

**HIGH EASTER PARISH COUNCIL**

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Councillors are hereby summoned to attend the **Ordinary Parish Council meeting** which will be held in High Easter Village Hall on **Monday 6<sup>th</sup> June 2022 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

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**MEETING AGENDA**

**22/37 APOLOGIES FOR ABSENCE**

**22/38 DECLARATION OF INTERESTS FOR THIS MEETING**

**22/39 PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

**22/40 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING** 3<sup>rd</sup> May 2022 for approval

**22/41 COUNTY AND DISTRICT CLLRS REPORT**

**22/42 CLERK’S PROGRESS UPDATE and CORRESPONDENCE TO NOTE**

Tour of Britain Women’s Road Race Stage will pass through High Easter on Tuesday 7 June. The race enters the parish from Pleshey, through Stagden Cross, The Street and out on the road towards Good Easter. There will be a sprint time along The Street. Rolling road blocks will be in place and there is no stopping sign between The Punch Bowl and cricket ground from 10am to 2pm.

Essex County Council and others are hosting a webinar on the 16<sup>th</sup> June at 4pm called 'Helping parishes and community groups take climate emergency action on energy and housing'.

On 28 June the first results from Census 2021 will be published and will include five datasets containing population and household estimates for England and Wales, at local authority level.

CEO of Uttlesford is hosting Town and Parish Council forums, the event for the Dunmow district will be on Tuesday 5 July at 7pm, a maximum of two representatives from each parish invited to attend. These meetings discuss common issues between the parishes and district and aim to improve working relationships.

In response to the parish councils issues with Uttlesford housing allocation, Uttlesford has confirmed a review is scheduled and the parish council will have the opportunity to input, with a report going to the Housing Board for consideration in September.

**22/43 COUNCILLORS REPORTS**

To include playground inspection and parking on Pump Green.

**22/44 PLANNING**

22.44.01 – New Applications – None

22.44.02 – Appeal reference APP/C1570/W/22/3290999

The planning inspector has sent notification that appeal against Uttlesford's non determination of UTT/21/2338/FUL, land at School Lane, proposal for 5 new dwellings, has begun. The inspector confirms this will be a written appeal with any additional comments required by 10 June. Uttlesford District Council has submitted a Statement of Case in response to the appeal which confirms had they determined they would have recommended refusal, this is available to view on the planning website. Parish Council to consider any further response to the planning inspector.

#### 22.44.02 – Decisions – For information only

Application	UTT/22/0653/FUL
Location	Old Beer House, Green Street
Development	Change of Use from Annex to dwelling
Decision	Refused

Application No	UTT/22/0896/HHF
Location	3 Parsonage Cottages, The Street
Development	Proposed replacement of existing single glazed timber sash windows with timber alternative double glazed sash windows.
Decision	Conditional approval

Application	UTT/22/0833/LB
Location	Mudwall Farm, Bishops Green
Development	Proposed replacement of 2 no. modern windows with casements to match earlier pattern of windows adjacent.
Decision	Conditional approval

22.44.04 Uttlesford district wide parking review – Parish council to consider any local issues relating to both on and off-street parking in the parish, and agree any response, consultation closes on 12 June.

## 22/45 HIGHWAYS

22.45.01 Annual call via County Cllr Barker for pothole repairs, criteria must be in the road and potholes rather than surface deterioration or similar. Parish council to consider.

22.45.02 Winter salt partnership scheme 2022/23, parish council to consider

- a. Would like to participate and require salt, or
- b. Participate but have enough salt left due to the mild winter, or
- c. Won't be taking part

## 22/46 PARISH COUNCIL PROJECTS UPDATE

22.46.01 Repair to football pitch goals - An updated quote for repairing the pitch, providing top soil and seeding has been received from the contractor, parish council to consider. The proposed date for the works is September and the football pitch will be shortened and goal posts moved for the 2022/23 season. Correspondence from the football club does not support the parish council view to reseed and shorten the pitch (to note this still fits within pitch size limits), and suggests the solution is to lay new turf over the summer which will allow the pitch to be used as now from the start of the season. The relevant parties have been invited to present their views to this meeting. Parish council to consider any further information supplied.

22.46.02 Repairs to village hall paths – Parish Council to consider quote from MB Resurfacing. The proposal is supported by the Village Hall Committee.

22.46.03 Other projects, agreement on project to progress and responsibilities, currently on the list are electric charging points village hall car park, phase 2 play area equipment, play area slide, climate change initiatives and environmental projects.

## 22/47 QUEEN'S JUBILEE EVENT

22.47.01 To receive a report on the Jubilee events.

22.47.02 To note the planting of the commemorative tree and agree any additional costs for guard and plaque.

22.47.03 To record receipt of the Jubilee grant from Uttlesford District Council of £1,000 and a donation for the fireworks. To receive a final reconciliation of costs.

**22/48 FINANCE**

22.48.01 The following payments for retrospective approval, these were made due to time pressures.

<b>PAYMENT TO</b>	<b>VALUE</b>
Robert Lodge – Firework Crazy (Jubilee fireworks inc VAT)	£ 722.91
Richard Keil – Jubilee photo and frames for committee room	£ 124.88

22.48.02 The following payments for authorization, additional Jubilee expenses will be considered at the meeting.


<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk May 2022	£ 270.92
JCM Services - Verge cutting (1) and Jubilee Meadow (1) inc VAT	£ 1,637.88
Allison Ward - Amazon (jubilee bunting for village hall inc VAT)	£ 49.98
Offsite Digital - Advance notice road closure signs (jubilee road closure)	£ 61.66
Andrea Davis - Jubilee flowers and prizes for cricket game	£ 170.21

22.48.03 To acknowledge receipts including donation from the Easter Egg Hunt for the ‘overs’ fund.

**22/49 ITEMS FOR NEXT MEETING**

**22/50 DATE OF NEXT MEETING** Monday 4<sup>th</sup> July at 7.30pm in the village hall.

**TIME AND CLOSE OF MEETING**

 Allison Ward, Parish Clerk  
1 June 2022