

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall at 7.30pm, on **MONDAY 2nd DECEMBER 2024** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO
28th November 2024

MEETING AGENDA

24/114 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

24/115 DECLARATION OF INTERESTS FOR THIS MEETING

Members to declare interests for items on the agenda.

24/116 PUBLIC FORUM (Maximum 15 minutes)

24/117 MINUTES OF ORDINARY PARISH COUNCIL MEETING 4th November 2024 for approval.

24/118 COUNTY AND DISTRICT CLLRS REPORT

24/119 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

The agreed tree works on the playing field are scheduled for 12th December.

A nil rough sleeper count was returned to Uttlesford as part of the annual count.

24/120 COUNCILLORS REPORTS

24.120.01 Cllr O'Connor to report on the monthly playground inspection for December. Cllr Colgrave to inspect in January 2025.

24.120.02 Other Cllr Reports

24/121 PLANNING

24.121.01 – New Applications

Application	UTT/24/2807/HHF
Location	4 Bellhouse Villas
Development	Two storey side extension, single storey rear extension and front porch

Application UTT/24/2854/HHF and UTT/24/2855/LB
Location Cottons Cottage, The Street
Development Erection of two storey rear extension and other alterations to fenestration and new door (renewal of planning permission UTT/21/3303/HHF)

Application UTT/24/2865/HHF
Location Rosedeane Cottage, The Street
Development Demolition of the existing 20th century rear two storey extension, single storey rear extension and conservatory. Altering the internal layout and replacing the demolished extensions with a rear one and two storey extension, including converting the existing garage. (revision to UTT/24/1892/HHF)

Application UTT/24/2792/LB
Location Spotted Dog Public House
Development Installation of life-saving equipment

24.121.02 – Decisions, for information only

Application UTT/24/1823/HHF
Location Gladen House, High Easter Road
Development Proposed new access and works to cartlodge
Decision Conditional approval

24/122 BIODIVERSITY DUTY

24.122.01 To receive a report on the parish councils responsibilities under the 2021 Environment Act to conserve and enhance biodiversity.

24.122.02 To consider a draft biodiversity policy.

24/123 GOVERNMENT CONSULTATION ON REMOTE MEETINGS AND PROXY VOTING

The government has launched an 8-week consultation ending 19th December, on introducing legislation that would enable remote meetings and proxy voting, this applies to all authorities including parish councils. Parish council to consider any response.

24/124 PLAYING FIELD

24.124.01 To approve the draft hire agreement for groups or individuals wanting to hire the playing field.

24.124.02 To receive an update from the play area advisory committee.

24/125 GENERAL MAINTENANCE/PROJECTS

24.125.01 Pump Green circular seat, to note report of options and costs, decision required on how to progress.

24.125.02 To receive a report on plans and any requirements for the 'overs' Christmas lunch. **L**

24/126 FINANCE

24.126.01 To confirm the following payments for authorisation.

PAYMENT TO	VALUE
Allison Ward - Parish Clerk November 2024	£ 339.30
JCM Services – 4 th instalment grounds maintenance inc VAT	£ 995.46

PAYMENT TO	VALUE
Bar House Events (Allison Ward payee) – Christmas lunch over hire inc VAT	£ 132.00
E M Colvin – Monday Muster play reading events	£ 75.00
EALC – Cllr training	£ 130.00

24.126.02 To record any receipts in November 2024.

24/127 ITEMS TO NOTE FOR THE NEXT MEETING

- a. Precept setting 2025/26

24/128 DATE OF NEXT MEETING Monday 6th January 2025 at 7.30pm in the village hall.

TIME AND CLOSE OF MEETING