

**HOTHERSALL PARISH COUNCIL**  
**Minutes for Annual General Meeting**  
**held at**  
**The Pavilion at Hothersall Lodge**  
**at 7.00 pm on Tues 7<sup>th</sup> May 2019**

Chairman Cllr Forrester took the meeting

Councillors present:           Gale  
  Gee  
  Parry  
  Bateman  
  Warren  
  Thompson

1. Apologies were received from Ribble Valley Mayor Cllr Stuart Carefoot, Mrs Mabel Armitage & a representative Hothersall Lodge
2. Declarations of Interest - none
3. Public Participation – none
4. Minutes of the AGM held 02/05/18 were confirmed & signed as a correct record

Clerks report was given during business of Annual Assembly 2019 later in the evening

5. Finance:
  - Accounts stand at £1,504.59 on 31/03/19 year end.  
(internally audited by Colin Sharples 01/05/19)  
Current bank balance £2,504.59  
(includes £1000 for 2019-2020 precept)
  - Overview 1/4/2018 to 31/03/2019 parish account –  
no queries from the meeting
  - Approval of The Annual Governance Statement

The conditions of the annual Governance & Accountability Return were outlined to the meeting. Hothersall PC meet the criteria for completing Certificate of Exemption with an annual gross income / expenditure of less than £25,000 and other conditions.

(Certificate of Exemption, Section 1 and Section 2 of the Annual return were approved and signed as required by Chairman of the meeting & Clerk)

6. Result of uncontested election May 2019: Cllrs Forrester, Gale, Gee, Parry, Soper Thompson & Warren

7. Election of new chairman & vice-chairman:

Councillor Gale was proposed as chairman by Cllr Thompson and seconded by Cllr Warren

Councillor Gee was proposed as vice-chairman by Cllr Thompson and seconded by Cllr Parry

8. Cllrs Parry, Gee & Gale agreed to attend Parish Council Liaison Committee Meetings

THIS CONCLUDED THE 2019 AGM BUSINESS at 7.25pm

**Confirmed as a true record:   Chairman..... Date.....**  
**Clerk.....Date.....**