

HIGH EASTER PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
held in High Easter Village Hall on Monday 6th September 2021

Present: Cllrs Nigel Boreham, Andrea Davis, Robert Lodge (chair), Janet Robinson, Jo Windley,
and the Clerk Allison Ward

1 Member of the public (leaving after the public forum)

21/73 APOLOGIES FOR ABSENCE were received from Cllr Neil s (holiday) and Cllr Paul Sutton (work commitment), these were accepted by the meeting.

21/74 DECLARATIONS OF INTERESTS FOR THIS MEETING – None

21/75 PUBLIC FORUM

Nathan Tiller is a resident of High Easter and his company, CarbonQuota, supports businesses to measure and achieve their carbon reduction programmes. As well as outlining the key elements and statistics around the climate emergency, Nathan shared ideas from his research on what local government and parish councils are doing locally to contribute to reducing emissions, educating, and developing community projects. The meeting went on to discuss this in the context of High Easter and the key points from the discussions were as follows.

- There are companies who will support and contribute to local projects to offset their own carbon footprint.
- Community composting which stops waste being taken to places away from where it was generated
- Repair cafes, community spaces where people use their skills together to fix items that would otherwise be thrown away.
- Planting, wildlife schemes and land management, including as part of flood defences.
- Solar panels and wind turbines with local communities coming together to install these to power villages and put back into the national grid.
- Rising temperatures given rise to a future need for cooling centres for the elderly and vulnerable.
- Education from correct recycling of rubbish to what individuals can do in their own homes to help.
- Local electric charging points.
- Engaging the younger generations who are often more aware of the impacts.
- There is funding available from businesses and government bodies, and ways to achieve many things.

Cllrs were encouraged by the discussion and thanked Nathan for beginning the conversation and for his willingness to help with the ideas and processes. The following actions were agreed.

- Nathan to develop a flyer introducing the concept and ideas, which can be shared with residents.
- To use the village Sunday drinks at the end of October (subject to the village hall committee agreement, Clerk to notify) as a brainstorming opportunity for residents to share thoughts and ideas.
- Clerk to ask Uttlesford where green waste goes once collected.
- Clerk to forward contact details for Uttlesford Climate Emergency lead, ten green parishes and to include Nathan on any relevant circulation from Essex County Council, Uttlesford and others.

(1 resident leaves the meeting)

21/76 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING of 5th July 2021 and extraordinary meeting of 2nd August 2021. Cllr Windley proposed that both sets of minutes be accepted as correct records, this was seconded by Cllr Boreham with all in agreement.

21/77 COUNTY AND DISTRICT CLLRS REPORT

County and District Cllr Susan Barker sent apologies to the meeting due to attendance at other parish council meetings. Prior to the meeting the Clerk had requested assistance with the following,

- Removal of highway signage left by contractors.
- Highway flooding issues along School Lane where the ditches have eroded, reference update in Clerk's report.
- Flooding at bend in front of the sewage works where the willow trees are impeding the flow of water. The route being pursued with ECC to remove the trees is now not available and assistance is required from Essex Highways.
- Drain clearance around the village, request for assistance following Essex Highways confirmation only priority A and B routes will be cleared annually, in all other instances drain blockages must be reported to Essex Highways

Signed
Robert Lodge (Chairman Parish Council)

who will then attend on an ad-hoc basis. The drain in front of Great Millcoats, The Street was noted as needing repair last time the engineers attended, no action has been taken, assistance required to progress.

21/78 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Following an accident on School Lane involving a cyclist the Clerk has received correspondence from a resident and the member of the public involved asking that action is taken in relation to the poor road surface and water laying on the highway. The Clerk has contacted the adjacent landowner who has suggested this is an Essex County Council issue, the Clerk is waiting for a date to meet with the Essex Watercourse Engineer to discuss and has requested assistance from County Cllr Barker.

