

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held via the video conferencing service Zoom on **TUESDAY 6th April 2021 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING PROCEDURE INFORMATION

Please see the draft High Easter virtual meeting policy which is available on the website and sets out the procedures and expectations for Cllrs and members of the public attending Parish Council meetings via Zoom.
<https://e-voice.org.uk/higheaster/a/43923698-44345886>

Zoom Meeting Details

<https://us02web.zoom.us/j/82573037556>
Meeting ID: 825 7303 7556

Passcode: There is no passcode, you will be held in the waiting room and admitted by the meeting host.

MEETING AGENDA

21/01 APOLOGIES FOR ABSENCE

21/02 DECLARATION OF INTERESTS FOR THIS MEETING

21/03 MINUTES OF ORDINARY PARISH COUNCIL MEETING 1st March 2021 for approval

21/04 PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

21/05 COUNTY AND DISTRICT CLLRS REPORT

21/06 CLERK’S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

The weekend Green Waste service has resumed from Saturday 6 March and will be in the village hall car park bi-weekly between 11.30 and 12.30pm, dates are on the noticeboard and village website. The cost remains the same as last year at £70 per hour.

The Parish Council notice board adjacent in The Street fell down during recent winds. Parish Cllrs agreed not to replace it and instead to create an information board within the old phone box. The notice board in the bus shelter remains in situ and all Parish Council information is available on the village website.

Essex County Council has Confirmed the final Order to divert part of Footpath 16. The formal notice has been added to the website and noted as an amendment to the village footpath map.

The Parish Council continues to engage with Essex Public Rights of Way (PRoW) Officer and Essex Police following complaints and concerns from residents re the unauthorised use of bridleways and footpaths by motorised vehicles, as well as anti-social behaviour on PRoWs. It is essential that if residents experience such behaviour they must report

directly to the police and let the Parish Council know when they have done so, with an incident number, if it is use of a vehicle on a bridleway or dangerous driving, it should be reported as a crime. Otherwise, it is anti-social behaviour. These incidents can be reported online at <https://www.essex.police.uk/ro/report/>

A village litter pick took place on the weekend of 27/28 March, the Parish Council wishes to record its thanks to those residents who assisted with over 20 bags of rubbish collected from the highways and verges. Thank you also to the resident who reported the large volume of tyre dumping in the village during March.

Hastoe has awarded the contract to build the affordable housing to T J Evers and they are due to start on site late April/early May. The build is expected to take c.40 weeks.

21/07 COUNCILLORS REPORTS

To include playground inspection.

21/08 PLANNING

21.08.01 – New Applications

Application No	UTT/21/0653/FUL & UTT/21/0654/LB
Location	Lower House Farm, The Street
Development	Conversion of existing barn into a single dwelling house alongside ancillary access, parking, landscaping and other associated works.

Application No	UTT/21/0817/HHF
Location	Mudwall Farm, Bishops Green
Development	Erection of detached three bay cart lodge

Application No	UTT/21/0932/LB
Location	Cock and Bell House, The Street
Development	Retention of the removal of a chimney, Upper section of chimney breast removed, Aerial, Fire back and surround Replacement sash window, Repairs to studwork and render, Replacement casement windows.

21.08.02 - Decisions

Application No	UTT/21/0337/HHF
Location	Pleshey Grange, Grange Road
Development	Erection of entrance gates and brick pillars/walling to sides. Erection of detached outbuilding with ground floor storage and first floor office
Decision	Refused

Application No	UTT/20/3457/HHF
Location	Beards Cottage Acreland Green, The Street
Development	Conversion of half of existing double garage into home office and shower room.
Decision	Refused

Application No	UTT/21/0048/HHF & UTT/21/0049/LB
Location	Chapel House, The Street
Development	Proposed single storey rear extension.
Decision	Conditional Approval

Application No	UTT/20/3417/OP
Location	Land Adj 1 Bishops Green Villas High Easter Road
Development	Outline planning application with all matters reserved except layout and access for the erection of 4 no. dwellings
Decision	Refused

Application No	UTT/20/3087/HHF
Location	Old Manse, The Street
Development	Proposed garage extension with a single storey pitched roof. Erection of detached cart lodge at the front of the property.
Decision	Refused

Application No UTT/20/3304/HHF & UTT/20/3243/LB
 Location Lower House Farm,
 Development Part retrospective renovation of the farmhouse and ancillary buildings to include replacement of timber windows, replacement of roof to the single-storey rear addition, renewal of cast concrete floors with limecrete slabs, new window and door openings to the rear elevation, ground and first floor, internal alterations.
 Decision Conditional Approval

21.08.03 – Application UTT/21/0158/FUL, Homely was considered by the Uttlesford Planning Committee on 17 March, the committee agreed to defer a decision in order that further legal opinion can be provided. Cllr Lodge spoke at the meeting on behalf of the Parish Council.

21.08.04 – The nine mini Local Plan consultations have now finished and responses to these and any other matters relevant to the Local Plan are required by 21 April. Parish Council to consider any response/

21/09 VERGE CUTTING 2021 - To consider the tender response for the Parish Council verge cutting contract 2021.

21/10 REPAIRS TO VILLAGE HALL PATHS

Following the works to repair drainage at the village hall funded by the village hall, Parish Council to consider if any further works will be required to be paid for or supported by the Parish Council to repair paths.

21/11 VILLAGE MAINTENANCE JOBS - To include bus shelter and phone kiosk.

21/12 ELECTRIC CHARGING POINT - To discuss a suggestion from a resident to consider electric charging points in the village.

21/13 VIRUTAL MEETINGS

Following government guidance and the end of the existing emergency legislation, Local Authorities including Parish Councils will no longer be able to hold virtual meetings beyond 7 May, only in person meetings are permitted. Parish Council to consider responses to the virtual meeting consultation which seeks views on local authority experiences during the Covid pandemic, these questions have been circulated in advance.

20/14 ANNUAL REVIEW OF PARISH COUNCIL POLICY

To consider whether any changes are necessary to Standing Orders, Financial Regulations, Privacy Policy, and other policies.

21/15 FINANCE

The following payment was authorised between meetings in accordance with the approved budget.

PAYMENT TO	VALUE
Uttlesford District Council – Green Waste Service 2020	£ 1,120.00

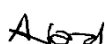
The following payments for authorisation

PAYMENT TO	VALUE
EALC – Annual subscription	£ tbc
Allison Ward - Parish Clerk March 2021 inc Zoom subscription for month	£ 280.63

20/16 ITEMS FOR NEXT MEETING – Phase 2 play area, Annual accounts and Annual Return

20/17 DATE OF NEXT MEETING Tuesday 4th May at 7.30pm. This meeting will be the final Parish Council Meeting to be held on Zoom. It will start with the Annual Village Meeting followed by the Annual Meeting of the Parish Council

TIME AND CLOSE OF MEETING

 Allison Ward, Parish Clerk
31 March 2021