

HIGH EASTER PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
 held in High Easter Village Hall on Monday 4th July 2022

Present: Cllrs Nigel Boreham, Neil Reeve, Janet Robinson (from item 22/60), Paul Sutton (chair), Jo Windley, and the Clerk Allison Ward

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22/51 APOLOGIES FOR ABSENCE were received from Cllr Andrea Davis (holiday) and Cllr Robert Lodge (holiday); apologies were accepted by the meeting.

22/52 DECLARATIONS OF INTERESTS FOR THIS MEETING – None.

22/53 PUBLIC FORUM – No public present.

22/54 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING of 6th June, Cllr Sutton proposed the minutes be accepted as a correct record this was seconded by Cllr Windley with all in agreement.

22/55 COUNTY AND DISTRICT CLLRS REPORT

County and District Cllr Susan Baker sent apologies to the meeting.

In his capacity as a District Cllr, Cllr Reeve commented on the Local Plan additional site that is being evaluated, see Clerk's report, and on the independent review of Uttlesford processes during the Stansted Airport planning application. This review has been commissioned to establish what can be learnt from the entire process from pre-application submission through to final appeal, the report will be considered at a council meeting later this month.

22/56 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Uttlesford CEO is hosting Town and Parish Council forums, the event for the Dunmow district will be on Tuesday 5 July at 7pm and is open to Clerk and Cllrs, Clerk to attend.

Cllr Lodge has negotiated a payment of £250 from Hewes Security to repair damage to the ditch on the Essex Way which was caused when one of their vehicles became stuck. The parish council has engaged a contractor to repair the ditch at a cost of £250 and the work will be completed in early July.

The Jubilee Committee is hosting drinks and nibbles on Friday 8 July for all those who contributed to the parish Jubilee weekend, The Clerk is sourcing a tree guard and plaques for the tree and village photographs. Once final costs are paid out, finances will be confirmed and reported in the parish council minutes. The Jubilee committee have agreed to allocate any surplus to the phase 2 play equipment project.

Uttlesford has notified of changes to the Local Plan timetable. The consultation on Regulation 18 which sets out the vision for where new housing could be built in the district and policies to support this, has been delayed from May to November 2022. As a result, it pushes the date when the Local Plan could be adopted from July 2024 to April 2025. The delay is the result of a significant new site being identified and Uttlesford requiring time to evaluate.

The Clerk received correspondence re the disturbance caused by overflying aircraft. Residents are reminded of the importance of using the Stansted Airport Watch noise reporting form which helps to create a picture of the impact for residents of High Easter.

22/57 CLLRS REPORTS

22.57.01 Clerk has sent images to Creative Play of the splits in the wooden uprights, and they confirm this is natural for this type of wood and the dry conditions. If the splits exceed 10mm corrective action may be required. The Clerk confirmed currently all splits are below this measurement, Cllrs to continue to monitor as part of the monthly inspection. Cllr Davis carried out the play area inspection for July and there are no new issues.

Signed
 Robert Lodge (Chairman Parish Council)

22.57.02 Cllr Davis attended a committee meeting of Stansted Airport Watch and their AGM. Areas covered include,

- Night flights, MAG has asked Dept for Transport to remove the current night flight restrictions. SAW feel this is the next major battle.
- Air Space Modernisation, a redesign of flight paths due for public consultation next year.
- COP 26 campaign. Responses from top 100 FTSE companies suggests greater use of Zoom style meetings and less flying.
- Development, 100 acres of Stansted Airport land (old departure lounge space) was sold to developers which is to be turned into small business units. Also, a solar farm is being considered to allow Stansted buildings to be sustainable.
- Flights, there were 7 million flights, in 2021, estimate for 2022 is 24 million.

22.57.03 Other reports.

Cllr Windley confirmed Essex Highways have responded to two recent PRoW logs; footpath 24 (Aythorpe) and footpath 95 where fallen trees are obstructing. Essex Highways confirmed these will be considered as part of future works. Cllr Windley will forward details to the Uttlesford Rambles for assistance,

The Clerk was asked to chase outstanding notices of breach in planning forwarded to Uttlesford by the parish council.

