

HIGH EASTER PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
held in High Easter Village Hall on Monday 6th December 2021

Present: Cllrs Nigel Boreham, Andrea Davis, Robert Lodge (chair), Janet Robinson, Paul Sutton, Jo Windley, and the Clerk Allison Ward

County and District Cllr Susan Barker (leaving after 21/127)

0 residents

21/123 APOLOGIES FOR ABSENCE were received from Cllr Neil Reeve due to Covid restrictions and accepted by the meeting.

21/124 DECLARATIONS OF INTERESTS FOR THIS MEETING

Cllr Paul Sutton declared a disclosable pecuniary interest in agenda item 21.130.01 application UTT/21/3295/HHF as the agent for the application.

Cllr Paul Sutton declared a personal interest in agenda item 21.130.01 application UTT/21/3504/HHF and UTT/21/3505/LB as the applicant is a previous work colleague.

Cllr Jo Windley declared a disclosable pecuniary interest in agenda item 21.130.01 application UTT/21/3529/FUL and UTT/21/3363/LB as the joint applicant.

21/125 PUBLIC FORUM

Cllr Windley updated the meeting on the reasons for further planning applications at Birds Farm, see agenda item 21.130.01. The application is necessary due to a small footprint variation as a result of ongoing discussions and changing advice from Place Services who provide listed buildings support to Uttlesford in their decision making.

21/126 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING of 1st November 2021 were proposed as a correct record by Cllr Davis, this was seconded by Cllr Windley with all in agreement.

21/127 COUNTY AND DISTRICT CLLRS REPORT

In mid-November, Essex County Council won Social Work Employer of the Year and a social worker from Essex won the national Adult Social Worker of the Year Gold Award. Cllr Barker added 'it is good to know we have a good team.'

Cllr Barker commented on recent covid changes which have resulted in a reduction in the number of Essex County Cllrs able to attend face-to-face meetings. The parish council supported Cllr Barkers view that local authorities at all levels should be consulted on future meeting formats and be free to decide whether meetings are held remotely, face-to-face or hybrid. Cllrs in their support recognised greater community engagement and input was achieved when meetings were on Zoom, however, recognise that there are times when face to face meetings are necessary, any solution would require parameters to ensure a suitable balance of meeting formats.

District Cllr Barker has asked Uttlesford planning to visit the Maidens Barn site following observations that lights are on at the factory site from 7am until late into the evening and are highly visible across the fields.

Cllr Lodge thanked Cllr Barker for her support in pushing along the necessary repairs at School Lane and confirmed the parish council will carry out further works to remove the tree stumps which currently slow the flow.

Cllr Boreham asked if any works were planned to reduce highway flooding along the High Easter Road in front of Albans. Cllr Barker will raise this with Barnston Parish Council and Essex Highways.

Signed
 Robert Lodge (Chairman Parish Council)

21/128 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

The new CEO of Uttlesford District Council, Peter Holt has asked to meet with parish councils in clusters. The group for High Easter will include The Rodings and Barnston Parish Councils and will be hosted by High Easter Parish Council on Thursday 20 January at 6.30pm. Two Cllrs are invited to attend and Cllrs are asked to consider any agenda items.

A meeting made up of representatives from the parish council, village hall committee and church will meet to discuss plans for village celebrations to commemorate the Queen's platinum jubilee on 16 December. Pack of thirty trees ordered as part of 'The Queen's Green Canopy: Plant a Tree for the Jubilee.' This will be available in March 2022.

There have been numerous emails and correspondence re the lack of a regular post service in High Easter since mid-November, the parish council continues to update Kemi Badenoch MP and to circulate the standard replies received.

A successful afternoon tea was hosted by the Parish Council on 3 November with twenty residents attending. The parish council records its thanks to Lodge Coaches for providing the venue and to The Snug for supplying the food. The net cost of the event was £170 which is covered by funds received and allocated for these events.

Further to the remote meeting discussions in item 21/127 and following correspondence from EALC asking Parish Councils to write to their MP re the matter, the Clerk was asked to submit a response in support of allowing Parish Councils to meet remotely, with parameters which would ensure a minimum requirement for face-to-face meetings.

21/129 CLLRS REPORTS

The Clerk completed the playground inspection for the month of November, there were no concerns.

Cllr Davis attended the Town and Parish Council Liaison meeting with Stansted Airport Watch (SAW). Cllr Davis updated the meeting on the key issues which SAW are focusing on including green washing and airspace modernisation programme with an expected consultation in 2022. The clerk circulated the minutes of the meeting to Cllrs.

