

# HIGH EASTER PARISH COUNCIL

*Clerk to the Council – Allison Ward*

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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held at High Easter Village Hall on **Monday 4 October at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

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## MEETING AGENDA

### 21/90 APOLOGIES FOR ABSENCE

### 21/91 DECLARATION OF INTERESTS FOR THIS MEETING

### 21/92 PUBLIC FORUM

There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

### 21/93 MINUTES OF ORDINARY PARISH COUNCIL MEETING 6 September 2021 for approval

### 21/94 COUNTY AND DISTRICT CLLRS REPORT

### 21/95 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

A list of small maintenance jobs relating to signs and fingerposts has been submitted to the Essex Highways Rangers for completion.

The Clerk circulated a press release from Uttlesford which confirms a series of recommendations aimed at improving and giving a new direction to the planning service will be considered at a meeting of Uttlesford in early October, details are on the Uttlesford website. This follows an independent review into the development management service.

A final information event is being organised for the affordable housing; this will be in early November. Its purpose is to ensure all those interested are aware of the process and timescales, most important is residents must be on the Uttlesford housing register to be considered for a property.

Reminder, October village hall Sunday lunchtime bar opening to include how High Easter can play its part in supporting actions to reduce the impact of climate change.

Road closures advised by Essex; Onslow Green, Lofty Green Road, due to commence on 3rd November 2021 for 20 days, for County Broadband works.

### 21/96 CLLRS REPORTS

To include playground inspection.

### 21/97 PLANNING

21.97.01 – New Applications

Application No	UTT/21/2879/HHF
Location	The Mill House, The Street
Development	Proposed cart lodge

Application No	UTT/21/2856/HHF
Location	Briars Bank, Heyrons Lane
Development	Proposed first floor extension

Application No	UTT/21/2707/HHF
Location	Bugle Cottage, The Street
Development	Proposed replacement of flat roof with pitched roof

## 21.97.02 – Decisions

Application No	UTT/21/2221/FUL
Location	Blakes Farmhouse, Blakes Lane
Development	Proposed change of use from paddock to equine manege and lunge arena, construction of manege and lunge arena, erection of stables and horse walker and improvement to existing crossover
Decision	Approved

## 21/98 LOCAL PLAN

### 21.98.01 – Call for sites

Parish Council to consider further correspondence from Uttlesford, asking Town and Parish Councils to think about sites within their parish in the context of the emerging Local Plan and lack of five-year land supply and submit to the Policy Team any sites that might be thought acceptable. Any site that is proposed could come from the original list of 299 sites already submitted or could be a new site which had not been submitted as part of the ‘call for sites’ exercise.

### 21.98.02 – Culture, Creativity, and the Arts survey

Uttlesford has commissioned a baseline assessment of *Culture, Creativity, and the Arts* to inform the Local Plan. The work is being conducted because culture and the arts have a role to play in social and community infrastructure, health, and wellbeing and distinctive. Parish Council to consider responses to questions on behalf of High Easter Parish Council.

## 21/99 UTTLESFORD NATURE RECOVERY PROGRAMME (C/fwd from September meeting)

Uttlesford has launched a new biodiversity mapping tool to allow local groups and residents to identify local sites with important biodiversity or that have the potential to be havens for plants, animals and insects, see this link <https://uttlesfordbiodiversitymap.commonplace.is/about> It can be any type of site and as small as a road verge or corner of a churchyard which has the potential to improve or restore biodiversity, or needs to be nurtured. Parish Council to consider any sites in High Easter.

## 21/100 BISHOPS GREEN – HAMLET GATEWAY SIGNS

Uttlesford Highways Panel have confirmed the budget to install hamlet signs at Bishops Green. Parish Council to consider where these should be located.

## 21/101 VILLAGE MAINTENANCE JOBS

To include update on outstanding jobs, bus shelter, telephone kiosk and football pitch.

To agree a quote of £400+vat to cut the hedges on both sides of the playing field and Jubilee Meadow.

## 21/102 EVENT FOR THE OVERS & QUEEN’S PLATINUM CELEBRATIONS

21.102.01 – To make a final decision on the costs and plans for the afternoon tea on 10<sup>th</sup> November.

21.102.02 – It has been confirmed that the beacon lighting will be on Thursday 2<sup>nd</sup> June 2022 at 9.15pm.

## 21/103 FINANCE

21.103.01 To agree the following payments for authorisation

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk September 2021	£ 266.24
Mark Harrod Ltd (via Parish Clerk) – Goal sockets inc vat	£ 175.20

21.103.02 Quarterly financial update

20/104 **ITEMS FOR NEXT MEETING** – To include VAS sign, carried forward pending further information from Essex Highways.

20/105 **DATE OF NEXT MEETING** Monday 1<sup>st</sup> November at 7.30pm at the village hall.

## TIME AND CLOSE OF MEETING

Allison Ward, Parish Clerk, 29 September 2021

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