

# HIGH EASTER PARISH COUNCIL

*Clerk to the Council – Allison Ward*  
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **Monday 6<sup>th</sup> March 2023 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

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## MEETING AGENDA

### 22/152 APOLOGIES FOR ABSENCE

### 22/153 DECLARATION OF INTERESTS FOR THIS MEETING

22/154 **PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

22/155 **MINUTES OF THE ORDINARY PARISH COUNCIL MEETING** 6<sup>th</sup> February 2023 for approval.

### 22/156 COUNTY AND DISTRICT CLLRS REPORT

### 22/157 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

The oak planted to commemorate the Queen's Platinum Jubilee has been listed on the Queen's Green Canopy website.

Essex Highways have notified a road closure at Shooters Hatch Road due to commence on 3rd March 2023 for 5 days. The closure is required for the safety of the public and workforce while Affinity Water undertakes Fit Stop Tap / Boundary Box works.

The parish council has commissioned the refurbishment of the finger post sign in front of Elms, The Street. This includes a new oak finger, the existing has currently been removed.

### 22/158 COUNCILLORS REPORTS

22.158.01 Monthly playground inspection

22.158.02 Village plans for coronation weekend, 6<sup>th</sup>-8<sup>th</sup> May 2023.

22.158.03 Other reports.

### 22/159 PLANNING

22.159.01 – New Applications, to consider responses to following applications as statutory consultees.

Application No	UTT/23/0500/FUL
Location	The Garage, The Street
Development	Section 73A Retrospective planning application for light industrial use of Unit 1 independent of use in connection with existing bus/coach garage

The following application is a prior notification which is an application that allows Uttlesford to determine whether this is within permitted development. This type of application is not generally open to public comment.

Application No	UTT/23/0370/PAJ3
Location	The Garage, The Street
Development	Prior Notification of installation of a 52 KWp roof mounted solar PV array for generation of renewable energy

Application No UTT/23/0438/FUL  
Location Land South Of The Street High Easter Essex  
Development Change of use from agricultural grass land to residential with the construction of 1 no. dwelling

Application No UTT/23/0358/HHF & UTT/23/0359/LB  
Location Cock and Bell House, The Street  
Development Internal alterations including the replacement of main stairs and removal of bathroom to first floor and WC to ground floor. Elevational changes including reinstatement of front chimney and reinstatement of door to rear elevation, replacing 3no. metal framed windows to north elevation and lowering of patio

Application No UTT/23/0314/HHF  
Location Lanterns, The Street  
Development New zinc roof, with PV panels and cedar cladding to Pool House, Air Source Heat Pump (ASHP) and replacement patio

Application No UTT/23/0141/HHF  
Location Shorts Farm, Chelmsford Road  
Development Replacement garage/barn

#### 22.159.02 – Decisions to report

Application No UTT/22/3426/FUL  
Location Punchbowl, The Street, High Easter  
Development Proposed removal of existing annexe leisure suite and the erection of 1 no. dwelling with associated landscaping and operational development  
Decision Withdrawn

### 22/159 ANNUAL REVIEW OF PARISH COUNCIL POLICY

- 22.159.01 Standing Orders
- 22.159.02 Financial Regulations
- 22.159.03 Grant policy
- 22.159.04 Complaints Procedure
- 22.159.05 Other

### 22/160 TENDER REQUIREMENTS 2023

### 22/161 PARISH COUNCIL PROJECTS UPDATE

### 22/162 FINANCE

22.162.01 – Record receipt of £500 grant from the Community Winter Warmth and Welcome Fund. This is to support the seated exercise class and hot lunch which has been running from January. Receipt of this grant will reduce the grant contribution by the parish council.

22.162.02 The following payments for authorisation.

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk February 2023	£ 296.92
JCM Services Ltd – Clearing playing field ditch inc VAT	£ 216.00
Uttlesford District Council – Green Waste service 2022	£ tbc

### 22/163 ITEMS FOR NEXT MEETING

22/164 DATE OF NEXT SCHEDULED MEETING Monday 3<sup>rd</sup> April 2023

### TIME AND CLOSE OF MEETING

*Allison*

Allison Ward, Parish Clerk  
1<sup>st</sup> March 2023