

HIGH EASTER PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held in High Easter Village Hall Monday 1st July 2019

Present: Cllrs Nigel Boreham, Andrea Davis, Neil Reeve, Paul Sutton (Chair), Janet Robinson Jo Windley and the Clerk Allison Ward

2 Members of the public (1 leaving after item 19/50)

19/48 APOLOGIES FOR ABSENCE were received from Cllr Robert Lodge and accepted by the Parish Council; the meeting was chaired by the vice-chairman.

19/49 DECLARATIONS OF INTERESTS FOR THIS MEETING – None

19/50 PUBLIC FORUM

A representative of the village hall committee addressed the meeting and began by thanking the Parish Council for the use of the field for the village fete and the community for their support for what was an excellent village event; despite a lower turnout than in previous years a good sum was raised for the village hall funds.

The discussion continued with an update on the work to improve the village hall and the current major project to refurbish the kitchen which is estimated at c.£21k. The work will include a complete refurbishment, new ceiling, floor and equipment with a preferred contractor already selected. There are currently five separate grant funding applications in progress, including Tarmac Landfill, Calor Trust, Community Initiative Fund and it's a case of holding your breath until August when the picture should be clearer. Assuming grants are successful, the plan is to carry out the works in the October half term period to avoid the pre-school having to close for any significant period of time. Cllr Davis requested a vote of thanks be recorded to the village hall committee for all they do to maintain and enhance the village hall, it is an invaluable village asset and we are truly grateful for their commitment, skill and determination in its management.

1 resident leaves the meeting.

19/51 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING of 3rd June 2019. Cllr Windley proposed that the minutes be accepted as a correct record after an amendment to agenda item 19/34 adding Cllr Janet Robinson to the list of apologies, this was seconded by Cllr Davis with all in agreement. The Chairman of the meeting signed the minutes.

19/52 DISTRICT AND COUNTY COUNCILLORS REPORTS

In the absence of District and County Cllr Susan Barker, District Cllr Neil Reeve updated the meeting on two points of interest. The first is to confirm the Local Plan examination starts tomorrow 2nd July and secondly following an extraordinary meeting of Uttlesford District Council the planning application for the increase in passenger numbers at Stansted Airport will be referred back to the Planning Committee. This is due to new material considerations and changes in circumstances since the provisional approval was given in November 2018 and in order for the Planning Committee to consider the proposed 106 agreements.

19/53 CLERK'S UPDATE & CORRESPONDENCE FOR CONSIDERATION

The 40mph speed limit has now been implemented between Boreham Court and Rehobeth.

The Clerk completed a request to Uttlesford District Council for a copy of the full register of electors and its monthly updates. This will be the only copy held by the Parish Council, no Cllrs will receive a copy.

Following confirmation from County Broadband that initial pre-build works are due to start in July, the Clerk has asked for information on the design of the fibre infrastructure in order to understand whether County Broadband will be providing the infrastructure to cover the whole parish; a response is pending.

Signed
 Robert Lodge (Chairman Parish Council)

The Clerk presented the financial report for the period April to June 2019 and an updated full year budget, there are no concerns and no unplanned expenditure is currently forecast. The cash balance at the end of June was £33,274 of which £16.5k is in the general fund, £15.8k in the play area project fund and £0.9k in the overs fund.

19/54 COUNCILLORS REPORTS

Cllr Reeve completed the playground inspection for June 2019, there are no new issues. Cllr Boreham confirmed the additional bark will be sourced shortly, once the relevant equipment to move the bark becomes available.

Cllr Windley confirmed a log had been raised re the obstruction on footpath 20, reference 2623391.

Cllr Davis reminded the meeting of the Shakespeare event on the playing field on Saturday 6th July and added that due to personal commitments she would be stepping down from organising after this year and is looking for someone to co-ordinate in the future.

19/55 PLANNING

19.55.01 Applications

The following application is made under permitted developments for agricultural buildings and is not open to general comment.

Application No	UTT/19/1491/AG
Location	Great Garnetts Farm, Bishops Green
Development	Erection of agricultural building for straw bale storage

Following a discussion with Uttlesford District Council, the Parish Council is anticipating an amendment to the application below to include the garage. This had not been received at the time of the meeting, however the Parish Council discussed their response should an amendment be issued and based on the building that has been erected.

