


HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **MONDAY 4th DECEMBER 2023 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO
29th November 2023

MEETING AGENDA

23/118 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

23/119 DECLARATION OF INTERESTS FOR THIS MEETING

23/120 PUBLIC FORUM (Maximum 15 minutes)

The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

23/121 MINUTES OF ORDINARY PARISH COUNCIL MEETING 6th November 2023 for approval.

23/122 COUNTY AND DISTRICT CLLRS REPORT

23/123 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

The overhanging vegetation at the Thames Water sewage works, School Lane has been reported and should be cleared in early December.

Further correspondence with County and District Cllr Barker re street lights and inaccurate waste collection days on the Uttlesford website for some residents, both matters remain outstanding.

23/124 COUNCILLORS REPORTS

23.124.01 Monthly playground inspection, Cllr Boreham.

23.124.02 Other reports.

23/125 PLANNING

23.125.01 – New Applications – None

23.125.02 – Decisions

Application No	UTT/23/0129/FUL
Location	Land adjacent to 16 Gepps Close, The Street
Development	Erection of 1no. two bedroom dwelling with new access, vehicular parking and associated external works
Decision	Withdrawn

Application	UTT/23/2534/PAQ3
Location	Agricultural Buildings South of Quoins, Onslow Green
Development	Prior Notification of change of use of agricultural building to 5 no. dwellings
Decision	Conditional Approval

Application	UTT/23/2167/HHF
Location	The Hill, Chelmsford Road
Development	Proposed two bay cart lodge
Decision	Conditional Approval

Application	UTT/23/1248/CLE
Location	Maidens Barn, Green Street
Development	Use of premises for making of bespoke furniture in accordance with the terms of planning permission UTT/19/1783/FUL for class E purposes
Decision	Refuse Certificate of Lawfulness

23/126 UTTLESFORD REGULATION 18 LOCAL PLAN CONSULTATION

23.126.01 To consider the parish council response to the proposal that High Easter is a 'larger village' and as such is required to provide 100 new homes (non-strategic allocations) in the plan period.

23.126.02 Based on the current definition, 'larger villages' are asked to confirm whether their intention is to make a formal commitment to prepare Neighbourhood Plans to meet the identified non-strategic allocations, or if not Uttlesford will work with those communities to identify non-strategic allocations and add them to the Publication Version of the Plan, to be published in Summer 2024. Parish Council to consider its response.

23.126.03 To receive Cllrs comments for other matters to include in the Parish Council response.

23.126.04 To agree whether any further guidance can be issued to residents to assist with their responses.

23/127 PARISH DEFIBRILLATORS

23.127.01 To receive feedback on possible locations for new defibrillators and the planning requirements if these are to be pursued.

23.127.02 To record receipt of £650, being half the proceeds of the village quiz evening held in November. This is restricted towards the cost of additional defibrillators.

23/128 PARISH PROJECTS UPDATES

23.128.01 - To receive an update on the Christmas lunch to be held on Monday 11th December including the risk assessment and budget.

23.128.02 - To consider two quotes for signs for the platinum and coronation trees.

23.128.03 - To report progress on project list attached to July 2023 minutes.

23/129 CLERK ANNUAL SALARY REVIEW

To consider the pay award negotiated by NALC and SLCC which would see an increase of 8% to the clerk's hourly rate to £12.42, total impact on budget is an additional £312 for the year 2023/24.

23/130 FINANCE

23.130.01 To retrospectively approval the following payment which was paid between meetings due to timescales.

<i>PAYMENT TO</i>	<i>VALUE</i>
Bar House Events Ltd – Hire of oven for Christmas lunch inc VAT	£ 84.00

23.130.02 To approve the following payment.

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward – Parish Clerk November 2023	£ tbc

23.130.03 To record receipts in November.

23/131 ITEMS TO NOTE FOR THE NEXT MEETING

To agree precept 2024/25

23/132 DATE OF NEXT MEETING to be agreed.

TIME AND CLOSE OF MEETING