

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward

Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD

Telephone 01245 231798

E-mail allison.ward@tiscali.co.uk

Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held at High Easter Village Hall on **Monday 1 November at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING AGENDA

21/106 APOLOGIES FOR ABSENCE

21/107 DECLARATION OF INTERESTS FOR THIS MEETING

21/108 PUBLIC FORUM

There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

21/109 MINUTES OF ORDINARY PARISH COUNCIL MEETING 2 October 2021 for approval

21/110 COUNTY AND DISTRICT CLLRS REPORT

21/111 CLERK’S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Cllr Boreham and the Clerk attended an on-site meeting arranged by County Cllr Barker with Essex Highways, Anglia Water and Essex Watercourse to discuss the flooding at School Lane. The Clerk circulated a report from the meeting to the Parish Council. It was agreed Essex Highways to arrange for the drains and any connecting ditch downstream up to the new footbridge to be cleared to allow water that ends up on the highway to get away. Essex Highways to discuss with their internal teams the removal of trees in front of the sewage works, it is not possible to dig this ditch or repair the bank without the trees being removed. Clerk to contact landowners at next critical point (Slough Bridge) for assistance in clearing ditches.

PRoW officer confirmed a new footbridge has been installed at footpath 22 and its junction with School Lane. This was due to the original access over the brick culvert becoming extremely narrow, this will not be removed given it is a historic feature

Affordable Housing information event in the village hall on 16 November between 4pm and 7pm.

Invitation received from Stansted Airport to attend phase 2 of the airspace modernisation programme. For departure flights this is online 1st November and face-to-face 4th November. Arrivals 8th and 10th of November.

Invitation received from Essex passenger transport to attend a meeting for the Uttlesford district on 15 November.

21/112 CLLRS REPORTS

To include playground inspection.

21/113 PLANNING

21.113.01 – New Applications

Application No	UTT/21/3034/FUL
Location	The Garage, The Street
Development	Proposed erection of workshop and vehicle storage building

Application No	UTT/21/3156/FUL
Location	The Garage, The Street
Development	Proposed extension to existing museum.

21.113.02 – Decisions

Application No	UTT/21/2645/HHF
Location	Fairwater, The Street
Development	Propose front extension and alterations to rear elevation. Decision
Decision	Conditional approval

Application No	UTT/21/2707/HHF
Location	Bugle Cottage, The Street
Development	Proposed replacement of flat roof with pitched roof
Decision	Conditional approval

21.113.03 – Rural Community Council of Essex responded to a request to provide an information session on Community Led Planning. They confirmed they are only attending face to face meetings where there is no other option. The Parish Council was asked to consider if it is possible to hold a session online for residents, or if a face-to-face meeting is required, whether this would be better as a separate meeting to the Parish Council. Decision required on how to take this forward.

21/114 LOCAL PLAN

Uttlesford has issued a technical consultation to Town and Parish Councils asking them,

- To review the plotted site boundaries,
 - To fact-check the results from our desktop analysis,
- for sites put forward in the Local Plan in their parishes. The technical consultation is not an opportunity to make general comments on the suitability of a site. Parish Council to consider the above for the sites in High Easter and agree any response, deadline is 29 November.

21/115 BYWAY 57

The PRoW officer has notified the Parish Council that he has spoken with residents adjacent to byway 57 and that there was no action that can be taken by Essex given vehicles can legitimately use this route. Back in November 2019 the Clerk and Cllr Windley walked this route with the PRoW officer and there was a suggestion of signage to ask users to be considerate of the approaching highway, this would require landowners' permission. Parish Council to re-consider this option.

21/116 LOCAL HIGHWAY PANEL REQUESTS 2022/23

Parish Councils are asked to consider any new requests for consideration in 2022/23 and submit applications by 17 December.

21/117 HIGH EASTER VILLAGE HALL REQUESTS

21.117.01 – To consider a request from High Easter village hall committee to continue to hold a budget to assist with the repairs to the footpath directly in front of the hall which is agreed as in the ownership of the village hall committee. The village hall committee are proposing to complete the works in July/August 2022. The Parish Council to consider the implications for its own financial position and confirm its decision.

21.117.02 – To consider a request from High Easter village hall committee to form a small committee for organising village events for the Platinum Jubilee, to consist of members of both the parish council and village hall committee, and any other organisation that may be relevant to proceedings or in a position to support.

21/118 REMEMBRANCE SUNDAY

To consider any parish council requirements for the act of remembrance at the war memorial on Sunday 14 November.

21/119 HIGH EASTER PARISH AFTERNOON TEA

To consider current bookings and any further decisions.

21/120 FINANCE

To agree the following payments for authorisation

PAYMENT TO	VALUE
Allison Ward - Parish Clerk October 2021	£ 266.24
Paul Brown – Playing field grass cutting 2021	£ 1,282.00
JCM Services – Jubilee Meadow maintenance 3 rd cut inc VAT	£ 228.00
JCM Services – Playing field and Jubilee Meadow hedge cutting inc VAT	£ 432.00

20/121 **ITEMS FOR NEXT MEETING** – VAS sign, carried forward pending further information from Essex highways.

20/122 **DATE OF NEXT MEETING** Monday 6th December at 7.30pm at the village hall.

TIME AND CLOSE OF MEETING

Allison Ward

Allison Ward, Parish Clerk, 26 October 2021