

Highfield Lane Allotments



Minutes of the AGM held on the 27th February 2014

1 Meeting opened by the Chairman Mr W Stone at 7:30pm

2 Members attending :- C Smith; D Barker; A Maynard, L Alcock, M Smith; S James, W Stone, B Hollingshurst; M Hollingshurst, L Reeve, A Reeve, B Farnsworth; T R West; J Morley, J Macquisten; M Gilligan, R Hill; B Hill, R Cox and B Weild.

3 Apologies received from M James and M Taylor.

4 Minutes of the 2013 AGM were available on the website and by agreement of those present not read out.

5 There were no matters arising from the minutes.

6 The 2013 AGM minutes were accepted: proposed J Morley seconded M Reeve with all being in favour: the Chairman signed to minutes.

7 There were no correspondence pertaining to the AGM.

8 The chairman reported that we have had a goodish year with some good produce. The raised beds for the disabled plot have yet to be let. Plots have been vacated and new gardeners have taken their place: if you do see any new faces please say hello to them and make them feel welcome. There are 22 people on the waiting list. Maintenance of the site has not been too good this year and I would like in 2014 people to give a couple of hours to help maintain the site. There is also the need to put the roof back on the shop. The wind in December did a lot of damage.

The Show and Events sub-committee put a lot of work in with the "Big 1", open days etc. I am very grateful to those who helped out. A contribution from the S&E to the main committee, for improvement projects, has once again been made.

Thanks also to Jenny for her help. Thank you to everybody who helped out or even gave a word or two of encouragement.

9 There were no questions or matters arising from the Chairman's report.

10 The Trading Secretary thanked the following:

- All the volunteers who have run the shop.
- Jenny for keeping the rotor of helpers organised and for working in the shop.
- Jack and Brian for repairing the floor and collecting compost etc and no charge and in their own time.
- Russell for collecting the bags of spent hops again in his own time at no charge.
- Clive for repairing the sack container roof.

Some of the stock on the peg board has started to sell and more plot holders are taking the donated magazines. Some stock is now in £1 bags instead of 1kg and 3kg bags which is easier for sales to those with smaller plots. Larger plots can buy as many bags as they need thus helping in stock rotation.

The seeds and seed potato orders were down possibly due to the weather. However we now have loose potatoes and onion sets. 15 loads of cow manure have been delivered to site. The mower and strimmer have been serviced and ready for use

11 From the Trading Secretary's report a question about the cow manure was raised. It was confirmed that it could still be obtained but Jack's horse manure will be available soon.

12 The Treasure circulated copies of the audited accounts and reported that the only income is from rents. The water bill was higher due to the way the bills are sent.

On the balance sheet there is a negative brought forward as the insurance was not paid in the year but early in 2014. There was no bill from DCC for the shop Lease but was paid as part of the Lease conditions (we must pay even if no bill is presented). The Jack and Brian's scrap scheme has provided £504 to support the shop and encourage plot holder to visit and buy from the shop. Shop profit £540.

13 From the Treasurer's report a question about the S&E contribution just given was raised. It was confirm that this would be shown in the 2014 accounts.

There were no other questions.

14 The audited 2013 accounts were signed off by the Auditor. It was proposed by C Smith that the accounts be accepted, seconded by R Cox. All present were in favour. The Chairman and seconder signed the accounts. The Chairman passed thanks to Colin for presenting the accounts in an easy to understand format.

15 The Treasurer thanked Sue Richardson her work as auditor. Sue has agreed to carry out the duties of auditor for 2014 as Sue James. Prop to continue C Smith Sec J Macquisten. All present were in favour.

16 The current officers and committee were dismissed but continue until the end of the meeting.

17The officers for 2014/15 were appointed as follows: -

Nomination forms provided were completed for the following positions:

Position	Nominee	Proposed	Seconded	Vote
Treasurer	C Smith	M Hollingshurst	J Macquisten	
Secretary	A Maynard	M Hollingshurst	J Macquisten	
Trading Secretary	M Hollingshurst	J Macquisten	M Macquisten	
Committee	J Macquisten		M Macquisten	

At the meeting the following were proposed and they accepted the nominations.

Position	Nominee	Proposed	Seconded	Vote
Chairman	W Stone			All in favour
Committee	D Barker			
	B Hollingshurst			
	J Morley			
	B Farnsworth			
	R Cox			
	M James			
	M Gilligan			
	T West			
	L Alcock			
L Reeve				

18 AOB: one item which relates to the Derby City Council Lease which expired in November 2013. The Lease is in preparation and one clause is being changed. This change relates to the sale of surplus produce which could not be done within the conditions of the old Lease but will be allowed within the new. It will be allowed to sell surplus produce to fund maintenance of improvement work to the site. In addition we will be in a position to give away surplus produce to other charities e.g. The Red Cross who will pass the food to "soup Kitchens" within Derby. Les Alcock confirmed that he was a driver for the Red Cross and that donations can be passed to him so he can take them to the Derby Red Cross Depot.

19 The date for the first committee meeting of 2014 is 10.00am at the Site Meeting Room Saturday 5th April (no clash with football).

20 The meeting was closed by the Chairman at 8.07pm