

HILLESDEN PARISH COUNCIL

Clerk to the Council: Ruth Millard hillesdenparishclerk@tiscali.co.uk

Councillor

**You are hereby summoned to attend the ExtraO Parish Council Meeting on
Monday 3 June 2019 at 7.30 pm, in All Saints Church, Hillesden.**

Issue date – Wednesday 29 May 2019

The meeting will commence at 7.30pm for the purpose of transacting the following business

AGENDA

- 44/19 Attendance and apologies;** To receive and accept any apologies.
- 45/19 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hillesden Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 46/19 Approval of Minutes;** To agree the minutes from the Parish Council Meetings held in the All Saints Church, Hillesden on Tuesday 14 May 2019.
- 47/19 Review inventory of Assets for 2018/19**
- 48/19 GDPR;**
- To agree Privacy Policy and Notice
 - To agree Information Policy
 - To agree Retention of Documents Policy
 - To agree GDPR Data Audit
- 49/19 Annual Governance & Accountability Return 2018/19;**
- Members to consider the findings of the review.
 - Members to approve the Annual Governance Statements
 - To agree the Bank reconciliation for 31 March 2019
 - To agree the Explanation of Variances
 - To agree the Accounting Statement for the Internal Auditors report
 - To agree to send a Certificate of Exemption to the external auditor
 - To agree the dates of the period for the Exercise of Public Rights
- 50/19 Finance & Accounts.**
- To draw cheques for this meeting.
 - To agree the bank reconciliation for 30 April 2019
- 51/19 Planning;** no new applications at this time
- Members to discuss any update to alleged unauthorised sitting of a caravan and Scaffolding business update.
 - Members to discuss the alleged unauthorised sitting of a caravan/ mobile home and running a caravan storage business at Hollow Tree Farm (land south of westfields).
- 52/19 Highways and footpaths;**
- Discuss any issues/complements regarding grass cutting.
 - To report any issues or updates regarding the highways.
- 53/19 Correspondence and communications including reports on Local Area Forum, The Greatmoor EFW - Community Liaison Group, East West rail link, HS2 and training courses;**
- 54/19 Open forum for Councillors;** to bring any matters to attention to be added to the next meetings agenda
- 55/19 Date and time and venue of the next meeting;** The next General Parish Council Meeting will be held at All Saints Church on Tuesday 9 July 2019 at 7.30 pm

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Ruth Millard - Parish Clerk

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50/19 Finance & Accounts.

Bank Statements

Business Premium3259	31 March 2019	2575.00
Community8982	29 April 2019	6998.80
			9573.80

Income April

....3259			
....8982	05 April 2019	Bucks CC – Devolved Service Grant	957.53

Direct Debit

ICO	GDPR 2018	LGA 1972, s112	DD	35.00
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Payments for June 2019

HMRC	4th Quarter	LGA 1972, s112	Chq 100444	3.20
ER Millard	April, May & June Salary 2019	LGA 1972, s112	Chq 100445	680.59
GM Outdoor Services	Invoice	LGA 1972, s101	Chq 100446	120.00
BALC,	Subscription 2018/19	LGA 1972, s143	Chq 100447	32.18
BALC, Cllr training	Introduction to Planning Enforcement	LGA 1972, 175	Chq 100448	38.00