

# HIGH EASTER PARISH COUNCIL

*Clerk to the Council – Allison Ward*  
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall at 7.30pm, on **MONDAY 6<sup>th</sup> JANUARY 2025** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO  
31<sup>st</sup> December 2024

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## MEETING AGENDA

### 24/129 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

### 24/130 DECLARATION OF INTERESTS FOR THIS MEETING

Members to declare interests for items on the agenda.

### 24/131 PUBLIC FORUM (Maximum 15 minutes)

### 24/132 MINUTES OF ORDINARY PARISH COUNCIL MEETING 2<sup>nd</sup> December 2024 for approval.

### 24/133 COUNTY AND DISTRICT CLLRS REPORT

### 24/134 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Notification received from Essex Highways of closure of High Easter Road (Barnston parish) 11<sup>th</sup> and 12<sup>th</sup> January whilst Essex Highways undertake drainage repairs. To note this is the section of road that currently floods and causes risks to highway users.

Uttlesford confirmed the Local Plan was submitted to the Secretary of State for Housing, Communities and Local Government on 18<sup>th</sup> December. The Secretary of State will now appoint a Planning Inspector to review and assess it.

Reported to Uttlesford the broken sign on the green in front of St Mary's Bungalows, and the tree in the same location that is becoming entwined in the telephone cables.

Essex Highways will be carrying out repairs to the footpath on both sides of the highway by Cock and Bell and the Old Post Office.

### 24/135 COUNCILLORS REPORTS

24.135.01 Cllr Robinson to report on the monthly playground inspection for December. Cllr Colgrave to inspect in February 2025.

24.135.02 Other Cllr Reports

## **24/136 PLANNING**

### 24.136.01 – New Applications

Application	UTT/24/3206/TPO
Location	Walnut Tree Cottage
Development	Walnut tree removed, came down in strong winds 07/12/2024

### 24.136.02 – Decisions, for information only

Application	UTT/24/2807/HHF
Location	4 Bellhouse Villas
Development	Two storey side extension, single storey rear extension and front porch
Decision	Refused

Application	UTT/24/2854/HHF and UTT/24/2855/LB
Location	Cottons Cottage, The Street
Development	Erection of two storey rear extension and other alterations to fenestration and new door (renewal of planning permission UTT/21/3303/HHF)
Decision	Conditional approval

Application	UTT/24/2410/HHF and UTT/24/2430/LB
Location	3 Parsonage Farm Barns, High Easter Road
Development	Reinstatement and renewal of fire damaged roof and roof space accommodation; structure and fabric repairs.
Decision	Conditional approval

Application	UTT/24/2792/LB
Location	Spotted Dog Public House
Development	Installation of life-saving equipment
Decision	Conditional approval

## **24/137 GREEN TRIANGLES**

To receive a report on the condition of green triangles in the parish and options for protecting them from further erosion.

## **24/138 LOVE YOUR BUS GRANT FUNDING**

To consider a project and applying for a grant to increase bus patronage and support the sustainability of the local village service in 2025/26.

The objective of the grant funding is to enable Parish and Town Councils to invest in measures which would increase patronage on the bus service and enhance local services. Funds are available to attract new passengers, for example by improving information through marketing, leaflets, timetables and maps, and/or community-led engagement events. The application can be a group of town/parish councils.

Deadline for applications is 14<sup>th</sup> February.

## **24/139 SALT BAG PARTNERSHIP SCHEME**

24.139.01 To note the condition of the existing salt bins and any action required.

24.139.02 To note the requirements of the scheme for 2024/25 season and responsibilities of those volunteering.

## 24/140 GENERAL MAINTENANCE/PROJECTS

24.140.01 There is a delay to the agreed tree works on the playing field due to the willow trees being entwined within the power cables. A date for works is pending from the contractor.

24.140.02 To receive a report on the 'overs' Christmas lunch and confirm total costs of £230. Of this £120 was the costs of the meats and was donated back to Monday Muster, the balance was for the hire of the warming oven. All other provisions were donated by volunteers and those involved.

24.140.03 To receive a report on Monday Muster costs for period September to December 2024.

24.140.04 The defibrillator and cabinet for The Spotted Dog has arrived and will be installed in January, estimated cost for installation is c.£300. Parish council to approve purchase of a bleed kit to add to the defibrillator cabinet.

24.140.05 No further progress on phase 2 play area works and a new VAS sign.

## 24/141 PRECEPT 2025/26

24.141.01 To receive a report on the parish council finances for the period April to December 2024.

24.141.02 To review the reserves policy.

24.141.03 To receive a draft budget for 2025/26 and agree the parish precept for 2025/26.

## 24/142 FINANCE

24.142.01 To retrospectively approve the following payment which was made between meetings in order to secure the grant funding for the defibrillator.

<b>PAYMENT TO</b>	<b>VALUE</b>
London Hearts donation	£ 750.00

24.142.02 To confirm the following payments for authorisation.

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk December 2024	£ 339.30
EALC – Cllr training (introduction to planning) inc VAT	£ 156.00
Lodge Coaches – Monday Muster venue hire September to December 2024	TBC
Lilly Kelsey – Monday Muster assistant payment September to December 2024	TBC

24.142.03 To record any receipts in December 2024.

24.142.04 To approve Cllr Colgrave as an additional bank signatory on the current and savings accounts.

## 24/143 ITEMS TO NOTE FOR THE NEXT MEETING

24/144 **DATE OF NEXT MEETING** Monday 3<sup>rd</sup> February 2025 at 7.30pm in the village hall.

### TIME AND CLOSE OF MEETING