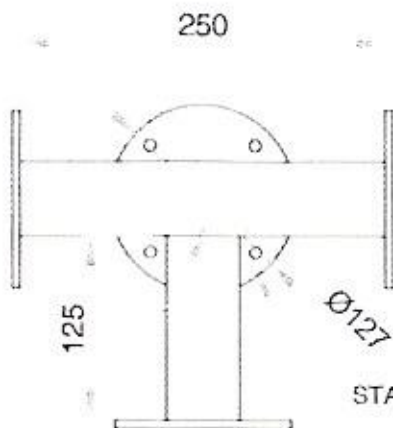
STANDARD PTZ

Triple Mount



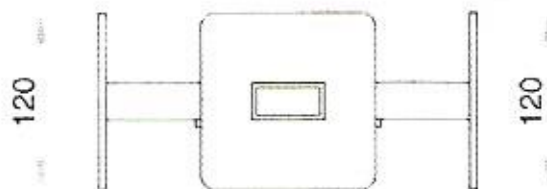
120

50 x 25 RHS



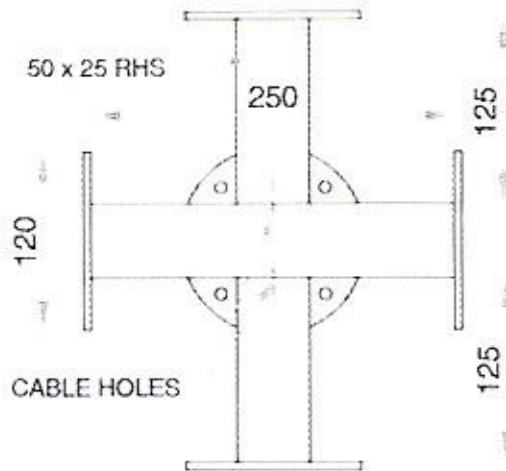
STANDARD PTZ

Quad Mount



120

50 x 25 RHS

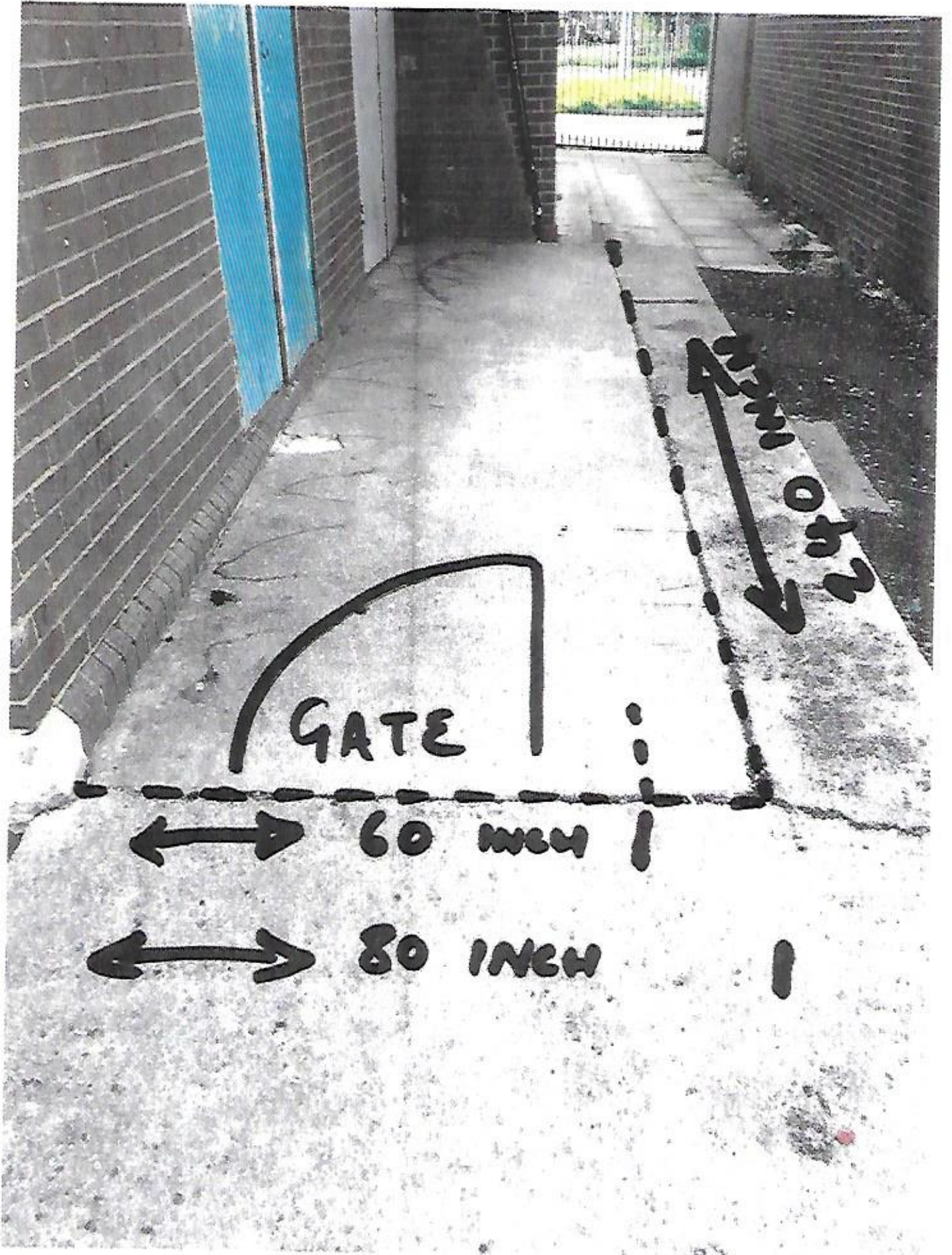


CABLE HOLES

Notes:
 All Material mild steel grade S235 minimum
 Finish: Galvanized BS EN ISO 1461 2009

