

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **TUESDAY 2nd JANUARY at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO
28th December 2023

MEETING AGENDA

23/133 APOLOGIES FOR ABSENCE - All

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

23/134 DECLARATION OF INTERESTS FOR THIS MEETING

23/135 PUBLIC FORUM (Maximum 15 minutes) – No public

The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

23/136 MINUTES OF ORDINARY PARISH COUNCIL MEETING 4th December 2023 for approval.

23/137 COUNTY AND DISTRICT CLLRS REPORT

23/138 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

23/139 COUNCILLORS REPORTS

23.139.01 Monthly playground inspection, Clerk. Schedule of inspection responsibilities to be noted for 2024.

23.139.02 Other Cllrs reports.

23/140 PLANNING

23.140.01 – New Applications

Application No	UTT/23/3211/PAQ3
Location	Agricultural Buildings at Wheats Farm, Stagden Cross Road
Development	Prior Notification of change of use of agricultural buildings to 5 no. dwellings

Application No	UTT/23/3151/FUL
Location	Stables at Malyons, Poplar Road
Development	Section 73a retrospective approval for retention of hay store extension to stables Complex

Application No	UTT/23/3054/HHF & UTT/23/3055/HHF
Location	Harpers, Shooters Hatch Road
Development	Single storey extension. Internal and external alterations

Application No UTT/23/3008/HHF
 Location Bishops, Bishops Green
 Development Installation of new package treatment plant

23.140.02 – Decisions

Application UTT/23/2596/LB
 Location Little Birds, Bishops Green
 Development Proposed free standing mezzanine level and stairs within south bay of barn
 Decision Refused

Application UTT/23/2565/CLE
 Location Malyons, Poplar Road
 Development Lawful development for the existing use of the buildings and land for commercial livery and breeding, operational development of stables, horse walker and extension to menage
 Decision Approve Certificate of Lawfulness

23/141 PARISH DEFIBRILLATORS

Residents have given approval for defibrillators to be installed at the Punch Bowl ‘bus stop’ and at The Spotted Dog. Uttlesford planning has confirmed both require listed building planning consent and negotiations are ongoing as to the extent of documentation required to be submitted with the applications. Parish Council to agree to submit both applications, to note equipment cannot be purchased until approval is given by Uttlesford.

23/142 PARISH PROJECTS UPDATES

23.142.01 - To receive a report on the Christmas lunch and to agree any expenditure.

23.142.02 - To receive a report on Monday Muster for the period September to December and agree any expenditure.

23.142.03 - To receive a report and agree a funding plan for Monday Muster in 2024.

23.142.04 - To report progress on project list attached to July 2023 minutes.

23/143 TENDERS 2024

To agree timetable and timescales for tendering of contracts for verge cutting, playing field and jubilee meadow.

23/144 PRECEPT 2023/24

23.144.01 – To receive a report on parish council finances for 9 months to end December 2023

23.144.02 - To agree the budget for 2024/25 and precept to be set

23/145 FINANCE

23.145.01 Consideration of a grant application from High Easter Village Hall towards the solar panels.

23.145.02 To approve the following payment.

PAYMENT TO	VALUE
Allison Ward – Parish Clerk November 2023	£ 322.92
JCM Contracting – playing field hedge cutting	Tbc
Christmas Lunch expenses – see item 23.142.01	Tbc
Monday Muster expenses – see item 23.142.02	Tbc

23.145.03 To record receipts in December.

23/146 ITEMS TO NOTE FOR THE NEXT MEETING

23/147 DATE OF NEXT MEETING Monday 5th February 2024

TIME AND CLOSE OF MEETING