

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held via the video conferencing service Zoom on **Monday 1st February 2021 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING PROCEDURE INFORMATION

Please see the draft High Easter virtual meeting policy which is available on the website and sets out the procedures and expectations for Cllrs and members of the public attending Parish Council meetings via Zoom.
<https://e-voice.org.uk/higheaster/a/43923698-44345886>

Zoom Meeting Details

<https://us02web.zoom.us/j/83121112961>

Meeting ID: 831 2111 2961

Passcode: There is no passcode, you will be held in the waiting room and admitted by the meeting host.

MEETING AGENDA

20/144 APOLOGIES FOR ABSENCE

20/145 DECLARATION OF INTERESTS FOR THIS MEETING

20/146 PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

20/147 MINUTES OF ORDINARY PARISH COUNCIL MEETING 4th January 2021 and the extraordinary meeting 25th January 2021 for approval.

20/148 COUNTY AND DISTRICT CLLRS REPORT

20/149 CLERK’S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

During a regular check it was noted the defibrillator was not working, the device had been ‘used’ as the electrodes had been taken from the sealed unit. East of England ambulance confirmed they had not issued the code for access. New electrodes were purchased however the device still failed to activate. It has been returned to the manufacturer and replaced under warranty. However, there is a supply issue on these devices and to avoid any further delays the agent we bought the device through has replaced with a device of the same age.

Damage to Poplar Road and School Lane caused by the closure of the B184, Gigaclear road closures already in place and vehicles ignoring the 30-minute official diversion route. The Clerk and High Roding Parish Council have been in discussion with Cllr Barker for assistance to repair the damage caused, a response is pending.

North Essex Parking Partnerships have introduced weekly surgeries, the clerk has requested a slot for assistance with pavement parking along The Street where a small minority of vehicles are being parked in such a way as to totally obstruct the pavement.

Footpath 11 obstructions reported to Essex Highways reference 2696051. The PRow officer has been in contact to confirm that the trees blocking the footpath will be removed by Essex Highways if the adjoining landowners do not remove before end of January.

The PRow officer has written to the Parish Council with an update on bridleway 19 as it leaves the road south of Stagden Cross. The surface and drainage are in a poor state and the situation only improves once you reach the woodland down the hill. This stretch has been put forward for a capital scheme to improve the conditions, which if successful could be achieved in 2022, the adjoining landowners are aware of these plans.

In accordance with Highways Act 1980 section 119, official notice of the diversion order for footpath 16 at Crippings Farm (diversion around the farmyard rather than through it) has been received and any comments are required by 11 February, this has been notified previously in the earlier stages and no concerns were raised.

There is a significant amount of information on support available for residents and businesses as a result of Covid, the village website has a page dedicated to this with numerous links.

20/150 COUNCILLORS REPORTS

To include playground inspection.

20/151 PLANNING

20.151.01 – Applications

Application No	UTT/20/3457/HHF
Location	Beards Cottage Acreland Green, The Street
Development	Conversion of half of existing double garage into home office and shower room.

Application No	UTT/21/0048/HHF & UTT/21/0049/LB
Location	Chapel House, The Street
Development	Proposed single storey rear extension.

Application No	UTT/21/0158/FUL
Location	Homely, The Street
Development	Section 73A Retrospective application for the demolition of existing property and proposed erection of new dwelling

The applicant for Homely has appealed the decision by Uttlesford to refuse the application UTT/20/1937/FUL. This is pending the allocation of a case officer and at this stage the official process has not started.

20.151.02 – Decisions

Application No	UTT/20/3064/HHF
Location	6 Boreham Court
Development	Proposed single storey White UPVC Conservatory to the rear of the property
Decision	Conditional Approval

Application No	UTT/20/2772/FUL
Location	Lawn Hall Farm Hall Chase
Development	Proposed Straw Barn (Phase 1)
Decision	Conditional Approval

Application No	UTT/20/2773/FUL
Location	Lawn Hall Farm Hall Chase
Development	Proposed Straw Barn (Phase 2)
Decision	Conditional Approval

20.151.03 – In reply to the Parish Councils questions to Uttlesford on the Local Heritage List, Cllrs are asked to consider whether they wish to pursue Article 4 directions, an article 4 direction can reinstate the requirement for planning permission for demolition of a locally listed building.

20.151.04 – Uttlesford has opened its 'Call for Sites'. Its purpose is to provide the opportunity for developers, landowners and other interested parties to put forward sites within Uttlesford that they believe are suitable for development for homes, employment or other uses. Further details can be viewed at this link <https://uttlesford-consult.objective.co.uk/kse/event/35905> which includes the form you will need to complete to put any land forward. The deadline for submitting responses is 5pm on 21st April 2021.

20/152 FLOODING

Update on local highway flooding issues and progress to date. To include a request from residents following a recent incident, to provide 'flood warning' signs at either side of the sewage works, if obtained the placing of these signs would need to be managed by residents. Clerk has contacted Highways to see if signage is available, a response is pending.

20/153 PLAYING FIELD and JUBILEE WOOD

20.153.01 - Annual playground inspector took place on 20 January; the report is pending and if received in advance of the meeting will be considered by the Parish Council.

20.153.02 - Progress update on skate park. The initial plans were shared with the young people who confirmed the proposed equipment was difficult to use and suggested some alternatives. These have been shared with suppliers and views and costings are pending.

20.153.03 – To consider the existing planting in Jubilee Wood and whether there is a need to remove or replace some of the original planting, as part of the next stage of developing the woodland.

20/154 TENDERS 2021

To agree to issue a tender for verge cutting 2021 as based on previous years. To note the contracts for cutting the playing field and for the maintenance of Jubilee Meadow were two-year contracts issued in 2020.

20/155 LITTER PICK

Current Keep Britain Tidy advice is to pause any 'official' litter picks during the national lockdown, although individuals are still encouraged to do litter picking as part of their daily exercise and in accordance with government guidance. Parish Council to consider whether to book a provisional date for late March/early April, or alternative options.

20/156 FINANCE

The following cheques were raised between meetings to avoid the delays in payment

<i>PAYMENT TO</i>	<i>VALUE</i>
Jane Kelsey – Grant for Christmas Food Boxes (note 1)	£ 517.00
Andrew Deptford – New electrodes for the defib inc VAT	£ 97.14

Note 1 – with reference to minute 20.136.02, the payment is reduced from £550 to £517 as some items in the boxes did not meet the grant criteria, the final grant received was £467.

The following cheques for approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk Jan 2021 inc Zoom subscription for month	£ 280.63

20/157 ITEMS CARRIED FORWARD –

20/158 DATE OF NEXT MEETING scheduled for Monday 1st March 2021 at 7.30pm.

TIME AND CLOSE OF MEETING



Allison Ward, Parish Clerk
28 January 2021