

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD
Telephone 01245 231798 E-mail allison.ward@tiscali.co.uk

Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall at 7.30pm, on **MONDAY 7th OCTOBER 2024** for the purpose of transacting the business set out on the agenda below. The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO
2nd October 2024

MEETING AGENDA

24/84 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

24/85 DECLARATION OF INTERESTS FOR THIS MEETING

Members to declare interests for items on the agenda.

24/86 PUBLIC FORUM (Maximum 15 minutes)

24/87 MINUTES OF ORDINARY PARISH COUNCIL MEETING 3rd September 2024 for approval.

24/88 COUNTY AND DISTRICT CLLRS REPORT

24/89 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Circulated to Cllrs, email to parish councils requesting support of a campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal. Minutes from Essex transport meeting.

Essex Highways confirmed High Easter Road (Barnston) is not scheduled for resurfacing.

Request to notify Essex Highways of any Essex County Council hedges that need cutting, none advised.

Final correspondence from Stansted Airport Watch confirming the process to establish a Community Interest Company (CIC) which will be named the Stansted Airport Watch Foundation will be completed by end September.

24/90 COUNCILLORS REPORTS

24.90.01 Cllr Reeve to report on the monthly playground inspection for October. Cllr Sutton to inspect in November.

24.90.02 Other Cllr Reports

24/91 PLANNING

24.91.01 – New Applications

Application UTT/24/1342/FUL
Location 8 Bellhouse Villas, High Easter Road
Development Proposed change of use of land from agricultural to domestic garden including the erection of a detached garage.

Application UTT/24/2410/HHF and UTT/24/2430/LB
Location 3 Parsonage Farm Barns, High Easter Road
Development Reinstatement and renewal of fire damaged roof and roof space accommodation; structure and fabric repairs.

The following application is made under permitted development

Application UTT/24/2312/AG
Location Land Adj 1 Bishops Green Villas, High Easter Road
Development Agricultural building for grain and machinery storage

Application UTT/24/2300/TPO
Location Proposed felling of 1 no. Horse Chestnut and replacement with suggestion from landscape officer
Development Whitegates, The Street

24.91.02 – Decisions, for information only

Application UTT/24/1572/FUL
Location Agricultural Buildings At Wheats Farm Stagden Cross Road
Development Demolition of agricultural building and erection of three dwellings
Decision Conditional approval

Application UTT/24/1589/HHF and UTT/24/1590/LB
Location Pentlow End
Development Proposed conversion of garage to music studio and annexe accommodation, internal alterations to house and external garden and hard standing alterations.
Decision Conditional approval

Application UTT/24/1892/HHF
Location Rosedeane Villa, The Street
Development Demolition of two storey and single storey rear extensions and conservatory. Alteration to internal layout and erection of a rear one and two storey extension, including conversion of the existing garage to workshop/hobby room
Decision Conditional approval

Application UTT/24/1935/CLP
Location Rose Cottage, Rehobeth Street
Development Proposed Certificate of Lawfulness to build small porch extension allowing a safer front entrance and a new WC and lobby with design to match existing, back door to be replaced with a glass sliding door that will additionally replace the current window to provide light
Decision Refused application required

24/92 LOCAL PLAN – REGULATION 19 CONSULTATION

To consider any response by High Easter Parish Council to regulation 19 of the Local Plan, deadline extended to 14th October.

24/93 PLAYING FIELD

- 24.93.01 To note hedges around playing field and jubilee meadow have been cut, the quote from the contractor who maintains the grounds and completed the works last year was £550
- 24.93.02 To consider a draft hire agreement and risk assessment for use of the playing field by football teams and when used by third parties for events either with or without a fee.
- 24.93.03 To note quotes have been requested from three contractors to carry out felling and coppicing to 4x trees identified in the tree survey as requiring moderate works, responses are pending. A further response is pending from UK Power Networks re trees close to the cables.
- 24.93.04 Report from play area advisory committee, a meeting with Cllrs took place to identify the requirements. It was agreed to approach suppliers to arrange visits and establish costs before presenting further to the parish council.
- 24.93.05 To record request from dance group who use the village hall to place an advertising sign along the hedge, Cllrs requested that that is temporary for one month only.

24/94 GENERAL MAINTENANCE/PROJECTS

- 24.94.01 Pump Green, update on repairs and costs to circular seat.
- 24.94.02 Update on Spotted Dog defibrillator, the clerk submitted a pre-application request to meet the conservation officer on site to discuss the location approved, a response is pending. In addition, Cllr Lodge contacted the Planning Manager who has committed to arranging a visit as soon as possible to resolve the issues with the location.
- Parish Council to consider applying for a grant from the Government scheme whereby a defibrillator is purchased for £750.
- 24.94.03 Community-led energy workshops pilot being organised by the low carbon team at Essex County Council, parishes interested are asked to respond. High Easter parish council to consider.
- 24.94.04 Following receipt of further information, to consider further the option to take over the contract for cutting PRoW in the parish currently cut by Essex County Council.
- 24.94.05 Following an invite to attend Uttlesford Health and Wellbeing which considers how volunteering and parish councils can be linked, meeting to consider how to identify any needs in the parish.
- 24.94.06 To agree arrangements for remembrance Sunday.

24/95 RISK ASSESSMENT

To receive an update on the parish council risk assessment.

24/96 FINANCE

- 24.96.01 To receive a report on parish council finances to end of September 2024.
- 24.96.02 To confirm the following payments for authorisation.

PAYMENT TO	VALUE
Allison Ward - Parish Clerk September 2024	£ 322.92
Lodge Coaches – Monday Muster venue hire costs April to July 2024	Tbc
R Keil – Renovations to wooden soldiers for war memorial	Tbc

24.96.03 To record receipt of grants for Monday Muster: £1,000 from Essex Community Initiative Fund. Micro Grants and £600 from Grange Farm and Dunmow Runners (from High Easter 10k proceeds).

24.96.04 To record other receipts in September 2024

24/97 ITEMS TO NOTE FOR THE NEXT MEETING

24/98 DATE OF NEXT MEETING Monday 4th November at 7.30pm in the village hall.

TIME AND CLOSE OF MEETING