

HIGH EASTER PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
held in High Easter Village Hall on Monday 1st November 2021

Present: Cllrs Nigel Boreham, Andrea Davis, Robert Lodge (chair), Neil Reeve, Janet Robinson, Paul Sutton, Jo Windley, and the Clerk Allison Ward

County and District Cllr Susan Barker (arriving and leaving during 21.113.01)

0 residents

21/106 APOLOGIES FOR ABSENCE – None

21/107 DECLARATIONS OF INTERESTS FOR THIS MEETING

Cllr Robert Lodge declared a disclosable pecuniary interest in agenda item 21.113.01 applications UTT/21/3034/FUL and UTT/21/3156/FUL, as joint applicant.

Cllr Nigel Boreham declared a personal prejudicial interest in agenda item 21.113.01 applications UTT/21/3034/FUL and UTT/21/3156/FUL, as a close friend of the applicant.

Cllr Jo Windley declared a personal prejudicial interest in agenda item 21.113.01 applications UTT/21/3034/FUL and UTT/21/3156/FUL due to connections to the applicant's business.

Cllrs Andrea Davis, Neil Reeve, Janet Robinson, and Paul Sutton declared a personal interest in agenda item 21.113.01 applications UTT/21/3034/FUL and UTT/21/3156/FUL as a friend and parish council colleague of the applicant.

21/108 PUBLIC FORUM

The Clerk summarised a letter received from a resident setting out an objection to application UTT/21/3034/FUL due to the positioning of the proposed additional workshops adjacent to the rear of properties in Gepps Close. As well as visual intrusion, the resident expressed concerns with increased noise and disturbance from the site.

Cllr Lodge outlined the reason for the planning applications. UTT/21/3156/FUL is a proposal to extend the museum in order that everything can be housed in the same area, the current set up is not ideal for the age profile of visitors and difficult to heat. This will free up the existing buildings which can then be let. Application UTT/21/3034/FUL will tidy up the existing area in the northwest corner of the site including the removal of the current two containers replacing with a more permanent unit that better blends into the surroundings. Initially this will be for Lodges storage, however the intention is this is flexible allowing the units to be rented out if necessary.

21/109 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING of 4th October 2021 were proposed as a correct record by Cllr Lodge, this was seconded by Cllr Reeve with all in agreement.

21/110 COUNTY AND DISTRICT CLLRS REPORT

Cllr Barker commented on the meeting with Essex Highways and others as recorded under agenda item 21/111. Cllr Lodge thanked Cllr Barker for her assistance in moving the issues forward at School Lane. There were no questions from Cllrs.

County and District Cllr Barker left the meeting after her report.

21/111 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Cllr Boreham and the Clerk attended an on-site meeting arranged by County Cllr Barker with Essex Highways, Anglia Water and Essex Watercourse to discuss the flooding at School Lane. The Clerk circulated a report from the meeting to the parish council. It was agreed Essex Highways will arrange for the drains and any connecting ditch downstream up to the new footbridge to be cleared to allow water that ends up on the highway to get away. Essex

Signed
 Robert Lodge (Chairman Parish Council)

Highways to discuss with their internal teams the removal of trees in front of the sewage works, it is not possible to dig this ditch or repair the bank without the trees being removed. Clerk to contact landowners at next critical point (Slough Bridge) for assistance in clearing ditches.

PRoW officer confirmed a new footbridge has been installed at footpath 22 and its junction with School Lane. This was due to the original access over the brick culvert becoming extremely narrow, this will not be removed given it is a historic feature

Affordable Housing information event in the village hall on 16 November between 4pm and 7pm.

Camera signage has been placed by Uttlesford on byway 71 to deter flytipping.

Invitation received from Stansted Airport to attend phase 2 of the airspace modernisation programme. For departure flights this is online 1st November and face-to-face 4th November. Arrival's 8th and 10th of November.

Invitation received from Essex passenger transport to attend a meeting for the Uttlesford district on 15 November.

21/112 CLLRS REPORTS

The Clerk carried out the playground inspection for the month of October, there were no concerns.

Cllr Davis attended the first meeting of the new Stansted Airport Watch (SAW) committee. Key points raised include night flights, vat on airline tickets and aviation fuel. SAW have launched a campaign in support of COP26, 'fly less' and have written to the top 100 companies for support.

Cllr Davis confirmed the Southend Shakespeare company have been booked to visit High Easter on 2nd July.

Cllr Windley shared a marketing letter, addressed to High Easter neighbour. Cllrs were concerned some residents may inadvertently pass on their details for marketing purposes. The Clerk was asked to circulate to the email database.

21/113 PLANNING

21.113.01 – New Applications

Cllr Boreham, Cllr Lodge and Cllr Windley leave the room. Cllr Sutton takes the chair.