22/58 PLANNING

22.58.01 – New Applications

Application No	UTT/22/1584/HHF
Location	Park View House, The Street
Development	Proposed single storey rear extension

Cllr Sutton proposed no objection, this was seconded by Cllr Reeve with all in agreement.

Application No	UTT/22/1591/HHF
Location	Shorts Farm, Chelmsford Road
Development	Demolition of existing rear extension, new two storey rear extension, single storey rear and side extension and alterations

Cllr Sutton proposed no objection, this was seconded by Cllr Windley with all in agreement.

22.58.02 – Decisions – For information only

Application	UTT/22/1137/FUL
Location	Labourers Rest, Green Street
Development	Section 73A Retrospective application for the erection of a horse stable.
Decision	Refused

22.58.03 In the absence of a request to provide input into the Uttlesford housing allocation review, the Clerk was asked to draft a response with proposals for changes to the policy to accommodate Rural Exception Sites, this will be circulated to Cllrs for agreement.

22/46 PARISH COUNCIL PROJECT UPDATES

22.59.01 Repair to football pitch goals

Cllr Lodge and the clerk have met with the football club and agreed the re-positioning of the goal posts that will allow the existing goal mouths to be repaired. New sockets which were purchased in 2021 will be installed by the contractor carrying out the repairs, there will be an additional cost for materials only. The Clerk was asked to purchase four ‘socket plugs’ to cover the existing goal post holes for health and safety reasons.

Signed
Robert Lodge (Chairman Parish Council)

22.59.02 Repairs to village hall paths – a date for works is pending, Clerk is chasing.

22.59.03 Other projects, phase 2 play area – pending.

Cllr Janet Robinson arrives

22/60 GRANTS

Cllr Sutton proposed the parish council makes a grant of £300 to High Easter Parochial Church Council towards the upkeep of the churchyard including equipment, this was seconded by Cllr Reeve with all in agreement.

22/61 FINANCE

22.61.01 The following payments were made between meetings due to time pressures. Cllr Sutton proposed that these be retrospectively approved, this was seconded by Cllr Reeve with all in agreement.

PAYMENT TO	VALUE
Montrose T. C. Ltd – Jubilee medals for children’s races inc VAT	£ 144.00
Gordon Robinson – Jubilee prizes for children’s races	£ 16.24

22.61.02 Before agreeing the payment schedule Cllr Reeve proposed a grant of £250 is made to Stansted Airport Watch, this was seconded by Cllr Sutton with all in agreement. Cllr Windley proposed the following payment schedule for authorisation, this was seconded by Cllr Boreham with all in agreement..

PAYMENT TO	VALUE
Allison Ward - Parish Clerk June 2022	£ 280.16
Rural Community Council of Essex – Subscription inc VAT	£ 72.60
Stansted Airport Watch – Annual Membership	£ 250.00

22.61.03 The Clerk confirmed the following receipts for Jubilee events paid into parish council funds; £1,000 grant Uttlesford District Council., £500 grant Ride London/Essex, £602 sponsorship of fireworks, £287 afternoon teas, and £100 donation from car show. Cash from Hog Roast was used to pay costs and expenses for the event.

22.61.04 The Clerk confirmed receipt of £250 from Hewes Security, see item 22/56.

22.61.05 The internal audit of the parish council annual governance and accounting has been completed and no issues were raised. All the relevant documentation is available on the parish council website including notice of elector’s rights to inspect the accounts.

22.61.06 The Clerk presented the accounts for the period April to June 2022, there were no concerns, and these were accepted by the meeting. The closing cash balance as at end June 2022 is £35,904

22/62 ITEMS FOR NEXT MEETING

Nothing in addition.

22/63 DATE OF NEXT MEETING, Monday 5th September at 7.30pm in the village hall. To note there is no ordinary meeting scheduled in August.

TIME AND CLOSE OF MEETING 8.35pm