The shelves have been completed in the phone box and it is now 'open' as a book exchange. Cllr Lodge has arranged for the replacement 'header' glass to be re-inscribed. Outstanding is an action for the Clerk to sort a suitable notice board

The Office for National Statistics is consulting on a document to obtain an updated view of detailed user needs for data and analysis from Census 2021. The consultation is open until 5 October and available online, <https://census.gov.uk/about-the-census/census-2021-outputs-consultation> or contact the Clerk for further information.

EALC are hosting a briefing with Essex Police to promote their Community Specials Constables scheme which allows Parish & Town Councils to secure more dedicated policing in their communities by helping to pay the duty allowance and mileage expenses of Special Constables who work within their community.

The battery and pads have been replaced in the defib as they reached their use by date.

In late July Essex Highways completed the long-standing works at Bellhouse Villas to repair the pipe which causes flooding in heavy rain.

Road closures: Rehobeth Street 6th September 2021 for 5 days whilst UK Power Networks carry out works, Onslow Green, Lofty Green Road, 6th September for 15 days whilst County Broadband carry out installation of fibre wifi.

21/79 CLLRS REPORTS

The Clerk completed the playground inspection on 06.09.21 there were no concerns.

Cllrs considered several jobs where volunteers were needed including clearing out the ditches along the front of the village hall, litter picking, clearing any blockages from the outlets along the main streams and restocking the salt bins. It was agreed to ask residents for assistance on Saturday 2nd October from 10am. It will be necessary to contact landowners along the river stretch to obtain permission, clerk to arrange in consultation with Cllr Lodge.

Cllr Davis had attended the Countess of Warwick show as part of the Stansted Airport Watch (SAW) committee. Cllr Davis went on to update the meeting on the latest actions of the group who are focusing on the impact of climate change and supporting the Uttlesford latest appeal, although this will not be financial support. The next meeting of SAW is in November.

21/80 PLANNING

21.80.01 – New Applications

| | |
|----------------|--|
| Application No | UTT/21/2645/HHF |
| Location | Fairwater, The Street |
| Development | Propose front extension and alterations to rear elevation. |

Cllr Lodge proposed no objection, this was seconded by Cllr Windley with all in agreement.

21.80.02 – Decisions

| | |
|----------------|----------------------------|
| Application No | UTT/21/2325/HHF |
| Location | The Mill House, The Street |
| Development | Proposed cart lodge |
| Decision | Withdrawn |

Application No UTT/21/2167/CLP
 Development Replacement of existing double glazed timber windows with new PVC-U
 Location Hectors House, The Street
 Decision Approved

Application No UTT/21/1634/CLP
 Location Greens Farm
 Development Proposed building use class E
 Decision Refused

Application No UTT/21/1480/HHF
 Location Stagden Cross House
 Development Single storey timber orangery to replace open fronted side extension
 Decision Conditional approval

Application No UTT/21/1489/HHF
 Locations Browns Barn, School Lane
 Development Proposed pool house with associated landscaping
 Decision Withdrawn

Application No UTT/21/2230/HHF
 Location 4 Bishops Green Villas, Bishops Green
 Development First floor extension with pitched roof
 Decision Conditional Approval

21.80.03 – The planning inspector decided the appeal against Uttlesford’s refusal of application UTT/20/1937/FUL Homely, should be a hearing and not written representation. There is no date set for the hearing at this stage. The clerk will liaise with Cllr Sutton re any pre-work..

21.80.04 – In late July Uttlesford published the 299 sites that had been submitted during the Call for Sites. The Parish Council notes the large site put forward for housing in the northwest of the parish and at this stage agreed no action pending Uttlesford’s review on suitability.

21.80.05 – Uttlesford is consulting on the new street name for the affordable housing development. The proposal which was put forward by the Parish Council is Mounsdon Lodges. The criteria is to find a local connection if possible, and the proposal is in recognition of Fl Lt Maurice Mounsdon who landed in the field opposite the development site by parachute during WW2 from his burning Hurricane and Lodge Coaches who celebrated their centenary in 2020. The Clerk was asked to confirm the Parish Councils position in support and to contact Hastoe to understand if there are any plans for an information event for residents in October.

