

# HIGH EASTER PARISH COUNCIL

*Clerk to the Council – Allison Ward*  
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **MONDAY 5<sup>th</sup> FEBRUARY at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO  
1<sup>st</sup> February 2023

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## MEETING AGENDA

### 23/148 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

### 23/149 DECLARATION OF INTERESTS FOR THIS MEETING

### 23/150 PUBLIC FORUM (Maximum 15 minutes)

The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

### 23/151 MINUTES OF ORDINARY PARISH COUNCIL MEETING 2<sup>nd</sup> January 2024 for approval.

### 23/152 COUNTY AND DISTRICT CLLRS REPORT

### 23/153 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

The parish council wishes to record its thanks to Loretta who has decided to 'retire' at the end of 2023 from her role of serving the residents of High Easter at the weekly mobile post office, Loretta has been the consistent member of the Linsells team from Felsted since the mobile outreach service began over 5 years ago. The service continues with the support of Linsells every Tuesday between 9am and 11am in The Snug.

There is a new parish council email address for all correspondence, [parishclerkhepc@gmail.com](mailto:parishclerkhepc@gmail.com)

The clerk responded to fallen trees footpath 95 which the landowner confirmed would be cleared, as well as sharing information with residents received from Uttlesford on the waste collection issues. Other correspondence includes chasing for progress on the lights in The Street which remain unresolved and surface water flooding at Bellhouse Villas where Essex Highways continue to look for a solution.

### 23/154 COUNCILLORS REPORTS

23.154.01 Cllr Lodge to report on monthly playground inspection.

23.154.02 Other Cllrs reports.

## 23/155 PLANNING

### 23.155.01 – New Applications

Application No UTT/23/3179/HHF & UTT/23/3180/LB  
Location 2 Parsonage Barns, High Easter Road  
Development Proposed mounting of 20 photo voltaic panels on the west facing, single story roofs of the converted cart shed and outbuilding attached to the main barn.

Application No UTT/24/0138/HHF & UTT/24/0139/LB  
Location Upper Harveys, Stagden Cross Road  
Development Construct a Timber Orangery, remove concrete pebble dash render and re-render with smooth lime render painted cream. Install entrance gate with brick piers and side walls.

### 23.155.02 – Decisions

Application No UTT/23/3054/HHF & UTT/23/3055/HHF  
Location Harpers, Shooters Hatch Road  
Development Single storey extension. Internal and external alterations  
Decision Conditional approval

Application No UTT/23/3008/HHF  
Location Bishops, Bishops Green  
Development Installation of new package treatment plant  
Decision Conditional approval

## 23/156 GREEN WASTE WEEKEND SERVICE

No information on the service cost or timeframes for 2024 has been received, clerk is chasing. This item is included to allow the parish council to make a decision should information become available, on whether to continue with the service in 2024.

## 23/157 BUS CONSULTATION 2023 – RESULTS

Essex County Council (ECC) has published its response to the bus consultation 2023 on supported services which includes the High Easter service. ECC has confirmed the service will now be procured and continue until 2026. The service remains at risk of withdrawal in 2026. ECC state 'The community and parishes will be asked to help the service to grow if they wish to retain it after 2026'. Parish Council to consider any action at this stage.

## 23/158 PARISH PROJECTS UPDATES

23.158.01 - To receive an update on progress with the defibrillators and planning applications

23.158.02 - To report progress on project list attached to July 2023 minutes.

## 23/159 FINANCE

23.159.01 To approve the following payment.

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward – Parish Clerk December 2023	£ 322.92
Hundred Parishes Society – Annual subscription	£ 10.00

23.159.02 To record receipts in January 2024.

**23/160 ITEMS TO NOTE FOR THE NEXT MEETING**

- a. Annual policy and internal control reviews
- b. Tender responses

**23/161 DATE OF NEXT MEETING** Monday 4<sup>th</sup> March 2024

**TIME AND CLOSE OF MEETING**