

Chair: Cllr Toby Acton  
Clerk: Bonnie Jones | Ware Farm, The Street, High Roding, CM6 1NT |  
clerk@highongar-pc.gov.uk | www.highongar-pc.gov.uk

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You are hereby summoned to attend  
**A Meeting of High Ongar Parish Council**  
To be held on  
**WEDNESDAY 10<sup>th</sup> July 2024 – at 7:30pm**  
at the High Ongar Village Hall

for the purpose of transacting business as shown on the agenda below.

The public and press are welcome to be present. Please note that this meeting may be recorded.



Date 3<sup>rd</sup> July 2024

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#### **AGENDA**

- 2024/25.48 Apologies for Absence**  
Members are reminded that s85 of the Local Government Act 1972, states that apologies for absence must be received prior to the meeting.
- 2024/25.49 Other Absences**
- 2024/25.50 Declarations of Interest.**  
To declare the existence and nature of any Disclosable Pecuniary, Other Registerable Interest or Non-Registerable Interest relating to items on the agenda.
- 2024/25.51 Minutes of the Previous Meeting**  
To agree the Minutes of the Parish Council meeting held on 12<sup>th</sup> June.
- 2024/25.52 Public Participation Session**  
The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed, with 3 minutes per person.
- 2024/25.53 Reports and Members Reports**  
a) Chairman's Report – verbal report.  
b) Vice Chairman's Report.  
c) District & County Councillors Reports - District Councillors are invited to submit a written report if they are unable to attend the Parish Council Meeting.  
d) Parish Councillors - verbal reports will be received if no written report has been submitted.  
- Ward Councillor Report – Paslow Common  
- Ward Councillor Report - High Ongar  
- Ward Councillor Report- Norton Mandeville  
e) Highways Report.  
f) High Ongar Village Hall  
g) Police Reports
- 2024/25.54 Clerk's Report**  
To receive any reports from the Clerk.
- 2024/25.55 Financial Regulations**

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Councillors are asked to review and adopt the NALC 2024 Financial Regulations attached to this agenda. The template document was created so Councils can adapt it to their personal needs. The Clerk has done this, and this includes limits to financial spend.

**2024/25.56 Update on Play Area**

Unfortunately, due to the fact that a possible play area location has not been agreed, the £100,000 from the UK Shared Prosperity Fund will not be given to High Ongar at this time. The second round of Rural England Prosperity Fund applications will be open in the Autumn. This funding is up to £50,000. Councillors are asked to agree if they wish to apply for this funding.

**2024/25.57 Update - 2024 Over 60's Christmas Lunch**

At the previous meeting it was agreed that Cllr Burton would discuss possible catering costs with the Cuciana Italiana Restaurant. Cllr Burton to provide an update.

**2024/25.58 New Draft Website**

The Clerk is currently working on creating a new draft website, it is hoped this will be available for members to review before the meeting. Details of which will be sent via email.

**2024/25.59 Planning applications for consideration**

There were no planning applications to consider at the time this agenda was distributed.

**2024/25.60 Planning applications responded to by way of Clerks delegated powers**

Reference	Address	Description	Details
EPF/1088/24	Sparks Farm, Nine Ashes Road, Nine Ashes , CM4 0JZ	Full planning application for the demolition of existing buildings and erection of a single residential (Class C3) dwellinghouse with new ancillary outbuildings comprising new garage and gym, with associated access, gardens, parking, landscaping and infrastructure. <a href="#">Planning Application: EPF/1088/24 (site.com)</a>	Deadline: 01/07/2024
High Ongar Parish Council have no objections to this application.			

**2024/25.61 Planning Updates**

There were no planning updates at the times this agenda was distributed.

**2024/25.62 Finance**

**62.1** To note the current status of the accounts.

**62.2** Clerk to provide bank reconciliation, to be reviewed and signed by the Chairman.

**62.3** To agree the following payments:

Payee	Description	Method	£ (inc VAT)
Skilled Tech Ltd	June Microsoft 365	Online	£86.53
TBS Hygiene	June – Dog Bins	Online	£29.28
MD Landscapes Ltd	Various grass cutting	Online	£268.80
Bonnie Jones	July – Clerks salary	Online	£476.05

**2024/25.63 Outstanding Matters**

**2024/25.64 Date of the next meeting**

To note, High Ongar Parish Council do not meet in August. The next meeting of High Ongar Parish Council will be held on 11<sup>th</sup> September.



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**2024/25.65**

**Exclusion of the public and the press**

In the event that an agenda item needs to be discussed confidentially, councillors will be asked to consider the following motion to be proposed by the Chairman: "That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However, an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance.