

**HIGH EASTER PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
**held in High Easter Village Hall on Monday 3<sup>rd</sup> October 2022**

Present: Cllrs Nigel Boreham, Andrea Davis, Janet Robinson, Jo Windley (from item 22/81), and the Clerk Allison Ward

1 resident

**22/79 APOLOGIES FOR ABSENCE** were received from Cllr Robert Lodge, Cllr Neil Reeve, Cllr Paul Sutton; apologies were accepted by the meeting. In the absence of the chair and vice-chair, Cllr Robinson proposed that Cllr Boreham be appointed chair for this meeting, this was seconded by Cllr Davis with all in agreement.

**22/80 DECLARATIONS OF INTERESTS FOR THIS MEETING** – None

*Cllr Jo Windley joins the meeting*

**22/81 QUEEN ELIZABETH II**

The parish council joins with the nation in expressing its sadness at the death of Her Majesty Queen Elizabeth II on 8<sup>th</sup> September 2022 and offering condolences to the Royal Family.

A book of condolence for the parish was opened in High Easter church and remained in place until the day after the state funeral, it will be placed in the parish council archives which are held at the Essex Records Office.

Residents were invited to join High Easter Parish Council Chairman, Cllr Robert Lodge on Sunday 11th September at 3pm; Cllr Lodge read the Proclamation of our new Sovereign, His Majesty, King Charles III at St Mary's, High Easter.

The parish council records its thanks to St Mary's church for arranging a commemoration service and to the bellringers for taking part in the national bell ringing.

**22/82 PUBLIC FORUM**

A resident asked whether it was possible to extend the 40mph speed limit from Haydens Farm to Stagden Cross. The meeting confirmed the parish council initially requested a speed limit extension of the 30mph limit to Stagden Cross in 2016, however when this was assessed by Essex Highways it failed the eligibility criteria. Nothing has changed to suggest this would now meet the eligibility. As a compromise hamlet signage and the 40mph extension to Haydens Farm was agreed as a 'buffer zone'. It was suggested additional signage may be beneficial, e.g., 'pedestrians walking', red triangle road sign, the Clerk will submit this suggestion to County Cllr Susan Barker as a Local Highway Panel (LHP) application.

**22/83 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING** of 5<sup>th</sup> September, Cllr Windley proposed the minutes be accepted as a correct record this was seconded by Cllr Davis with all in agreement.

**22/84 COUNTY AND DISTRICT CLLRS REPORT** – County and District Cllr Susan Barker sent apologies to the meeting.

**22/85 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE**

Concerns were raised with the condition of the stile at footpath 21 as it leaves the churchyard. After consultation with the church the proposal is to remove the stile as cattle are no longer kept in the adjacent field and the cost of any replacement is borne by the landowner. The church will check with the adjacent landowner and providing there is full support they will arrange for its removal.

Minor works have been completed by the Uttlesford Highway Rangers including the repainting of the finger post at the junction of High Easter Road and Brickford Bridge Road. The only item not actioned is the repainting of the

Signed  
 Robert Lodge (Chairman Parish Council)

fingerpost on the corner of The Street and School Lane which the rangers are unable to do due to the resident's hedge which is engulfing the sign. The clerk was asked to contact the resident for assistance in repainting.

The official opening of the affordable housing in High Easter takes place on Monday 10th October, it will be followed by a reception lunch hosted by Hastoe.

From 22<sup>nd</sup> September DigiGo has extended its service to join up the two trial areas and to extend into Great Dunmow. DigiGo is a fully electric shared public transport service which offers on-demand or pre-bookable services. There is no fixed route or timetable. DigiGo is booked through the TravelEssex journey planning app and available to all High Easter residents, further details from the Clerk.

Town and parish councils are required to appoint external auditors every 5 years, currently High Easter opts-into the central procurement process. The clerk suggested this should continue as the rules around appointing an external auditor outside of the central procurement are complex, this was fully supported by the meeting.

Uttlesford is consulting on the budget for 2023/24 until 31<sup>st</sup> October. Details can be found on the Uttlesford website including an online form for responses, or via email to [consultation@uttlesford.gov.uk](mailto:consultation@uttlesford.gov.uk)

Essex Minerals Local Plan provides planning policies for minerals development in Essex until 2029. This is now being updated to end 2040 and a call for sites is open until 9<sup>th</sup> November. Further details can be found online at Essex County Council or from the Clerk.

