

# HIGH EASTER PARISH COUNCIL

*Clerk to the Council – Allison Ward*  
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **Monday 3<sup>rd</sup> October 2022 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

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## MEETING AGENDA

### 22/79 APOLOGIES FOR ABSENCE

### 22/80 DECLARATION OF INTERESTS FOR THIS MEETING

### 22/81 QUEEN ELIZABETH II

The parish council joins with the nation in expressing its sadness at the death of Her Majesty Queen Elizabeth II on September 8<sup>th</sup> 2022 and offering condolences to the Royal Family.

A book of condolence for the parish was opened in High Easter church and remained in place until the day after the state funeral, it will be placed in the parish council archives which are held at the Essex Records Office.

Residents were invited to join High Easter Parish Council Chairman, Cllr Robert Lodge on Sunday 11<sup>th</sup> September at 3pm, who read the Proclamation of our new Sovereign, His Majesty, King Charles III at St Mary's, High Easter.

The parish council records its thanks to St Mary's church for arranging a commemoration service and to the bellringers for taking part in the national bell ringing.

### 22/82 PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

### 22/83 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 5<sup>th</sup> September 2022 for approval

### 22/84 COUNTY AND DISTRICT CLLRS REPORT

### 22/85 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

A resident raised concerns with the state of the stile at footpath 21 as it leaves the churchyard. After consultation with the church the proposal is to remove the stile as there are no longer cattle kept in the adjacent field and the cost of any replacement is borne by the landowner. The clerk is waiting for confirmation from ECC prior to its removal.

Works submitted to the Uttlesford Highway Rangers previously, including the repainting of the finger post at the junction of High Easter Road and Brickford Bridge Road have been completed. The exception is the repainting of the fingerpost on the corner of The Street and School Lane which the rangers are unable to do due to the resident's hedge which is engulfing the sign.

The official opening of the affordable housing in High Easter takes place on Monday 10<sup>th</sup> October, it will be followed by a reception lunch hosted by Hastoe.

From 22<sup>nd</sup> September DigiGo has extended its service to join up the two trial areas and to extend into Great Dunmow. As a reminder DigiGo is a fully electric shared public transport service which offers on-demand or pre-bookable. There is no fixed route or timetable. DigiGo is booked through the [TravelEssex](#) journey planning app and available to all High Easter residents.

The clerk circulated information on the renewal of external auditors. All parish councils are required to appoint external auditors and currently High Easter opts-into the central procurement process. This must be renewed every 5 years, The clerk suggested this should continue as the rules around appointing an external auditor outside of the central procurement are complex.

Uttlesford is consulting on the budget for 2023/24 until 31<sup>st</sup> October. Details can be found on the Uttlesford website including an online form for responses, or you can email views to [consultation@uttlesford.gov.uk](mailto:consultation@uttlesford.gov.uk)

Essex Minerals Local Plan provides planning policies for minerals development in Essex until 2029. It sets a policy framework within which the best possible use of mineral resources; mainly sand and gravel in Essex, can be achieved. It also allocates sites for future mineral extraction and associated development. Following an assessment of responses received to the public consultations held in 2021 and 2022, and a review of best practice, the decision has been taken to revise the end date of the Minerals Local Plan from 2029 to 2040. A new Call for Sites is required to reflect the revised end date of the Plan, and this is now open until 9<sup>th</sup> November. Further details can be found online at Essex County Council or from the Clerk.

Uttlesford confirmed further delays to the Regulation 18 Local Plan consultation which was due to be begin in the Autumn. Details were circulated to Cllrs and further information is available on the Uttlesford website. Uttlesford will issue a new timetable later this year.

## **22/86 COUNCILLORS REPORTS**

22.86.01 Monthly playground inspection – Cllr Lodge to report.

22.86.02 Other reports.

## **22/87 PLANNING**

22.86.01 – New Applications

Application No	UTT/22/2454/LB
Location	Upper Harveys, Stagden Cross Road
Development	Removal of asbestos roof from outbuilding and replacement with steel sheets

Application No	UTT/22/2573/FUL
Location	The Labourers Rest, Green Street
Development	Section 73A Retrospective application for the erection of a horse stables block for 3 horses

22.86.02 – Decisions – For information only

Application No	UTT/22/2267/HHF
Location	Spooners, Markhams Lane
Development	Proposed pre-fabricated timber summerhouse
Decision	Conditional Approval

Application No	UTT/22/2183/CLE
Location	The Garage, The Street
Development	Use of separate workshop unit for motor vehicle preparation and repairs
Decision	Refuse certificate of lawfulness

## **22/88 HIRE RATES FOR PLAYING FIELD**

22.88.01 - Parish Council to consider hire rates for the playing field other than for football events.

22.88.02 - Parish Council to consider a request for a wedding marquee on the playing field in February 2024.

**22/89 PARISH COUNCIL PROJECTS UPDATE**

22.89.01 - Repairs to village hall paths.

22.89.02 - Platinum jubilee oak, parish council to consider applying for a tree preservation order.

22.89.03 - Uttlesford District Council is asking parish councils for any tree planting initiatives for the season 2022/23. Projects must be on parish council owned land; planting is supplied and will be whips.

22.89.04 Other projects, including phase 2 play area.

**22/90 FINANCE**

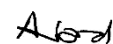
22.90.01 The following payments for authorisation.

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk September 2022	£ 270.92

**22/91 ITEMS FOR NEXT MEETING** – Nothing in addition.

**22/92 DATE OF NEXT SCHEDULED MEETING** Monday 5<sup>th</sup> November at 7.30pm in the village hall.

**TIME AND CLOSE OF MEETING**



Allison Ward, Parish Clerk  
29 September 2022