Scale: 1:1 to A324	CUSTOMER	9CTM
DATE: 02.02.2017	REVISED BY	0
DESCRIPTION	CHKD	0
QTY	DRN	5
WEC Group Limited		
<small> CCTV, DASH, BIPOLAR, HOS, JUNCTION, M, GANTRY, AND STRIKE RESISTANT W0235 WWW.WEC-UK.COM ENGLAND, ENGLAND </small>		
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<small> WEC Group Limited 0204 700035 Fax: 0204 93657 W0235 WWW.WEC-UK.COM ENGLAND, ENGLAND </small>		<small> TITLE: 9CTM DTD NO: WEC 008 000 000 ISS: 00 </small>





GATE

60 INCH

80 INCH

240 INCH



Members of the Lancashire Sunday Football League

13th June 2018

*WV McEnnerney-Whittle esq
Clerk to Ingol & Tanterton
Neighbourhood Council*

APPLICATION FOR GRANT

Dear Bill,

Following our telecon on Tuesday 12 June 2018 regarding funding for the purchase of a trailer, please find application request.

Brief History: Tanterton F.C. have been representing the Tanterton area in the 'Lancashire Sunday Football League' for 8 years. Having formed in 2010, we progressed from Division 4, and at present, play in the Premier Division of the said League.

Tanterton F.C. are a Charter Standard football club, and are regarded as one of the flagship clubs within the league. We have a very strong working committee, all volunteers, who strive to promote our area through the professional way we operate as a football club.

Tanterton F.C. have played their football on Tanterton Village Green since their formation in 2010, creating a good relationship with the local community, who regularly come out and support us.

Unfortunately, we had to vacate the Village Green for a couple of years due to major issues with the drainage, which deemed the pitch unplayable.

Thanks to the Neighbourhood Council in partnership with other organisations, funding was successfully sought for major drainage works to be carried out on the green. Following the drainage works, Tanterton F.C. returned back home. Everything seemed to be fine for the first season back, but unfortunately in recent times we have been having real problems once again with the drains, to the extent that we had an unacceptable amount of games called off last season, 2017/18, which created a unhealthy back log of games to be played at the end of the season. Reluctantly, towards the end of the season, because of the situation with the pitch, we had a meeting to discuss the way forward, and it was decided that we apply for a place at the Uclan Sports Arena. Our application was positively accepted. Whilst marking the pitch for what would have been our last game of the season at the green I was approached by a member of the Neighbourhood Council who told me that he had heard we were looking at moving away. He asked the reason for this, to which, as Secretary of the club, I explained that we had reached a point where we could no longer maintain the up keep due to the drainage issues. I explained that in order to try and rescue the situation, the pitch would need a minimum of 3 Verti-Drains per season. Verti-Drain not only helps with the drains, it also aerates the ground underneath. I informed him that this is a costly exercise and that it was beyond our funding capabilities (recent quote, £300+vat, for 1 Verti-Drain session) The Councillor made it clear that he would be really disappointed if we were to move away after the amount of money that had been spent on the green. He quite rightly stated that if the green went unused, it would soon deteriorate and become almost derelict. He agreed that Tanterton F.C. put in a lot of time, effort and finance to try and sustain the up keep, but we had reached the point where we could no longer realistically manage it. I was asked, if some kind of support could be sought to help alleviate the financial burden, would we consider staying and carry on using the green, I told him that would certainly be our favourable choice. We are now committed to staying at the green, which is where we belong, in the hope that we can get your support.

We have recently been in consultation with 2 other local clubs, Fulwood Amateurs, and Longsands Lynx F.C. and we have struck up a good working relationship, agreeing to share any maintenance equipment available. Longsands Lynx have just secured funding for their own Verti-Drain machine, and have assured us that if we can provide our own form of transporting the machine to the village green, then we can use it as and when required. The Verti-Drain machine will be housed at Fulwood Amateurs ground, off Tom Benson Way, where it will be securely stored. The hurdle we now face is the transportation of the machine from Fulwood Amateurs to the village green.

The answer to the problem is the purchase of a trailer, this would not only allow us the movement of the Verti-Drainer, but would also give us regular access to other maintenance machinery including cutting equipment and pitch roller.

Although the initial outlay for a trailer is quite expensive, it would, over a short period of time actually pay for itself by cancelling out the need to bring in outside contractors to do the required maintenance needed to keep the green in a useable state, not only for football, but for other organised activities run by community members.

We really hope that the Neighbourhood Council would consider funding, to help with the purchase of a trailer, for the movement of essential equipment to and from the village green. This would be a massive help in our quest to keep the green in constant use. Although at this present time, we have not pursued the purchase of a trailer, we have trawled the appropriate sights to cost our requirement, and we have found that on average, the cost ranges from £900 to £1200.

There are members of your council that I can confidently say, would vouch for the time, effort and commitment we as a committee put into this community based organisation.

As requested, I have enclosed a recent bank statement.

We appreciate your time, and look forward to your response.

Yours Sincerely

A handwritten signature in black ink that reads "C. Longshaw". The signature is written in a cursive style with a large loop at the end of the last name.

Carl Longshaw

*Carl Longshaw
Secretary, Tanterton F.C.
108 New Rough Hey
Ingol
Preston
PR2 7BB
Mobile: 07926924277
Email: clongshaw@sky.com*