21/81 UTTLESFORD NATURE RECOVERY PROGRAMME

Uttlesford has launched a new biodiversity mapping tool to allow local groups and residents to identify local sites with important biodiversity or that have the potential to be havens for plants, animals and insects, see this link <https://uttlesfordbiodiversitymap.commonplace.is/about>. Due to time constraints this item will be carried forward for discussion at the October meeting,

21/82 FOOTPATHS 108 and 109 ACCESS

Following various discussions, the landowner is proposing to place a bollard part way down these two footpaths accessed from The Street, for security. Cllr Boreham proposed that rather than the fixed bollards proposed, the Parish Council purchases drop down bollards and is the key holder which will allow residents to continue to access the rear of their properties. This was seconded by Cllr Davis with all in agreement. The Clerk will contact the landowner to progress.

21/83 COMMUNITY SPEEDWATCH

The Parish Council received a response outlining the requirements for a community speed watch team. The Clerk was asked to forward the information to the resident who had requested this is considered, and to publicise to gauge whether there is sufficient support within the community to proceed. The Parish Council agreed to facilitate the initial meetings; however, Cllrs are not in a position to act as co-ordinators.

21/84 HIGHWAYS DEVOLUTION SCHEME

Signed
 Robert Lodge (Chairman Parish Council)

Essex Highways are offering parishes the opportunity to take part in the scheme which covers tasks currently carried out by Essex Highways. In return funding of £1k is available to cover works. Cllrs continue to be concerned at the small amount of funding being proposed, currently a single verge cut within the parish exceeds £1k. Cllr Lodge proposed that the Parish Council does not take part in the pilot, this was seconded by Cllr Robinson with all in agreement, the Clerk was asked to write to County Cllr Barker raising concerns with the funding plan.

21/85 VILLAGE MAINTENANCE JOBS

The Clerk has ordered two sets of goal post sockets which will allow the goal posts to be moved forward of their current position and the area repaired, Cllr Boreham and Cllr Lodge to manage this. Cllr Lodge and the Clerk met the football team on site to discuss the works and need for relining, the contractor has confirmed there is a window to complete the work at the end of September/October and this is the date being aimed for.

The Clerk will chase the contractor completing the refurbishment of the bus shelter.

Cllr Lodge has passed the glass panels to the contractor to paint the wording for the phone kiosk.

21/86 EVENT FOR THE OVERS & QUEEN'S PLATINUM CELEBRATIONS

It was agreed to hold an afternoon tea on Wednesday 10th November between 2pm and 4pm at Lodge's Museum for any residents who are in the village in the afternoon. Cllr Lodge will obtain a quote from The Snug before consulting further with Cllrs on arrangements.

Cllr Davis suggested we enquire about the possibility of a road closure along The Street for the Queen's Platinum Big Lunch which could take place on Sunday 5 June, Clerk to contact Uttlesford to understand if this is possible.

21/87 FINANCE

21.87.01 The following payments were paid between meetings. Cllr Lodge proposed that these are retrospectively authorised, this was seconded by Cllr Davis with all in agreement.

| <i>PAYMENT TO</i> | <i>VALUE</i> |
|---|--------------|
| JCM Services – Jubilee Meadow 2 nd cut (inc VAT) | £ 228.00 |
| Information commissioners' office – data protection subscription | £ 40.00 |
| Charlie Barker – materials to make the bookshelves in the phone box | £ 78.00 |

21.87.02 Cllr Boreham proposed the following payments are authorised; this was seconded by Cllr Davis with all in agreement.

| <i>PAYMENT TO</i> | <i>VALUE</i> |
|--|--------------|
| Allison Ward - Parish Clerk July and August 2021 | £ 532.48 |
| Andrew Deptford – Replacement battery and pads for defib (inc VAT) | £ 294.00 |
| JCM Services - verge cutting 2 nd cut (inc VAT) | £ 1,320.00 |

21/88 ITEMS FOR NEXT AGENDA – VAS signage

21/89 DATE OF NEXT MEETING scheduled for Monday 4th October at 7.30pm in the village hall.

TIME AND CLOSE OF MEETING 9.20pm