

HILLESDEN PARISH COUNCIL

Notice of Meeting

The Annual Parish Meeting followed by
the Annual Parish Council Meeting will be held at
All Saints Church, Hillesden

Tuesday 16th May 2017 at 7.30 pm

The meeting will commence at 7.30pm for the purpose of transacting the following business

- 1 **Chairman's Report – Cllr Debs Pierce**
- 2 **Financial Report – The Clerk**

Open Forum for Parishioners: (under adjournment)

- 21/16 **Election of the Chairman**
22/16 **Election of a vice chairman**
23/16 **Attendance and apologies:** To receive and accept any apologies.
24/16 **Members Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hillesden Parish Council Code of Conduct for Members and by the Localism Act 2011.
25/16 **Approval of Minutes;** To agree and sign the minutes from a general Meeting of Hillesden Parish Council held on 14th March 2017 as an accurate record.
26/16 **Review of the Council's Standing Orders**
27/16 **Review of the Council's Financial Regulations**
28/16 **Appoint representatives i.e. LAF, Greatmoor EFW - Community Liaison Group, Highways.**
29/16 **Review inventory of Land & Assets including buildings**
30/16 **Confirmation of Insurance cover**
31/16 **Review of the Councils subscriptions to other bodies**
32/16 **Review of the Council's Complaints Procedure**
33/16 **Review of the Council's Procedure for handling requests made under the Freedom of Information & Data Protection Act.**
34/16 **Determine the time & place of ordinary meeting of full Council up to and including the next annual meeting of the Full Council**
35/16 **Finance & Accounts.**
 - a To agree financial statements of accounts and bank reconciliations for the end March 2017
 - b To agree section 2 of the Annual Return
 - c To draw cheques for this meeting and ratify cheques drawn since the last meeting.
36/17 **Defibrillator;** to discuss where to site a defibrillator in the Parish.
37/16 **Highways and footpaths;**
 - i. Post box at the Hamlet; update VP
 - ii. Discuss any issues/complements regarding grass cutting.
 - iii. To report any issues or updates regarding the highways.
 - iv. To discuss the response from TfB regarding the damage to the road at the Hamlet.
38/16 **Planning;** no new applications at this time
 - a. Alleged unauthorised sitting of a caravan and Scaffolding business update.
39/16 **Correspondence and communications including reports on Local Area Forum, The Greatmoor EFW - Community Liaison Group, HS2 and training courses;**
40/16 **Open forum for Councillors;** to bring any matters to attention to be added to the next meetings agenda if necessary.
41/16 **Date and time and venue of the next meeting;** The next General Parish Council Meeting will be held at All Saints Church on Tuesday 11th July 2017 at 7.30 pm

Ruth Millard - Clerk to the Parish Council

Date; 10th May 2017

NOTE: Members of the public are entitled to attend Parish Council Meetings unless the Parish Council specially resolved to exclude them from any particular meeting or while particular matters are being discussed, but are not entitled to speak unless expressly invited.