The clerk is working with a resident on a grant application for a winter seated exercise class for the elderly in the parish. The meeting also suggested a parish lunch before the end of the year, Clerk to liaise with Cllr Lodge for availability of venues and dates.

## **22/86 CLLRS REPORTS**

### 22.86.21 – Playground

Cllr Lodge completed the playground inspection for the month and there is nothing new to report.

### 22.86.02 – Other Reports

Cllr Davis asked for a log to be raised re footpath 70 which is overgrow and requires users to walk on the field edge, Cllr Windley to investigate.

Clerk to log missing top of 30mph sign as you enter the village at Parsonage Barns, with Essex Highways.

## **22/87 PLANNING**

### 22.87.01 – New Applications

Application No	UTT/22/2454/LB
Location	Upper Harveys, Stagden Cross Road
Development	Removal of asbestos roof from outbuilding and replacement with steel sheets

Cllr Boreham proposed no comment on this application, this was seconded by Cllr Windley with all in agreement.

Application No	UTT/22/2573/FUL
Location	The Labourers Rest, Green Street
Development	Section 73A Retrospective application for the erection of a horse stables block for 3 horses

Cllr Boreham proposed no objection on this application, this was seconded by Cllr Windley with all in agreement.

## 22.87.02 – Decisions – For information only

Application No UTT/22/2267/HHF  
 Location Spooners, Markhams Lane  
 Development Proposed prefabricated timber summerhouse  
 Decision Conditional Approval

Application No UTT/22/2183/CLE  
 Location The Garage, The Street  
 Development Use of separate workshop unit for motor vehicle preparation and repairs  
 Decision Refuse certificate of lawfulness

Application No UTT/22/2388/HHF  
 Location Pleshey Grange, Grange Road  
 Development New wooden gates and brick piers  
 Decision Conditional Approval

**22/88 HIRE RATES FOR PLAYING FIELD**

22.88.01 – Cllr Robinson proposed a hire rate of £100 per day should residents wish to hire the playing field and erect a marquee for an event. This was seconded by Cllr Boreham with all in agreement. If the parish council incurs additional costs for insurance or damage to the playing field, the hirer will be expected to cover these. This is subject to agreement on an individual basis by the parish council and village hall committee.

22.88.02 – The request to erect a marquee for an event in February 2024 was withdrawn prior to the meeting.

22.88.03 – A request has been received from West Essex Camping and Caravanning Club asking to use the playing field and car park for a caravan rally in September 2023. The meeting considered the request and were not willing to hire out the venue during the football season. Clerk to respond.

**22/89 PARISH COUNCIL PROJECTS UPDATE**

22.89.01 - Repairs to village hall paths – the clerk and Cllr Boreham are chasing for a date for works to be completed.

22.89.02 - Platinum jubilee oak, Uttlesford confirmed a tree preservation order is not necessary if the tree is planted on parish council land. No further action at this stage.

22.89.03 - Uttlesford District Council is asking parish councils for any tree planting initiatives for the season 2022/23, these must be on parish council owned land. Cllr Reeve had sent a request to the meeting asking for 30 additional trees for the Jubilee meadow, Clerk to submit an expression of interest.

22.89.04 Other projects outstanding include electric charging point in the village hall car park, phase 2 play area.

**22/90 FINANCE**

22.90..01 - Cllr Boreham proposed the following payment for authorisation, this was seconded by Cllr Windley with all in agreement.

<i><b>PAYMENT TO</b></i>	<i><b>VALUE</b></i>
Allison Ward - Parish Clerk September 2022	£ 270.92

22.90.02 – The second instalment of the precept, £10,000 was received on 20 September 2022.

**22/91 ITEMS FOR NEXT MEETING** - Nothing in addition.

**22/92 DATE OF NEXT MEETING**, Monday 7<sup>th</sup> November at 7.30pm in the village hall.

**TIME AND CLOSE OF MEETING 8.50pm**

Signed  
 Robert Lodge (Chairman Parish Council)