

# **HILLESDEN PARISH COUNCIL**

Clerk to the Council: Ruth Millard [hillesdenparishclerk@tiscali.co.uk](mailto:hillesdenparishclerk@tiscali.co.uk)

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## **Councillor**

You are hereby summoned to attend a **Annual Parish Council Meeting** on  
**Tuesday 8 May 2018 at 7.30 pm, in All Saints Church, Hillesden.**

Issue date – Wednesday 2 May 2018

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**The meeting will commence at 7.30 pm for the purpose of transacting the following business**

- 21/18 Election of the Chairman**
- 22/18 Election of a vice chairman**
  
- 23/18 Attendance and apologies:** To receive and accept any apologies.
- 24/18 Members Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 25/18 Approval of Minutes;** To agree and sign the minutes from a general Meeting of Hillesden Parish Council held on 13 March 2018 as an accurate record.
  
- 26/18 Appoint representatives i.e. LAF, NP, NBPPC**
- 27/18 Review inventory of Land & Assets including buildings**
- 28/18 Confirmation of Insurance cover**
- 29/18 Review of the Councils subscriptions to other bodies as AVALC, BALC/NALC, SLCC**
- 30/18 Review of the Councils Complaints Procedure**
- 31/18 Review of the Council's Procedure for handling requests made under the Freedom of Information Act**
- 32/18 Determine the time & place of ordinary meetings of full Council up to and including the next annual meeting of the Full Council**
  
- 33/18 Annual Governance & Accountability Return 2017/18**
  - a. To approve Section 1, Annual Governance Statement**
  - b. To Approve Section 2, Accounting Statements 2017/18**
  - c. To agree the Bank reconciliation for 31 March 2018**
  - b. To agree the Explanation of Variances**
  - d. To note the dates of the period for the Exercise of Public Rights**
  
- 34/18 GDPR;** to discuss forming a working party to develop procedures & policies for the Parish Council to agree, to be compliant with the GDPR coming into force 23 May 2018.
  
- 35/18 Finance & Accounts.**
  - a To draw cheques and note payments since the last meeting.**
- 36/17 Highways and footpaths;**
  - i. To report any issues or updates regarding the highways.**
  
- 37/17 Correspondence and communications including reports on Local Area Forum, The Greatmoor EFW - Community Liaison Group, HS2 and training courses;**
  
- 38/17 Open forum for Councillors;** to bring any matters to attention to be added to the next meetings agenda
  
- 39/17 Date and time and venue of the next meeting;** The next General Parish Council Meeting will be held at All Saints Church on Tuesday 10 July 2018 at 7.30 pm

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

*Ruth Millard* - Parish Clerk