

HIGH EASTER PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
held in High Easter Village Hall on Monday 6th June 2022

Present: Cllrs Nigel Boreham, Andrea Davis, Paul Sutton (chair), Jo Windley, and the Clerk Allison Ward

County and District Cllr Susan Barker (leaving during item 22/41)

1 resident (leaving after item 22/39)

22/37 APOLOGIES FOR ABSENCE were received from Cllr Robert Lodge (personal commitments), Cllr Neil Reeve (illness) and Cllr Janet Robinson (work commitments) and accepted by the meeting.

22/38 DECLARATIONS OF INTERESTS FOR THIS MEETING – None.

22/39 PUBLIC FORUM

The parish council was thanked for its lead in organising the village jubilee events and for the planning and execution of a very successful weekend. The support from residents was fantastic and the variety of events across the four days attracted so many people from the parish and beyond. County and District Cllr Susan Barker echoed the comments made before Cllr Paul Sutton added his thanks to the village hall committee and church for their commitment and support.

Resident leaves

22/40 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING of 3rd May, Cllr Windley proposed the minutes be accepted as a correct record this was seconded by Cllr Boreham with all in agreement.

22/41 COUNTY AND DISTRICT CLLRS REPORT

District Cllr Susan Baker confirmed there is an extraordinary meeting of Uttlesford Council next week to consider the Stansted Airport appeal costs. The same meeting will also consider a proposal to purchase 19 new council homes in Great Dunmow which will be added to Uttlesford's council housing stock, this investment is in line with government policy that now requires local authorities to invest in projects which benefits its residents rather than investments further afield.

In reporting on Essex County Council, Cllr Barker noted that there is likely to be a boundary review next year which is triggered when one or more seats is greater than 30% of the average electorate, this effects the Dunmow ward. The meeting was reminded that the annual 'pothole fund' is open and town and parish councils are invited to submit priority potholes for repair.

County and District Cllr Susan Barker leaves the meeting

22/42 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Tour of Britain Women's Road Race Stage will pass through High Easter on Tuesday 7 June. The race enters the parish from Pleshey, through Stagden Cross, The Street and out on the road towards Good Easter. There will be a sprint time along The Street. Rolling roadblocks will be in place and there is no stopping sign between The Punch Bowl and cricket ground from 10am to 2pm.

Essex County Council and others are hosting a webinar on 16 June at 4pm called 'Helping parishes and community groups take climate emergency action on energy and housing'.

On 28 June the first results from Census 2021 will be published and will include five datasets containing population and household estimates for England and Wales, at local authority level.

Signed
 Robert Lodge (Chairman Parish Council)

CEO of Uttlesford is hosting Town and Parish Council forums, the event for the Dunmow district will be on Tuesday 5 July at 7pm, a maximum of two representatives from each parish are invited to attend. These meetings discuss common issues between the parishes and district and aim to improve working relationships. Cllr Davis expressed a wish to attend, other Cllrs to notify the Clerk if they are available.

In response to the parish councils' issues with Uttlesford housing allocation, Uttlesford has confirmed a review is scheduled and the parish council will have the opportunity to input, with a report going to the Housing Board for consideration in September.

22/43 CLLRS REPORTS

Cllr Windley carried out the monthly playground inspection and confirmed there are no new concerns. The Clerk to speak to Creative Play re the splits on the wooden frame and whether these are covered by warranty. Cllr Boreham noted the holes in the ground where the football posts have been removed, these need covering to avoid a trip hazard, Clerk to investigate options.

With the cricket ground now being more widely used including by High Roding Cricket Club, Cllrs noted vehicles are parking on Pump Green. Whilst not adjacent, parking is available in the village hall car park, and there is on street parking. The Clerk was asked to purchase a sign requesting that vehicles 'do not park on the historic green' and to contact the cricket club for support.

Cllr Windley updated on footpaths and noted a request from a resident that footpath 22 (heading across the fields from the sewage works) is reinstated by the landowner. The meeting discussed this as the field is not sown and it is possible to walk across, Clerk to respond. Cllr Windley noted footpaths 19 and 28 are overgrown, the Clerk confirmed both are scheduled to be cut by Essex County Council as part of their maintenance programme and it was agreed this would be reviewed once the works were complete. Finally, it was noted the long-awaited surface repairs to the Essex Way at Stagden Cross have been completed.

22/44 PLANNING

22.44.01 New Applications – None

22.44.02 – Appeal reference APP/C1570/W/22/3290999

The planning inspector has sent notification that the written appeal against Uttlesford's non determination of UTT/21/2338/FUL, land at School Lane, proposal for 5 new dwellings, has begun. Cllr Sutton proposed that the parish council submits a further response confirming no change to its original objection for the reasons of impact on heritage assets and unsustainable development in the countryside and stating its support of Uttlesford's Statement of Case which confirms they would have refused the application had it been considered within the timescales, this was seconded by Cllr Boreham with all in agreement.

