

**HIGH EASTER PARISH COUNCIL**

*Clerk to the Council – Allison Ward*  
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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held via the video conferencing service Zoom on **Monday 1<sup>st</sup> March 2021 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

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**MEETING PROCEDURE INFORMATION**

Please see the draft High Easter virtual meeting policy which is available on the website and sets out the procedures and expectations for Cllrs and members of the public attending Parish Council meetings via Zoom.  
<https://e-voice.org.uk/higheaster/a/43923698-44345886>

**Zoom Meeting Details**

<https://us02web.zoom.us/j/87830526467>

Meeting ID: 878 3052 6467

Passcode: There is no passcode, you will be held in the waiting room and admitted by the meeting host.

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**MEETING AGENDA**

**20/159 APOLOGIES FOR ABSENCE**

**20/160 DECLARATION OF INTERESTS FOR THIS MEETING**

**20/161 PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

**20/162 MINUTES OF ORDINARY PARISH COUNCIL MEETING** 1<sup>st</sup> February 2021 for approval.

**20/163 PLANNING**

Planning will be brought forward in this agenda to allow members of the public to listen to the debates and then leave the meeting if they wish.

20.163.01 – Previous Application

Homely UTT/21/0158/FUL, section 73A retrospective application for the demolition of existing property and proposed erection of new dwelling. Parish Council to consider whether they wish to make any further comment or amendment to that submitted following the decision at the February meeting, agenda item 20.151.01.

Chapel House UTT/21/0048/HHF, proposed porch extension. Revised plans were submitted to Uttlesford, and the notice circulated to the Parish Council via email due to the short deadline. There were no objections to the proposal as revised and the Clerk submitted a comment to confirm this.

## 20.163.02 – New Applications

Application No	UTT/21/0313/FUL
Location	Maidens Barn, Green Street
Development	Section 73A Retrospective application for the erection of two side extensions to former barn and installation of a bio-mass boiler for disposal of wood
Application No	UTT/21/0337/HHF
Location	Pleshey Grange, Grange Road
Development	Erection of entrance gates and brick pillars/walling to sides. Erection of detached outbuilding with ground floor storage and first floor office
Application No	UTT/21/0386/HHF
Location	Tarr Potts, Slough Road
Development	Erection of workshop and store

## 20.163.03 – Decisions

Application No	UTT/20/3313/FUL
Location	Punchbowl, The Street
Development	Erection of a 14.00m x 10.00m general purpose storage shed
Decision	Refused
Application No	UTT/20/2785/PAQ3
Location	Barn at Shorts Farm
Development	Prior Notification of change of use of agricultural building to 1 no. dwelling
Decision	Conditional Approval

## 20.163.04 – Local Plan Update

Cllr Lodge attended the Local plan Town and Parish Workshop on 3<sup>rd</sup> February on behalf of the Parish Council which looked at the first five themes in the community engagement process. A second session will cover the remaining 4 themes on Tuesday 30<sup>th</sup> March at 7pm. Any Cllrs available to attend.

## **20/164 COUNTY AND DISTRICT CLLRS REPORT**

### **20/165 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE**

Footpath 11 obstructions reported to Essex Highways reference 2696051 have been cleared and the route is passable. Fly tipping issues remain and this is being managed by the PRow officer and Uttlesford.

Creative Play have corrected the chain length on bucket swing in the play area following the annual inspection.

Further road closures this month include High Easter Road (Cricket Ground through to Barnston) between 1<sup>st</sup> March and 15<sup>th</sup> March for Gigaclear and works by Cadent Gas. Park Road, 1<sup>st</sup> March to 15<sup>th</sup> March for UK Power Networks.

Reminder Census 2021 will take place on Sunday 21st March 2021, residents will shortly receive information through the post on how to complete online.

There is a significant amount of information on support available for residents and businesses as a result of Covid, the village website has a page dedicated to this with numerous links.

### **20/166 COUNCILLORS REPORTS**

To include playground inspection.

Update on village hall drainage work which has now been confirmed and is being covered by the village hall insurance, works begin at the end of March. Following the works Parish Council to consider if any further works will be required to be paid for or supported by the Parish Council to repair paths.

**20/167 PUBLIC RIGHTS of WAY**

Residents have raised concerns with inappropriate and antisocial use of local byways, bridleways and footpaths by motorised vehicles. Of particular concern is byway 51 and bridleway 19. The Clerk forwarded to the PRow officer who confirmed that the gates previously on bridleway 19 had been removed by the farmer following a request from the Essex team as they were not authorised and restricted access. The PRow officer is of the view this issue is about changing behaviour and is looking at whether some support to help with this is available. In addition, the Clerk has contacted County Cllr Barker for a progress update on whether it is possible to change legislation to allow winter closure and restrictions on byways to protect them from the damage caused when the surfaces are wet. Parish Council to consider, including any further action.

**20/168 JUBILEE WOOD**

To consider the existing planting in Jubilee Wood and whether there is a need to remove or replace some of the original planting, as part of the next stage of developing the woodland. Cllr Windley to update on availability of trees from Uttlesford.

**20/169 VILLAGE MAINTENANCE JOBS**

To include bus shelter and phone kiosk

**20/170 LITTER PICK**

To consider any revised government guidance and whether it is possible to carry out a spring litter pick.

**20/171 FINANCE**

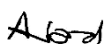
The following cheques for approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Wicksteed – Annual play area inspection inc VAT	£ 72.00
Allison Ward - Parish Clerk Feb 2021 inc Zoom subscription for month	£ 280.63

**20/172 ITEMS FOR NEXT MEETING – Phase 2 play area**

**20/173 DATE OF NEXT MEETING** to consider changing published meeting date of Monday 5 April due to bank holiday.

**TIME AND CLOSE OF MEETING**

 Allison Ward, Parish Clerk  
24 February 2021