

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Oliver Rogers

Greenvie, High Easter Road, Barnston, Dunmow, Essex CM6 1ND

Telephone 07799 542902 E-mail parishclerkhepc@gmail.com

Councillors are hereby summoned to attend the Ordinary Parish Council meeting which will be held in High Easter Village Hall on MONDAY 2nd FEBRUARY 2026 at 7.30PM for the purpose of transacting the business set out on the agenda below. The press and public are cordially invited to attend.

Signed



Oliver Rogers
Clerk/RFO

27th January 2026

MEETING AGENDA

25/140 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

25/141 DECLARATION OF INTERESTS FOR THIS MEETING

25/142 PUBLIC FORUM (Maximum 15 minutes)

25/143 MINUTES OF ORDINARY PARISH COUNCIL MEETING seeking approval for minutes of the previous Monday, 5th January 2026.

25/144 COUNTY AND DISTRICT CLLRS REPORT

25/145 COUNCILLORS REPORTS

To receive reports on the following from lead Cllrs.

- Planning including Local Plan – Cllr Colgrave
- Highways including highway safety – Cllr Lodge
- Environment including litter picks – Cllr Boreham
- Village Hall liaison, playing field, jubilee Meadow – Cllr Robinson
- Footpaths – Cllr O'Connor – Footpath 70 has had its routing issue resolved and the sign is now in place. This is the path near Ramseys on the High Easter Road and the detail has been confirmed both visually and by ECC's Rights of Way Team.
- War memorial – Cllr O'Connor/Cllr Robinson
- Uttlesford liaison – Cllr Reeve
- Defibrillator management – Cllr Colgrave/Cllr Lodge

25/146 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

- Training

25.146.01 Clerk has applied for the Certificate in Local Council Administration (CiLCA) and been accepted. Registration fees are due for payment and planning on the course work is now taking place.

25/147 PLANNING APPLICATIONS [See APPENDIX A below]

25.147.01 To discuss and decide on the below planning applications.

25/148 LOVE YOUR BUS UPDATE

The Parish Council has made 2 bids for funding in the Love Your Bus 2 scheme being run by Essex County Council. The first application is to run a service on Mondays between Dunmow and Epping via High Easter and has the support of Good Easter, Kelvedon Hatch, Stondon Massey parish councils and Epping Town Council. The other bid is for marketing materials to promote all bus services through High Easter. A decision is likely in April.

25/149 FINANCE [See APPENDIX B below]

25.149.01 To approve the payment of the below payments

25.149.02 Meeting to note that the current account balance is **£14,439.68** and the saving account balance is **£60,832.20** as at 27th January 2026. During January we received a payment of £190 from the Dunmow Rovers Football Club and £4,371.01 from Essex County Council as the second part of the hedge maintenance agreement.

25.149.03 Parish Councillors to note that Precept form was submitted to Uttlesford District Council

25/150 WEEKEND GREEN WASTE SERVICE

25.150.01 Parish Council to retrospectively approve the decision to fund the green waster skip for 20 weeks and as set out in the budget agreed at the January meeting. The cost for this service will be £90.50 per hour, an increase from £87.00 in 2025. The total cost for the year will be £1,810 a total increase of £70 compared to last year. The first skip will be on Saturday 28th February from 11.30am for an hour at the Village Hall.

25/151 VERGE AND GROUND MAINTENANCE CUTTING TENDER

25.151.01 Discuss and decide on an extension of JCM Services verge cutting and ground maintenance contracts for an extra year to cover 2026. Essex County Council has paid the second part of the funding for verge cutting in-year rather than arrears meaning that all contracts can be considered on a 2-year rolling basis for re-tender.

25/152 ITEMS TO NOTE FOR THE NEXT MEETING

25/153 FUTURE DATES OF NEXT MEETINGS

****Please note the change of dates for Easter Monday and the Early May Bank Holiday****

Monday 2 nd February	Monday 6 th July
Monday 2 nd March	Monday 7 th September
Monday 6 th April - Monday 13 th April	Monday 5 th October
Monday 4 th May - Monday 11 th May	Monday 2 nd November
Monday 1 st June	Monday 7 th December

25/154 DATE OF NEXT MEETING Monday, 2nd March 2026 at 7.30pm at High Easter Village Hall

APPENDIX A

REF	ADDRESS	DESCRIPTION	DETAILS
Latest applications			
UTT/26/0068/FUL	Land South Of Ramseys The Street High Easter Essex	Creation of stables, barn, outdoor horse exercise arena and associated access and circulation space	Re-submission Refused in December 25 for excessive number of buildings
UTT/26/0147/DOC	Wheats Farm Stagden Cross Road High Easter Essex CM3 1HW	Application to discharge condition 5 (external lighting) and 6 (hard/soft landscaping) attached to UTT/23/1059/FUL.	Delegated Decision
UTT/26/0112/LB	Cock And Bell House The Street High Easter Essex CM1 4QW	Repairs to chimney	Delegated decision
UTT/26/0110/FUL	Quoins Onslow Green Barnston Essex CM6 3PR	S73 application to vary condition 2 (approved plans) of UTT/24/0618/FUL (Demolition of 3 no. barns and erection of 5 no. houses with associated landscaping)	Delegated decision
Information only			
UTT/25/3218/CLP	Two Sticks Barn High Easter Road High Easter Essex CM1 4PZ	Proposed 5m x 10m swimming pool	Approved
UTT/25/3219/FUL	Two Sticks Barn High Easter Road High Easter Essex CM1 4PZ	S73 application to vary condition 2 (approved plans) of UTT/25/1858/HHF (construction of new outbuilding)	Refused – The inappropriate design and location of the PV panels and counter to Local Plan 2005 GEN2 and EVN2
UTT/25/3230/LB	Poplar Cottage The Street High Easter Essex CM1 4RE	Proposed installation of Vehicle EV Charger	Approved
UTT/25/3275/DOC	Cock And Bell House The Street High Easter Essex CM1 4QW	Internal alterations including the replacement of main stairs and removal of bathroom to first floor and WC to ground floor. Elevational changes including reinstatement of front chimney and reinstatement of door to rear elevation, replacing 3no. metal framed windows to north elevation and lowering of patio.	UTT/23/0359/LB approved in August 2023. Discharge conditions in full – 23 rd January 2026

UTT/25/31 45/LB	Chestnut Cottage The Street High Easter Essex CM1 4QS	Single storey extension/rebuild of rear porch with W.C and two storey rear extension including ensuite within pitched roof.	Refused
--------------------	---	---	---------

APPENDIX B

The following financial payments are proposed:

PAYMENT TO:	VALUE:
Oliver Rogers, Parish Clerk [January]	£709.68
EALC payment for training courses	£553.20
SLCC course registration fees	£495.00
TOTAL:	£1,757.88