

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held at High Easter Village Hall on **Monday 5 September at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING AGENDA

21/73 APOLOGIES FOR ABSENCE

21/74 DECLARATION OF INTERESTS FOR THIS MEETING

21/75 PUBLIC FORUM

Resident, Nathan Tiller will talk about climate emergency, ‘How High Easter can act locally to solve a global problem?’. This will be followed by 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

21/76 MINUTES OF ORDINARY PARISH COUNCIL MEETING 5th July and EXTRAORDINARY MEETING 2nd August 2021 for approval

21/77 COUNTY AND DISTRICT CLLRS REPORT

21/78 CLERK’S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Following an accident on School Lane involving a cyclist the Clerk has received correspondence from a resident and the member of the public involved asking that action is taken in relation to the poor road surface and water laying on the highway. The Clerk has contacted the adjacent landowner who has suggested this is an Essex County Council issue, the Clerk is waiting for a date to meet with the Essex Watercourse Engineer to discuss.

The shelves have been completed in the phone box and it is now ‘open’ as a book exchange. Parish Council to consider any further requirements.

The Office for National Statistics is consulting on a document, ‘Census 2021 outputs: content design and release phase proposals’. This is part of an ongoing engagement process focusing on designing different data products to meet users’ needs, and to increase the use of census data. The consultation is to obtain an updated view of detailed user needs for data and analysis from Census 2021. The consultation is open until 5 October and available online, or contact the Clerk for further information.

EALC are hosting a briefing with Essex Police to promote their Community Specials Constables scheme which allows Parish & Town Councils to secure more dedicated policing in their Communities by helping to pay the duty allowance and mileage expenses of Special Constables who work within their Community. Cllrs invited to attend.

The battery and pads have been replaced in the defib as they reached their use by date.

In late July Essex Highways completed the long standing works at Bellhouse Villas to repair the pipe which causes flooding in heavy rain.

Road closures; Rehobeth Street 6th September 2021 for 5 days whilst UK Power Networks carry out works, Onslow Green, Lofty Green Road, 6th September for 15 days whilst County Broadband carry out installation of fibre wifi.

21/79 CLLRS REPORTS

To include playground inspection.

21/80 PLANNING

21.80.01 – New Applications

Application No	UTT/21/2645/HHF
Location	Fairwater, The Street
Development	Propose front extension and alterations to rear elevation.

21.80.02 – Decisions

Application No	UTT/21/2325/HHF
Location	The Mill House, The Street
Development	Proposed cart lodge
Decision	Withdrawn
Application No	UTT/21/2167/CLP
Development	Replacement of existing double glazed timber windows with new PVC-U
Location	Hectors House, The Street
Decision	Approved
Application No	UTT/21/1634/CLP
Location	Greens Farm
Development	Proposed building use class E
Decision	Refused
Application No	UTT/21/1480/HHF
Location	Stagden Cross House
Development	Single storey timber orangery to replace open fronted side extension
Decision	Conditional approval
Application No	UTT/21/1489/HHF
Locations	Browns Barn, School Lane
Development	Proposed pool house with associated landscaping
Decision	Withdrawn

21.80.03 – The planning inspector decided the appeal against Uttlesford’s refusal of application UTT/20/1937/FUL Homely, should be a hearing and not written representation. In his response he confirmed ‘*an Inspector-led discussion is required regarding the planning history and significance of the building that has been demolished and the respective positions on the demolition and effect of the new build proposal. The Inspector reviewing the case also considered that insufficient evidence had been submitted about the building that has been demolished to enable an assessment to take place with regard to the statutory duty.*’ There is no date set for the hearing at this stage. Parish Council to consider any advance work.

21.80.04 – In late July Uttlesford published the 299 sites that had been submitted during the Call for Sites. This includes two parcels of land put forward for an estimated 191 homes on 7.6 hectares in the northeast corner of the parish adjacent to the Old Park Meadow Natural Burial Ground and with access from the B1008. Plus, a small unit of 0.03hectares for employment use at Bury Farm. Details of all land put forward in the district is available to view on the Uttlesford website. No decision has been taken on which sites to include in the Local Plan, and they are being published for information only at this stage. Uttlesford is now working to assess these sites and a technical consultation for town and parish councils will be carried out in the autumn to help ensure that factual information for each site is correct. The draft (Regulation 18) Local Plan is scheduled for consultation in March 2022. Parish Council to note and consider any advance work.

