

# HIGH EASTER PARISH COUNCIL

*Clerk to the Council – Allison Ward*  
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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **Monday 5<sup>th</sup> September 2022 at 7.45pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

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## MEETING AGENDA

### 22/64 APOLOGIES FOR ABSENCE

### 22/65 DECLARATION OF INTERESTS FOR THIS MEETING

22/66 **PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

22/67 **MINUTES OF THE ORDINARY PARISH COUNCIL MEETING** 4<sup>th</sup> July 2022 for approval

### 22/68 COUNTY AND DISTRICT CLLRS REPORT

### 22/69 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

The official opening of the Hastoe housing development is scheduled for Monday 10<sup>th</sup> October at mid-day. Final details are being finalised by Hastoe.

Clerk responded to a request for an informal view on the diversion of footpath 4 and the extinguishing of footpath 8. Cllrs responded by email with no concerns and were supportive of what is a long running issue for the landowner.

Town and Parish Councils have been notified that Uttlesford has made a self-referral for possible breaches of the Home Standard, to the Regulator of Social Housing. This relates to the ongoing and unresolved concerns that the high standards of inspection (and where necessary, remedial works) on two key health and safety indicators (out of six – namely electrical checks and around asbestos management) cannot properly be demonstrated.

### 22/70 COUNCILLORS REPORTS

22.70.01 Playground inspection.

22.70.02 Other reports.

### 22/71 PLANNING

22.71.01 – New Applications

Application No	UTT/22/2267/HHF
Location	Spooners, Markhams Lane
Development	Proposed pre-fabricated timber summerhouse

Application No UTT/22/2336/HHF & UTT/22/2337/LB  
Location Cock and Bell House, The Street  
Development Alterations to improve the thermal performance of the key habitable rooms where previous works have taken place

Application No UTT/22/2378/HHF & UTT/22/2379/LB  
Location Upper Harveys, Stagden Cross Road  
Development Erection of a Cart Lodge. Construction of an open green oak front entrance porch. Addition of a deeper window to the main bedroom with a pitched dormer over. Bi-Fold doors and velux windows to the cow shed. Removal of plasterboard ceiling in the cow shed to expose beams and remove a stud wall in the cow shed. Insert a window in the end of the cow shed

Application No UTT/22/2388/HHF  
Location Pleshey Grange, Grange Road  
Development New wooden gates and brick piers

The following application is for a ‘Lawful Development Certificate for an Existing Use or Operation or Activity, including those in breach of a planning condition’. Such applications are matters of law and Uttlesford will provide a decision on whether the existing use is lawful for planning purposes. As a result, these applications are not generally responded to, full details are available on the Uttlesford website.

Application No UTT/22/2183/CLE  
Location The Garage, The Street  
Development Use of separate workshop unit for motor vehicle preparation and repairs

#### 22.71.02 – Decisions – For information only

Application UTT/22/0633/FUL  
Location Walnut Tree Cottage (Homely), The Street  
Development Section 73A Retrospective application for the demolition of existing property and proposed erection of new dwelling.  
Decision Conditional Approval

Application No UTT/22/1584/HHF  
Location Park View House, The Street  
Development Proposed single storey rear extension  
Decision Conditional Approval

Application No UTT/22/1591/HHF  
Location Shorts Farm, Chelmsford Road  
Development Demolition of existing rear extension, new two storey rear extension, single storey rear and side extension and alterations  
Decision Conditional Approval

Application No UTT/22/1692/HHF  
Location Brown’s Barn, School Lane  
Development Section 73A Retrospective application for a pool house, with associated landscaping  
Decision Conditional Approval

22.71.03 - Uttlesford has been successful in its funding bid to produce a district-wide design code. This will be a planning document used by local people, planning officers and developers in the preparation and assessment of planning applications for new development. The aim will be to improve the design quality of new developments in the district. The process begins with a survey deadline 12pm Tuesday 13<sup>th</sup> September which is open to all, Parish Council to consider a response, see this link <https://uttlesforddesigncode.co.uk/>

## 22/72 PLAYING FIELD

22.72.01 Repair to football pitch goals – goal sockets have been moved and caps to go over the old sockets purchased and added, this has allowed the pitch to be marked for playing this season. Work is due to start on the repairs this month.

22.72.02 A resident has raised concerns with the holes left by the net sockets. These are not standard goal post sockets and appear to be added by previous football teams. Parish Council to agree to purchase 'bungs' to cover the holes.

22.72.03 To consider a grant application in the name of the parish council for new football nets.

22.72.04 Cutting of hedges around the playing field including Jubilee Wood. Current contractor has been engaged to cut hedges during September, cost £480+vat.

#### **22/73 PARISH COUNCIL PROJECTS UPDATE**

22.73.01 Repairs to village hall paths – a date for works is pending.

22.73.02 Essex Wildlife Trust, a vision for a wilder Essex. A resident has forwarded information on this project, parish council to consider engaging, Clerk to contact local environmental project team.

22.73.03 Other projects, including phase 2 play area.

#### **22/74 RIDE LONDON/ESSEX 2022**

Parish Councils are asked for their feedback on the event held at the end of May. This is via an online survey, Clerk to circulate questions prior to the meeting for consideration.

#### **22/75 COMMUNITY ACTIVITY FUND**

To consider a request from a resident to submit an application to the Essex Community Activity Fund in support of a project to setup an exercise class for the elderly in the parish. The grant application has to be made in the name of an affiliated body or parish council.

#### **22/76 FINANCE**

22.76.01 The following payments for retrospective approval, these were made due to time pressures.

<b><i>PAYMENT TO</i></b>	<b><i>VALUE</i></b>
Essex Compact Tractor Services – Reinstatement of ditch Essex Way	£ 190.00
R C Boreham & Co Ltd – Digger hire for ditch repair inc VAT	£ 72.00
High Easter Village Hall – hire for 2021/22 meetings	£ 190.00
High Easter Village Hall – Bar costs for Jubilee thank you evening	£ 60.50
Allison Ward – Nibbles for Jubilee thank you evening	£ 33.28
Robert Lodge – Nibbles for Annual Meeting	£ 22.20

22.76.02 The following payments for authorisation.

<b><i>PAYMENT TO</i></b>	<b><i>VALUE</i></b>
Allison Ward - Parish Clerk July and August 2022	£ 541.84
Information Commissioners Office – Annual Data Protection Fee Renewal	£ 40.00
Allison Ward – Mark Harrod invoice for goal post sockets inc VAT	£ 75.72
JCM Services – Jubilee Meadow 2 <sup>nd</sup> cut inc VAT	£ 204.00

#### **22/77 ITEMS FOR NEXT MEETING**

**22/78 DATE OF NEXT SCHEDULED MEETING** Monday 3<sup>rd</sup> October at 7.30pm in the village hall.

#### **TIME AND CLOSE OF MEETING**

*Allison*

Allison Ward, Parish Clerk  
1 September 2022