

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD
Telephone 01245 231798 E-mail allison.ward@tiscali.co.uk

Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **TUESDAY 9th APRIL at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO
5th April 2024

MEETING AGENDA

24/01 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

24/02 DECLARATION OF INTERESTS FOR THIS MEETING

24/03 PUBLIC FORUM (Maximum 15 minutes)

The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

24/05 MINUTES OF ORDINARY PARISH COUNCIL MEETING 4th March 2024 for approval.

24/06 COUNTY AND DISTRICT CLLRS REPORT

24/07 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

The post office outreach service have been in contact with the parish council to advise the post office are proposing to change the current service to a van operation which will visit the parish every Friday for one hour between 1pm and 2pm. This will take effect from early May. The parish council had little choice but to accept the proposal, however, have raised concerns with the reduced service and been advised this is all that is currently available.

Kemi Badenoch MP is due to meet representatives from the parish council in mid-April to discuss the issues with motorised vehicles damaging the byways and being directed via sat navs. Currently byway 71 has a temporary closure whilst the surface recovers and is repaired following several incidents of vehicles becoming stuck in January/February.

Uttlesford has published the responses to the draft Local Plan consultation and these are on the consultation portal via the council's website: www.uttlesford.gov.uk/new-local-plan. Cllr O'Connor and Cllr Sutton attended a Local Plan update meeting at the end of March on behalf of the parish council.

A successful litter pick took place at the end of March, the parish council wishes to record its thanks to all those who assisted on the day and who regularly pick up litter.

Essex County Council is consulting on the draft Minerals Local Plan 2025 to 2040. There are no sites put forward in High Easter. The closest sites are at Chalk End (Roxwell) which would be accessed from the A1060.

Documents can be viewed at this link, <https://www.essex.gov.uk/replacement-essex-minerals-local-plan-review-2025-2040> Deadline for responding is 9th April.

Ride London event takes place on Sunday 26th May, there will be restrictions in place with road closures, information is available at <https://www.ridelondon.co.uk/community-info/community-info>

24/08 COUNCILLORS REPORTS

24.08.01 Cllr Sutton to report on monthly playground inspection.

23.08.02 Other Cllrs reports.

24/09 PLANNING

24.09.01 – New Applications

| | |
|----------------|---|
| Application No | UTT/24/0586/LB |
| Location | Little Birds, Bishops Green |
| Development | Proposed free standing mezzanine level and stairs within South bay of barn |
| Application No | UTT/24/0618/FUL |
| Location | Agricultural Buildings South Of Quoins Onslow Green |
| Development | Demolition of 3 no. barns and erection of 5 no. houses with associated landscaping |
| Application No | UTT/24/0742/HHF |
| Location | Bishops, Bishops Green |
| Development | Demolition of a tennis court and proposed outbuilding and driveway |
| Application No | UTT/24/0703/PAJ3 |
| Location | High Easter Village Hall |
| Development | Prior Approval for Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings |

24.09.02 – Decisions

| | |
|----------------|---|
| Application No | UTT/24/0393/LB |
| Location | Punch Bowle, The Street |
| Development | Proposed installation of live saving equipment to be secured to a wall of a grade II listed building |
| Decision | Conditional approval |
| Application No | UTT/24/0377/HHF and UTT/24/0378/LB |
| Location | Punch Bowle, The Street |
| Development | Proposed insertion of windows to rear elevation within later addition of ground floor and associated works including repairs to modern timber framed wall. |
| Decision | Conditional approval |
| Application No | UTT/24/0138/HHF & UTT/24/0139/LB |
| Location | Upper Harveys, Stagden Cross Road |
| Development | Construct a Timber Orangery, remove concrete pebble dash render and re-render with smooth lime render painted cream. Install entrance gate with brick piers and side walls. |
| Decision | Refused |

24.09.03 – Appeals

The parish council notes the decision by the planning inspector to refuse application UTT/21/0313/FUL, Maidens Barn, retrospective application for 'retention and completion of two side extensions to former barn and installation of a bio-mass boiler for disposal of wood.'

The parish council has received notification of a written appeal for application UTT/23/0438/FUL, land adjacent to Belchers, The Street, 'Change of use from agricultural grass land to residential with the construction of 1 no. dwelling'. The parish council to consider any further comments to the planning inspector, deadline 10th April.

24/10 GOVERNMENT NIGHT FLIGHT CONSULTATION

This impacts night flights from Stansted, the consultation can be viewed at this link, <https://www.gov.uk/government/consultations/night-flight-restrictions-heathrow-gatwick-and-stansted-airports-from-october-2025/night-flight-restrictions-heathrow-gatwick-and-stansted-airports-from-october-2025>

Information from Stansted Airport Watch has been forwarded, parish council to consider any response. Deadline 22nd May.

24/11 LIFE-SAVING EQUIPMENT

Following approval of application UTT/24/0393/LB, parish council to agree purchase of equipment.

To note a further listed building application was submitted by the parish council to Uttlesford at the end of March for life-saving equipment to be placed at The Spotted Dog.

24/12 NEW PARISH COUNCIL POLICY

As a result of the management and financial risk review in March 2024, item 23/172, the following new policies are to be considered.

24.12.01 Reserves policy.

24.12.02 Health and Safety policy.

24/13 80TH D-DAY ANNIVERSARY EVENT

Parish council plans are to light the beacon on the evening of Thursday 6th June at c.9.15pm, the bar will be open from 8pm to 10pm. Clerk to provide risk assessment for approval.

The church has agreed to fly a commemoration D-Day flag and this has been purchased by the parish council and handed to the church.

24/14 FINANCE

24.14.01 To receive a financial report on Monday Muster for the period January to March 2024.

24.14.02 To receive the parish council financial report for the year ending March 2024, and to consider any matters relating to year end ahead of the approval of the Annual Governance and Accountability Statement in May.

24.14.03 To approve the following payments.

| PAYMENT TO | VALUE |
|--|--------------|
| Allison Ward – Parish Clerk March 2024, plus postage for planning applications | £ 329.42 |
| Newton Flag Makers Ltd – D-day flag (to be paid by clerk as bought online) | £ 34.80 |
| Essex Association of Local Councils – Annual subscription | £ 248.57 |
| Rural Community Council of Essex – Annual subscription | £ 59.70 |
| D M Tuttlebury – plans and work on life-saving equipment planning applications | £ 250.00 |
| M Davis - Monday Muster supply of session for 11 weeks | £ 946.00 |
| L Kelsey – Monday Muster support of session for 8 weeks | £ 160.00 |

24.14.04 To record receipts in March 2024.

24/15 ITEMS TO NOTE FOR THE NEXT MEETING – to include review and authorisation of Annual Governance and Accountability Statements

24/16 DATE OF NEXT MEETING Tuesday 7th May at 7.30pm. There will be two meetings on this evening, the first will be the Annual Parish Meeting, this will be followed by the Annual Meeting of the Parish Council.

TIME AND CLOSE OF MEETING