21.80.05 – Uttlesford is consulting on the new street name for the affordable housing development. The proposal which was put forward by the Parish Council is Mounsdons. This is in recognition Fl Lt Maurice Mounsdon who landed in the field opposite the development site by parachute during WW2 from his burning Hurricane. He died in 2019 aged 100 and was one of the last 4 surviving Battle of Britain pilots to survive. Parish Council to consider any response.

21/81 UTTLESFORD NATURE RECOVERY PROGRAMME

Uttlesford has launched a new biodiversity mapping tool to allow local groups and residents to identify local sites with important biodiversity or that have the potential to be havens for plants, animals and insects, see this link <https://uttlesfordbiodiversitymap.commonplace.is/about> It can be any type of site and as small as a road verge or corner of a churchyard which has the potential to improve or restore biodiversity, or needs to be nurtured. Parish Council to consider any sites in High Easter.

21/82 FOOTPATHS 108 and 109 ACCESS

Following various discussions. the landowner is proposing to place a bollard part way down these two footpaths accessed from The Street for security. Parish Council to consider funding drop down bollards to allow access to resident’s rear gardens when required, this will also require the Parish Council to be the key holder and liaise with the landowner.

21/83 COMMUNITY SPEEDWATCH

Confirmation on the requirements for setting up a community speedwatch team have been received and are summarised as follows,

- Minimum of 10 volunteers required, with monitoring recommended in teams of three.
- Each group will need a dedicated coordinator who is responsible for the equipment, the volunteers and ensuring log sheets are completed and returned to the police for processing.
- Ideally there should be a minimum of two sites within the community. These should be in a 30mph or 40mph zone. They must be evaluated and approved as being suitable for CSW activities. Sites must be visible; consideration must be given to the safety of volunteers and motorists when choosing sites. There must be a safe place to stand off the road which does not obstruct any pedestrian right of way. Signage needs to be placed approximately 100 meters in each direction and in a suitable location.
- Equipment can be purchased £1k-£2k or Essex can loan a device subject to funding where groups fulfil the criteria. Hi-Vis jackets, signs and training will be provided.
- Expectation is for two hours monitoring a week whenever possible.
- Objectives, to educate road users to speed restrictions and the effect that their speeding is having on local communities. All offenders recorded by CSW are processed by Essex Police and the car details are checked on the police system. A letter is sent for the first offence and second offence and on the third instance they are added to a tasking list to be dealt with by Essex Police Casualty Reduction department. Information provided may also be used for police intelligence.

Parish Council to consider next steps.

21/84 HIGHWAYS DEVOLUTION SCHEME

Essex Highways are offering parishes the opportunity to take part in the scheme which covers tasks currently carried out by Essex Highways. In return funding of £1k is available to cover works. Parish Council to consider, including the impact on verge cutting in the parish which the Parish Council currently manages.

21/85 VILLAGE MAINTENANCE JOBS

Update on outstanding jobs including the bus shelter and football pitch.

21/86 EVENT FOR THE OVERS & QUEEN'S PLATINUM CELEBRATIONS**21/87 FINANCE**

21.87.02 The following payments were paid between meetings and are presented for retrospective authorization by the Parish Council.

PAYMENT TO	VALUE
JCM Services – Jubilee Meadow 2 nd cut (inc VAT)	£ 228.00
Information commissioners office – data protection subscription	£ 40.00
Charlie Barker – materials to make the book shelves in the phone box	£ 78.00

21.87.02 The following payments for authorisation

PAYMENT TO	VALUE
Allison Ward - Parish Clerk July and August 2021	£ 532.48
Andrew Deptford – Replacement battery and pads for defib (inc VAT)	£ 294.00
Network Sports via Allison Ward – Goal post sockets (inc VAT)	In query delivery issue
JCM Services - verge cutting 2 nd cut (inc VAT)	£ 1,320.00

20/88 ITEMS FOR NEXT MEETING

20/89 DATE OF NEXT MEETING Monday 4th October at 7.30pm at the village hall, please note there is no scheduled meeting in August.

TIME AND CLOSE OF MEETING

Allison Ward, Parish Clerk, 1 September 2021

Allison