

# HIGH EASTER PARISH COUNCIL

*Clerk to the Council – Allison Ward*  
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **Monday 6<sup>th</sup> February 2023 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

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## MEETING AGENDA

### 22/136 APOLOGIES FOR ABSENCE

### 22/137 DECLARATION OF INTERESTS FOR THIS MEETING

**22/138 PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

**22/139 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING** 3<sup>rd</sup> January 2023 for approval.

### 22/140 COUNTY AND DISTRICT CLLRS REPORT

### 22/141 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

### 22/142 COUNCILLORS REPORTS

22.142.01 Monthly playground inspection

22.142.02 Village plans for coronation weekend, 6<sup>th</sup>-8<sup>th</sup> May 2023.

22.142.03 Other reports.

### 22/143 PLANNING

22.143.01 – New Applications, to consider responses to following applications as statutory consultees.

Application No	UTT/23/0129/FUL
Location	Land adjacent to 16 Gepps Close, The Street
Development	Erection of 1no. two bedroom dwelling with new access, vehicular parking and associated external works

To note the above application is made by Uttlesford District Council and will therefore be called to planning committee for decision.

Application No	UTT/23/0012/LB
Location	Cock and Bell House, The Street
Development	Wall repairs to internal bathroom

Application No UTT/22/2858/LB  
Location Lower House Farm, The Street  
Development Conversion of existing barn into a single dwelling house with ancillary access, parking, landscaping and other associated works.

The above application is a re-consultation.

#### 22.143.02 – Decisions to report

Application No UTT/22/3074/HHF  
Location The Parsonage, High Easter Road  
Development Erection of 33 Photovoltaic solar panels on free standing rack in rear garden.  
Decision Conditional approval

Application No UTT/22/3320/FUL  
Location The Garage, The Street, High Easter  
Development Section 73A Retrospective application for light industrial use of Unit 2, independent of use in connection with existing bus/coach garage  
Decision Conditional Approval

Application No UTT/22/3168/FUL  
Location Land South of The Street High Easter  
Development Proposed change of use of land from agricultural to residential and the erection of 1 no. dwelling  
Decision Withdrawn

22.143.03 Parish Council to note and consider Uttlesford's decision not to accept the nomination of the Jubilee Wood as an asset of community value.

#### **22/144 PLAYING FIELD**

To consider a quote of £180 ex VAT to clear the ditch of litter in front of the playing field from pedestrian entrance to ca park entrance.

#### **22/145 GREEN WASTE SERVICE**

To consider correspondence from Uttlesford confirming the green waste service will be provided in 2023, possible starting in late February, and to confirm High Easter Parish Councils participation in the service. To note Uttlesford has increased the hourly rate for the service from £73.50 to £88.20, a 20% increase. Clerk is chasing for further confirmation.

#### **22/146 TENDER REQUIREMENTS 2023**

To note playing field and Jubilee Wood contracts are not due for renewal this year. Parish Council to consider verge cutting tender and confirm requirements.

#### **22/147 PARISH COUNCIL PROJECTS UPDATE**

#### **22/148 CODE OF CONDUCT UPDATE**

Uttlesford has written to Town and Parish Councils advising them that they have adopted a new Code of Conduct as from 6 October 2022. The new code is very similar to the previous one in its content but is much easier to read and provides clearer guidance on what would be deemed a breach. This new code has also been adopted by Essex County Council.

High Easter Parish Council along with most other Town and Parish Councils adopts the same code as Uttlesford. Parish Council to consider whether to adopt the revised Uttlesford code of conduct.

**22/149 FINANCE**

22.149.01 – Following advice on local authority VAT and contributions from third parties towards works, parish council to consider increasing the grant to the village hall for footpath repairs from £2,000 to £2,500.

22.149.02 – To consider a grant request from High Easter Village Hall for the parish council to support a village first aid training course.

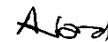
22.149.02 The following payments for authorisation.

<i><b>PAYMENT TO</b></i>	<i><b>VALUE</b></i>
Allison Ward - Parish Clerk January 2023	£ 296.92
Uttlesford District Council – Green Waste service 2022	£ tbc

**22/150 ITEMS FOR NEXT MEETING**

**22/151 DATE OF NEXT SCHEDULED MEETING** Monday 6<sup>th</sup> March 2023

**TIME AND CLOSE OF MEETING**



Allison Ward, Parish Clerk  
2<sup>nd</sup> February 2023