Application No	UTT/19/0749/HHF
Location	Homely The Street
Development	Section 73 retrospective application for the proposed part replacement of existing dwelling, part single storey infill extension. Minor external alterations.

The Parish Council noted the plan submitted with the application UTT/19/0749/HHF did include a drawing of a garage, however this did not form part of the application and has not been built in accordance with the drawing. If an amended plan is received and assuming it is as per the current build, Cllr Sutton proposed that the Parish Council would request the roof pitch was built in accordance with the original drawing, however would not object further providing the Parish Councils objections to the plans for the house were satisfactorily resolved. This was seconded by Cllr Davis with all in agreement. It was noted the application will be called in to Planning Committee should it be recommended for approval by the Planning Officers, future meeting dates are 24th July and 21st August and at this stage there is no further information.

19.55.02 Decisions

Application No	UTT/19/0974/FUL
Location	Gladen Cottage, High Easter Road
Development	Proposed cartlodge, stables, field shelter and associated alterations.
Decision	Conditional Approval

Application No	UTT/19/0783/HHF
Location	Canary Cottage, The Street
Development	Proposed single storey front extension
Decision	Conditional Approval

Application No	UTT/19/0652/HHF
Location	The Hill, Chelmsford Road
Development	Proposed annexe to the north-west corner of the property.
Decision	Conditional Approval

Signed
Robert Lodge (Chairman Parish Council)

There was a minor amendment to the description of this application as shown in italics.

Application No UTT/19/0354/HHF & UTT/19/0355/LB
 Location Elm House, The Street
 Development Minor amendments to previously approved and implemented scheme for the construction of a single storey rear extension and landscaping works (UTT/18/0949/HHF) - *addition of a vertical painted board link between main house and existing detached garage*
 Decision Conditional Approval

Application No UTT/19/1262/HHF
 Location Hoss Croats, Slough Road
 Development Proposed conservatory extension
 Decision Conditional Approval

19.55.03 – Hastoe and the Parish Council will be hosting an open meeting on 16th July between 4pm and 6.30pm in High Easter Village Hall to share with residents the proposal for a small affordable housing site for local people, adjacent to Boreham Court. Flyers will be distributed and posters placed in the notice boards.

19/56 PLAYING FIELD

Cllr Sutton proposed that the Parish Council retrospectively approves a quote for £520+vat to remove 2 dead trees and 2 fallen trees from the playing field; works have been completed as the large tree that had fallen was being held by vegetation and deemed a safety issue. This was seconded by Cllr Windley with all in agreement.

Cllr Sutton proposed that the Parish Council has no objection to Chelmsford Morris camping on the playing field on the evening of 10th July and 11th July 2020. The liaison will be left to the village hall. This was seconded by Cllr Boreham with all in agreement.

The meeting between the Parish Council and Village Hall Committee over the ongoing drainage issues is outstanding.

19/57 WILD FLOWER PLANTING

Cllr Davis highlighted the importance of attracting bees, insects and other wildlife around the village. The need for enthusiastic volunteers was recognised and it is suggested if you are interested in being part of a small team concerned with planting and encouraging wildlife in the common areas, please get in touch with Cllr Davis directly or via the Clerk.

19/58 OVERs EVENTS 2019/20

The Clerk will speak to Cllr Lodge re a possible museum tour with afternoon tea at Lodge Coaches.

19/59 FINANCE

19.59.01 Cllr Reeve proposed the following cheques for payment, this was seconded by Cllr Davis with all in agreement.

PAYMENT TO	VALUE
Allison Ward - Parish Council June 2019	£ 258.96
JCM Services – Tree works	£ 624.00
Rural Community Council of Essex – Annual subscription	£ 72.60

19/60 ITEMS FOR NEXT AGENDA, nothing in addition.

19/61 DATE OF NEXT MEETING scheduled for Monday 2nd September 2019, 7.30pm at High Easter village hall.

TIME AND CLOSE OF MEETING 9.00pm

Signed
 Robert Lodge (Chairman Parish Council)