

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **MONDAY 2nd OCTOBER 2023 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Signed 

Allison Ward, Clerk/RFO
28th September 2023

MEETING AGENDA

23/85 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

23/86 DECLARATION OF INTERESTS FOR THIS MEETING

23/87 PUBLIC FORUM (Maximum 15 minutes)

The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

23/88 MINUTES OF ORDINARY PARISH COUNCIL MEETING 4th September 2023 for approval.

23/89 COUNTY AND DISTRICT CLLRS REPORT

23/90 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Confirmation has been received that the financial claim made against the parish council when a cyclist came off his bike due to conditions on the highway, have been dropped and the case closed.

Further to the query made at the last meeting re street lights (minute reference 23.74.02, Essex Highways confirmed 'Unit ID 268975 is being affected by a dead service, this has been passed on to UK Power Networks to repair and they usually attend within 28 days. With regard to the other units, they are currently awaiting an LED upgrade as part of our Phase 4 project. Our outside contractors are completing this project and they are aiming to start the Uttlesford District in November 2023.'

Uttlesford has commissioned a survey to better understand the current and future provision of outdoor sports facilities, which will result in the production of a district wide strategy. Clerk responded.

Uttlesford is consulting on spending priorities for 2024/25, responses invited from residents, town/parish councils by 5th November. See this link <https://letstalk.uttlesford.gov.uk/uttlesford-district-council-budget-2024-25>

Footpath 95, vegetation, and trees are now blocking the footpath, the landowner has been contacted for assistance.

23/91 COUNCILLORS REPORTS

23.91.01 Monthly playground inspection, Cllr Colgrave.

23.91.02 Other reports.

23/92 PLANNING

23.92.01 – New Applications

Application UTT/23/2167/HHF
Location The Hill, Chelmsford Road
Development Proposed two bay cart lodge

Application UTT/23/2247/HHF & UTT/23/2248/LB
Location Mudwall Farm, High Easter Road
Development Demolition of existing porch and erection of replacement porch

23.92.02 – Decisions

Application UTT/23/1059/FUL
Location Wheats Farm, Stagden Cross Road
Development Conversion of redundant buildings to 2 no. dwellings
Decision Conditional Approval

Application No UTT/23/0438/FUL
Location Land South Of The Street High Easter Essex
Development Change of use from agricultural grass land to residential with the construction of 1 no. dwelling
Decision Refused

Application No UTT/21/3034/FUL
Location Lodge Coaches, The Street
Development Proposed erection of building for use as storage of vintage vehicles and vintage vehicle parts
Decision Conditional Approval

Application UTT/23/1912/HHF
Location Lanterns, The Street
Development Proposed side extension to pool house for new shower room/WC. New zinc roof with PV panels and timber cladding to pool house, swimming pool reshaping/sizing, Air Source Heat Pump (ASHP) and replacement patio - revised application to that approved under UTT/23/0314/HHF.
Decision Conditional Approval

23.92.03 The Local Plan Regulation 18 consultation is due to commence at the end of October. Earlier sight of the papers are available as the consultation must be approved by the Local Leadership Group, Uttlesford Council and Cabinet in advance of the publication. The parish council is aware of the content pre-publication.

23/93 ESSEX COUNTY COUNCIL WASTE STRATEGY FOR ESSEX CONSULTATION

Essex County Council (ECC) is consulting on 'The Waste Strategy for Essex'. This sets out the vision and objectives of the Essex Waste Partnership (EWP) which consists of ECC, City and District Councils. It provides a framework detailing how EWP will manage the waste that is produced by homes and businesses in the county for the next 30 years. The consultation can be viewed at this link <https://www.essex.gov.uk/wastestrategy> The consultation closes on 22nd November. Parish Council to consider any response.

23/94 ESSEX COUNTY COUNCIL BUS NETWORK CONSULTATION 2023

Essex County Council (ECC) is consulting on the 15% of services across the county that are not commercially viable and where the transport providers will therefore not run them. These services are funded by ECC at a cost of £10m per annum.

The current service 17/18 which operates through High Easter on Tuesday, Thursday, Friday, and Saturday is one of the services at risk with the consultation proposing the service is withdrawn and the DigiGo service extended to cover the area currently serviced by the bus route. The current service would continue for 2 years to allow time for the contracts to be reviewed and consideration given to the alternative options.

Parish Council to consider any response to the consultation, deadline for responding is 5 October.

23/95 CODE OF CONDUCT TRAINING

Cllr Colgrave attended the Code of Conduct training run by Uttlesford in July and will update the meeting. This will include consideration of whether to set up separate email accounts for Cllrs.

23/96 PARISH COUNCIL RISK ASSESSMENT

Parish Council risk assessment assesses the risks that it faces and allows it to satisfy itself that it has taken adequate steps to minimise them. Parish Council to consider the draft circulated by the clerk.

23/97 PLAYING FIELD

To consider any works, and the quote received for hedge cutting.

23/98 PARISH PROJECTS UPDATES

23.98.01 - It has been confirmed the village hall is not available during the week, however it is available on Saturday 9th December, parish council to consider if this is a suitable date for an overs lunch.

23.98.02 – To report progress on project list attached to July 2023 minutes.

23/99 FINANCE

23.99.01 To consider moving from a current account with coop bank, to a current and savings account with Unity Bank.

23.99.02 To receive a report on parish council finances for the period to end September 2023.

23.99.03 To approve the following payment.

PAYMENT TO	VALUE
Allison Ward – Parish Clerk September 2023	£ 296.92

23.99.04 To record receipts in September including second instalment of precept.

23/100 ITEMS TO NOTE FOR THE NEXT MEETING

23.100.01 Decision on location and purchasing of additional defibrillators.

23/101 DATE OF NEXT MEETING Monday 4th November at 7.30pm in the village hall.

TIME AND CLOSE OF MEETING