Application No	UTT/21/3034/FUL
Location	The Garage, The Street
Development	Proposed erection of workshop and vehicle storage building

Cllr Sutton proposed the parish council expresses concerns over the proposed buildings given their proximity to the rear of the houses and gardens in Gepps Close, and the impact this could have on neighbours. The Parish Council notes the Environmental Health Officers holding objection and a request for a noise assessment, the parish council may wish to reassess its response once this information has been received and made available. This was seconded by Cllr Reeve with all in agreement.

Application No	UTT/21/3156/FUL
Location	The Garage, The Street
Development	Proposed extension to existing museum.

Cllr Sutton proposed no objection given this extension cannot be seen from the highway and does not have a direct impact on neighbours. This was seconded by Cllr Robinson with all in agreement.

Cllr Boreham, Cllr Lodge and Cllr Windley return to the room. Cllr Lodge resumes the chair.

County and District Cllr Barker arrives, the chairman invites Cllr Barker to give her report which is recorded until agenda item 21/110

21.113.02 – Decisions

Application No	UTT/21/2645/HHF
Location	Fairwater, The Street
Development	Propose front extension and alterations to rear elevation. Decision
Decision	Conditional approval

Application No	UTT/21/2707/HHF
Location	Bugle Cottage, The Street
Development	Proposed replacement of flat roof with pitched roof
Decision	Conditional approval

21.113.03 – Rural Community Council of Essex (RCCE) responded to a request to provide an information session on Community Led Planning. They confirmed they are only attending face to face meetings where there is no other option. The Parish Council were unanimous in their view this needed to be a face-to-face meeting and will wait until this is possible, the Clerk was asked to update and liaise with RCCE.

21/114 LOCAL PLAN

The parish council considered the technical assessments completed by Uttlesford on the three sites put forward in the call for sites in High Easter. Cllrs noted some amendments including recognition of the natural burial site adjacent to HE0002RES and HE0003RES. The Clerk was asked to prepare a response based on the discussions, deadline 29 November.

21/115 BYWAY 57

The PRoW officer has notified the Parish Council that he has spoken with residents adjacent to byway 57 and that there was no action that can be taken by Essex given vehicles can legitimately use this route.

Further to previous discussions on additional signage, Cllr Windley proposed the parish council submits an application to the Local Highway Panel requesting a highway sign where the byway and highway meet, plus request a slow sign on the bridleway. This was seconded by Cllr Lodge with all in agreement. Clerk to submit, see agenda item 21/116.

21/116 LOCAL HIGHWAY PANEL REQUESTS 2022/23

Cllr Lodge proposed that a new application is submitted extending the 30mph zone into the current 40mph zone, to slow traffic through the village centre. This was seconded by Cllr Davis with all in agreement. The Clerk will prepare a response for final confirmation.

21/117 HIGH EASTER VILLAGE HALL REQUESTS

21.117.01 – Cllr Lodge proposed the parish council continues to hold £2k grant budget for repairs to the footpaths around the village hall. This is at the request of the village hall committee as they are unable to carry out the works until 2022/23. This was seconded by Cllr Sutton with all in agreement.

21.117.02 – Cllr Lodge proposed the parish council accepts the suggestion from the village hall committee to form a separate committee to co-ordinate and manage the village, Queen's platinum jubilee celebrations in June 2022. This was seconded by Cllr Reeve with all in agreement. It was further agreed Cllr Davis, Cllr Sutton and Cllr Lodge would represent the parish council, with Cllr Boreham available if any Cllrs are unable to attend. The Clerk will also attend the initial meetings.

21/118 REMEMBRANCE SUNDAY

Arrangements for the act of remembrance at the war memorial on Sunday 14 November were confirmed. Cllr Lodge will read the names and lay the wreath on behalf of the parish of High Easter.

Signed
Robert Lodge (Chairman Parish Council)

Cllr Sutton suggested that from 2022 no plastic wreaths are placed at the war memorial and only bi-degradable wreaths are used, this was agreed by the parish council and the clerk was asked to notify the church.

21/119 HIGH EASTER PARISH AFTERNOON TEA

It was confirmed 18 residents are booked for afternoon tea at Lodge Coaches Museum on Wednesday 3 November. Cllr Lodge, Cllr Windley and the Clerk will be available to assist.

21/120 FINANCE

Cllr Lodge proposed the following payments are authorised; this was seconded by Cllr Reeve with all in agreement.

PAYMENT TO	VALUE
Allison Ward - Parish Clerk October 2021	£ 266.24
Paul Brown – Playing field grass cutting 2021	£ 1,470.00
JCM Services – Jubilee Meadow maintenance 3rd cut inc VAT	£ 228.00
JCM Services – Playing field and Jubilee Meadow hedge cutting inc VAT	£ 432.00
JCM Services – Verge cutting 3 rd cut inc VAT	£ 1,320.00

21/121 ITEMS FOR NEXT AGENDA – To include VAS sign, carried forward pending further information from Essex Highways.

21/122 DATE OF NEXT MEETING scheduled for Monday 6th December at the earlier time of 7.00pm in the village hall.

TIME AND CLOSE OF MEETING 9.00m