22.44.03 – Decisions – For information only

Application	UTT/22/0653/FUL
Location	Old Beer House, Green Street
Development	Change of Use from Annex to dwelling
Decision	Refused

Application No	UTT/22/0896/HHF
Location	3 Parsonage Cottages, The Street
Development	Proposed replacement of existing single glazed timber sash windows with timber alternative double glazed sash windows.
Decision	Conditional approval

Application	UTT/22/0833/LB
Location	Mudwall Farm, Bishops Green
Development	Proposed replacement of 2 no. modern windows with casements to match earlier pattern of windows adjacent.
Decision	Conditional approval

Signed
Robert Lodge (Chairman Parish Council)

22.44.04 Uttlesford is carrying out district wide parking review and parish councils are asked to respond with any local issues relating to both on and off-street parking in the parish. Cllr Sutton proposed that a response is submitting highlighting issues with pavement parking in The Street which blocks the footpath for pedestrians, and issues with parking on bends and at junctions along The Street which restricts visibility and causes a highway safety issue. This was seconded by Cllr Davis with all in agreement.

22/45 HIGHWAYS

22.45.01 The Clerk to submit priority pothole repairs to Cllr Barker at School Lane (close to Folks and Crows) and at Shorts Farm Road (leading to Braids Farm), Cllrs are asked to provide any further pothole repairs to the Clerk.

22.45.02 Winter salt partnership scheme 2022/23, Cllr Boreham proposed the parish council continues to take part in the scheme, this was seconded by Cllr Windley with all in agreement, Cllr Boreham will confirm whether any additional salt is required. Cllrs noted the salt in both the village hall box and at the Punch Bowl needs removing and replacing for the winter.

22/46 PARISH COUNCIL PROJECT UPDATES

22.46.01 Repair to football pitch goals

Cllr Boreham proposed that the updated quote of £850 ex VAT to repair and reseed the goal mouths in September be accepted and that the contractor is asked to set the new goal sockets in the ground before mid-August when the pitch marking takes place, (Clerk to verify additional costs for this work) this was seconded by Cllr Davis with all in agreement. To note correspondence from the football club does not support the parish council decision to reseed and shorten the pitch and suggests the solution is to lay new turf which will allow the pitch to be used as now from the start of the season. The parish council invited the football club to attend this meeting to discuss, however no correspondence has been received and no one is in attendance.

22.46.02 Repairs to the village hall footpaths

The paths around the hall are the responsibility of the village hall committee; however, the parish council has previously agreed to manage the works and to award a grant of £2,000 to assist with the cost. The quote for works was forwarded to the village hall committee who agreed the proposal and to cover the costs above the grant. Cllr Boreham proposed that the quote of £2,430 ex VAT for the works be accepted, this was seconded by Cllr Davis with all in agreement. The village hall committee has asked for some additional works which it will negotiate directly with the contractor, Clerk to liaise and arrange a date for the works.

22.46.03 Other projects pending include electric charging points village hall car park, phase 2 play area equipment, play area slide, climate change initiatives and environmental projects. The Clerk was asked to pursue phase 2 play area.

22/47 QUEEN'S JUBILEE

Cllr Sutton reported on the successful weekends event and the great community spirit, it was good to see so many residents take part in the events. Cllr Sutton when on to ask that a vote of thanks be recorded in the minutes to the village hall committee and St Mary's Parochial Church Council for their commitment to the Jubilee Committee led by the parish council, and their support and enthusiasm for the weekend events. Cllr Windley added thanks to all who sat on the Jubilee Committee and organised such a great weekend of celebration.

Cllr Sutton went on to ask that thanks be recorded in the minutes to the Ibbotson family for sponsoring the fireworks at the Beacon party, to LCH Property Management for sponsoring the flypast at the car show, and to Uttlesford District Council and Ride London/Essex for their grants.

There are outstanding plaques to be purchased for the memorial tree and the photographs in the village hall committee room, Clerk to arrange.

There will be a post event meeting of the Jubilee committee in mid-June at which the event finances will be confirmed, and a decision made about any surplus. This will be recorded in the minutes of a future parish council meeting

22/48 FINANCE

22.48.01 The following payments were made between meetings due to time pressures. Cllr Sutton proposed that these be retrospectively approved, this was seconded by Cllr Davis with all in agreement.

<i>PAYMENT TO</i>	<i>VALUE</i>
Robert Lodge – Firework Crazy (Jubilee fireworks inc VAT)	£ 722.91
Richard Keil – Jubilee photo and frames for committee room	£ 124.88

22.48.02 Cllr Windley proposed the following payments for authorisation, this was seconded by Cllr Sutton with all in agreement.

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk May 2022	£ 270.92
JCM Services - Verge cutting (1) and Jubilee Meadow (1) inc VAT	£ 1,637.88
Allison Ward - Amazon (jubilee bunting for village hall inc VAT)	£ 49.98
Offsite Digital - Advance notice road closure signs (jubilee road closure)	£ 61.66
Andrea Davis - Jubilee flowers and prizes for cricket game	£ 170.21
Janice Green – Condiments and other food items for Jubilee events	£ 188.27

22.48.03 Receipts of £ 3,796.62 from Essex County Council for 2021 verge cutting received in April 2022, and £322 (£286 banked and £36 transferred from the village hall committee) received from Brian Hockley this being the net proceeds from the Easter egg hunt, with a restriction that it is used to support events for the elderly in the parish. The parish council records its thanks for this donation and the Clerk has written to thank Brian.

22/49 ITEMS FOR NEXT MEETING

Nothing in addition.

22/50 **DATE OF NEXT MEETING**, Monday 4th July at 7.30pm in the village hall.

TIME AND CLOSE OF MEETING 8.50pm