

**HIGH EASTER PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
**held in High Easter Village Hall on Monday 5<sup>th</sup> February 2024**

Present: Cllrs Nigel Boreham, Wendy Colgrave, Robert Lodge (chair), Janet Robinson, Paul Sutton, and the Clerk Allison Ward

No residents

**23/148 APOLOGIES FOR ABSENCE**

Cllr Lucy O'Connor sent apologies to the meeting due to personal reasons, Cllr Reeve was attending an Uttlesford district council meeting in his role as a district councillor for Hatfield Broad Oak and the Hallingburys ward. The meeting accepted the apologies.

**23/149 DECLARATIONS OF INTERESTS FOR THIS MEETING - None**

**23/150 PUBLIC FORUM – No public present.**

**23/151 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING**, Cllr Sutton proposed the minutes of 2<sup>nd</sup> January 2024 as circulated be accepted as a correct record this was seconded by Cllr Boreham with all in agreement.

**23/152 COUNTY AND DISTRICT CLLRS REPORT**

County and District Cllr Barker sent apologies to the meeting.

**23/153 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE**

The clerk forwarded an acknowledgement and thank you from the village hall committee following the grant agreed in the January meeting for the village hall solar panel project, item 23.145.01. The grant will be held until the outcome of the application by the village hall to the Uttlesford "Zero Carbon Grants Scheme.

The parish council wishes to record its thanks to Loretta who retired at the end of 2023 from her role of serving the residents of High Easter at the weekly mobile post office, Loretta has been the consistent member of the Linsells team from Felsted since the mobile outreach service began over 5 years ago. The service continues with the support of Linsells every Tuesday between 9am and 11am in The Snug.

There is a new parish council email address for all correspondence, parishclerkhepc@gmail.com

The clerk responded to fallen trees footpath 95 which the landowner confirmed would be cleared, as well as sharing information with residents received from Uttlesford on the waste collection issues. Other correspondence includes chasing for progress on the lights in The Street which remain unresolved and surface water flooding at Bellhouse Villas where Essex Highways continue to look for a solution.

**23/154 CLLRS REPORTS**

23.154.01 – Cllr Lodge carried out the playground inspection and confirmed no new issues.

23.154.02 – Cllrs reports

Cllr Sutton noted the broken double bend sign on the High Easter Road by the property Ramseys, Clerk to report, (ECC log reference 2898394).

Cllr Colgrave noted the broken and rotted wooden planks that go over the ditch on footpath 92 between Ellis Farm and Maylons, Clerk to report, (ECC log reference 2898048).

Signed  
 Robert Lodge (Chair Parish Council)

Cllr O'Connor had forwarded information on the broken finger post which is lying on the floor at the junction of footpath 94 and 95, Clerk to report, (ECC log reference 2898065 and 2898066).

Cllr Robinson commented on the ongoing issues with the LED lighting in The Street, despite assurances from Essex County Council that the nothing has changed, some lights remain on all night, Clerk to chase.

## 23/155 PLANNING

### 23.155.01 – New Applications

Application No	UTT/23/3179/HHF & UTT/23/3180/LB
Location	2 Parsonage Barns, High Easter Road
Development	Proposed mounting of 20 photo voltaic panels on the west facing, single story roofs of the converted cart shed and outbuilding attached to the main barn.

Cllr Sutton proposed the parish council notes Places Services objection and pre-application advice and makes no comment. This was seconded by Cllr Lodge with all in agreement.

Application No	UTT/24/0138/HHF & UTT/24/0139/LB
Location	Upper Harveys, Stagden Cross Road
Development	Construct a Timber Orangery, remove concrete pebble dash render and re-render with smooth lime render painted cream. Install entrance gate with brick piers and side walls.

Cllr Sutton proposed the parish council comments on this application as follows,

1. The orangery is not in keeping with the host building given the proposed full length glazing and glass lantern roof.
  2. The brick piers and gates are not in keeping with the rural setting and surrounding open fields.
- This was seconded by Cllr Colgrave with all in agreement.

### 23.155.02 – Decisions

Application No	UTT/23/3054/HHF & UTT/23/3055/HHF
Location	Harpers, Shooters Hatch Road
Development	Single storey extension. Internal and external alterations
Decision	Conditional approval

Application No	UTT/23/3008/HHF
Location	Bishops, Bishops Green
Development	Installation of new package treatment plant
Decision	Conditional approval

## 23/156 GREEN WASTE WEEKEND SERVICE

Uttlesford has not provided information on the cost and timeframes for the weekend garden waste service. Cllr Lodge proposed that if information is provided between meetings, the parish council agrees to a bi-weekly service with a budget increase of up to 10%. This was seconded by Cllr Robinson with all in agreement.

## 23/157 BUS CONSULTATION 2023 – RESULTS

Essex County Council (ECC) has published its response to the bus consultation 2023 on supported services which confirms the High Easter service will be procured and continued until 2026. The service remains at risk of withdrawal in 2026. ECC state 'The community and parishes will be asked to help the service to grow if they wish to retain it after 2026'.

Cllrs considered options for promoting the service, as an initial step the Clerk will include information in Parish News and contact other parish councils on the route including Chignal, Good Easter for assistance in locally promoting.

**23/158 PARISH PROJECTS UPDATES**

23.158.01 – Cllr Lodge and the clerk to complete the outstanding items on the listed building planning applications for the life saving equipment at The Punchbowl and Spotted Dog, before submitting to Uttlesford. The meeting agreed to make payment to the agent for plans and works completed, Cllr Lodge to liaise.

23.158.02 – Clerk to chase re signpost repairs at the junction of The Street and School Lane. Nothing further to report on progress of other projects.

23.158.03 – The meeting agreed to hold a spring litter pick on Saturday 23<sup>rd</sup> March, should weather conditions be unsuitable this will be moved to a date in April. Clerk to advertise.

**23/159 FINANCE**

23.159.01 Cllr Lodge proposed the following payments are approved, this was seconded by Cllr Sutton with all in agreement.

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward – Parish Clerk January 2024	£ 322.92
Lodge Coaches – Monday Muster class (hire) September to December 23 inc VAT	£ 360.00
Hundred Parishes Society – Annual subscription	£ 10.00

23.159.02 A grant from Uttlesford District Cllr funds of £500 was received in January 2024 to support Monday Muster in 2023.

**23/160 ITEMS FOR NEXT MEETING**

Annual policy and internal controls review  
Tenders 2024

**23/161 DATE OF NEXT MEETING**, Monday 4<sup>th</sup> March 2024 at 7.30pm in the village hall.

**TIME AND CLOSE OF MEETING** 8.25pm