21/130 PLANNING

21.130.01 – New Applications

Application No	UTT/21/3194/FUL
Location	Games Farm, High Easter Road
Development	New access to agricultural field

Cllr Sutton proposed a comment be submitted requesting if officers approve the application, a condition is included to confirm the access can only be used as an agricultural access, preventing the access being used for any other purpose. This was seconded by Cllr Lodge with all in agreement.

Application No	UTT/21/3295/HHF
Location	Punchbowl, The Street
Development	Erection of garage/outbuilding

Before leaving the room Cllr Sutton advised the parish council that despite an onsite meeting with Place Services to confirm an acceptable plan including dimensions of the building, they have objected to the height. As a result, an amended plan reducing the height from 5m to 3.5m meetings has been submitted however is not yet available on the Uttlesford website.

Cllr Sutton leaves the meeting.

Cllr Lodge proposed no objection, this was seconded by Cllr Robinson with all in agreement.

Cllr Sutton re-joins the meeting.

Signed
Robert Lodge (Chairman Parish Council)

Application No UTT/21/3303/HHF & UTT/21/3304/LB
 Location Cottons Cottage, The Street
 Development Proposed erection of two storey rear extension and other alterations to fenestration and new door (renewal of previously approved applications)

Cllr Sutton proposed no objections, this was seconded by Cllr Davis with all in agreement.

Cllr Windley leaves the meeting.

Application UTT/21/3529/FUL & UTT/21/3363/LB
 Location Birds Farm, Bishops Green
 Development Conversion of barn to 1no. dwelling (revised scheme to that approved under planning application UTT/19/1920/FUL)

Cllr Sutton proposed no objection, this was seconded by Cllr Lodge with all in agreement. Given the history of recent applications and the applicants concerns with Place Services advice, Cllr Davis proposed the application is called to planning committee if recommended for approval, this was seconded by Cllr Lodge with all in agreement.

Cllr Windley re-joins the meeting.

Application No UTT/21/3504/HHF & UTT/21/3505/LB
 Location Mudwall Farm, Bishops Green
 Development Proposed side extension (revised scheme to that approved under UTT/1380/07/FUL & UTT/1381/07/LB)

Cllr Lodge proposed no objection, this was seconded by Cllr Boreham with all in agreement.

Application No UTT/21/3546/HHF
 Location Peartree Cottage, Slough Road
 Development The demolition of the existing conservatory and its replacement with a single storey lean to extension. Alterations to existing porch enclosure together with minor alterations and associated operations.

Cllr Lodge proposed no objection, this was seconded by Cllr Sutton with all in agreement.

Application No UTT/21/2847/HHF
 Location 4 Bishops Green Villas High Easter Road
 Development Section 73A Retrospective application for the erection of replacement gates

Cllr Sutton proposed the parish council objects to this application as the gates are industrial in character and inappropriate in a rural location. This was seconded by Cllr Lodge with all in agreement.

21.130.02 – Decisions

Application No UTT/21/2879/HHF
 Location The Mill House, The Street
 Development Proposed cart lodge
 Decision Conditional approval

Application No UTT/21/2856/HHF
 Location Briars Bank, Heyrons Lane
 Development Proposed first floor extension
 Decision Conditional approval

21/131 VEHICLE ACTIVATED SIGN – PARISH OWNED

The parish council noted the recently published guidance from Essex Highways re the purchasing of a parish Vehicle Activated Sign (VAS) and were of the view given a VAS is already in situ on The Street that no further

Signed
 Robert Lodge (Chairman Parish Council)

permission is required. To note this VAS is not working and belongs to Essex Highways, the Clerk has submitted a request for this to be removed. The Clerk was asked to provide examples and costings of signs for the next meeting.

21/132 FINANCE

Cllr Robinson proposed the following payments are authorised; this was seconded by Cllr Davis with all in agreement.

PAYMENT TO	VALUE
Allison Ward - Parish Clerk November 2021	£ 266.24
The Snug – Afternoon Tea total payment £255 of which £85 paid in cash	£ 170.00
Hundred Parishes Society – Annual subscription	£ 10.00

20/133 ITEMS FOR NEXT MEETING

- a. Precept setting for 2022/23
- b. Everyone's Library 2022-2026 draft plan consultation, deadline for responses is 21 January.
- c. VAS options

20/134 DATE OF NEXT MEETING, Thursday 6th January at 7.30pm in the village hall.

TIME AND CLOSE OF MEETING 7.55pm