

**HIGH EASTER PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**held in High Easter Village Hall Monday 4<sup>th</sup> March 2019**

Present: Cllrs Nigel Boreham, Andrea Davis, Robert Lodge (chairman), Janet Robinson, Paul Sutton, Jo Windley and the Clerk Allison Ward

County and District Cllr Susan Barker

5 Members of the public

18/159 APOLOGIES FOR ABSENCE were received from Cllr Neil Reeve and accepted by the Parish Council.

18/160 DECLARATIONS OF INTERESTS FOR THIS MEETING - None

18/161 PUBLIC FORUM – Nothing to report

18/162 MINUTES OF THE ORDINARY PARISH COUNCIL MEETING of 7<sup>th</sup> February 2019. Cllr Windley proposed that the minutes be accepted as a correct record, this was seconded by Cllr Sutton with all in agreement. The Chairman signed the minutes.

18/163 DISTRICT AND COUNTY COUNCILLORS REPORTS

County and District Cllr Susan Barker confirmed she had been visiting residents in High Easter, the most common issue appeared to be broadband and the lack of, and confusion around a fibre solution. The Parish Council asked Cllr Barker to ensure the issues experienced in High Easter are raised at District and County level when the opportunity arises. Cllr Barker commented that the pot holes along the Barnston Road had been repaired and went on to confirm that there is no threat to Dunmow library in the current library consultation, it will remain open and staffed.

*Cllr Davis arrives*

Cllr Barker reminded the meeting that the District Council elections take place in May. There are two outstanding Highway Panel issues, Cllr Barker suggested the buffer limit of 40mph between Boreham Court and Haydens should be signed off imminently and confirmed she will check progress for the hamlet signage at Stagden Cross.

18/164 CLERK'S UPDATE & CORRESPONDENCE FOR CONSIDERATION

Cllr Boreham, Cllr Lodge and the Clerk met with Hastoe to discuss the Parish Councils frustrations with lack of progress on the Affordable Housing project. One of the issues remains that 2 of the 3 feasible sites initially identified by Hastoe remain as options and further work is necessary in particular in relation to Highways to determine which is likely to be more favourable to Uttlesford Planning. Discussions with Essex Highways are ongoing and it is hoped a decision can then be made as to the preferred site by Easter. This will allow the community to be updated on the plans and to provide input, prior to a planning application being submitted later in 2019.

The PCSO Simon Horne will be in The Snug between 10am and 12pm on 27th March.

Essex Highways have notified of a road closure for Green Street for 1 day on 13th March whilst UK Power Networks undertakes pole work.

The Clerk will meet with Uttlesford District Council later this week for a briefing on Parish Council elections. Information for anyone wishing to stand as a Parish Cllr and/or who requires a nomination pack, please speak to the Clerk.

Signed  
 Robert Lodge (Chairman Parish Council)

The village litter pick will take place on Saturday 6th April meeting at 10am in the village hall car park.  
(Please note post meeting this has been changed to 13<sup>th</sup> April)

One contractor visited and provided a quote to repair the paths in front of the village hall, a second quote will be obtained before discussing further. Outstanding actions – website changes to include village hall, response from County Broadband on breadth of village fibre broadband uptake

## 18/165 COUNCILLORS REPORTS

Cllr Lodge inspected the playground for February 2019 and confirmed he had removed the horizontal ladder and support posts as previously agreed by the Parish Council and following the annual inspection.

Cllr Davis commented on the hazardous footbridge and uneven steps at the start of footpath 18 which has resulted following clearance of vegetation, Clerk has reported.

The Clerk has reported the pot hole in front of Tye Cottage, The Street.

## 18/166 PLANNING

### 18.166.01 Applications

Application No	UTT/19/0354/HHF & UTT/19/0355/LB
Location	Elm House, The Street
Development	Minor amendments to previously approved and implemented scheme for the construction of a single storey rear extension and landscaping works (UTT/18/0949/HHF) - addition of a glazed link between main house and existing detached garage.

Cllr Sutton proposed that the Parish Council has no objection to this application, this was seconded by Cllr Robinson with all in agreement.

### 18.166.02 Decisions

Application No	UTT/18/2750/HHF & UTT/18/2751/LB
Location	Bishops, Bishops Green
Development	Erection of annexe attached to existing carport
Decision	Refused

18.166.03 Walnut Cottage (formerly Homely), The Street – Further to the comments made at the last Parish Council meeting, Uttlesford has carried out a site visit and confirmed in their opinion there has been no breach of planning at the site.

Uttlesford suggests the works to build a garage forward of the property is in accordance with planning permission that was granted in 1978 and remains valid as in Uttlesford's view it was partially implemented at the time. The Parish Council continues to dispute this fact and the Clerk was asked to obtain the original planning application documents to verify Uttlesford's conclusion.

The works to the tree with a preservation order were carried out with the verbal authority of Essex County Council as the tree required maintenance. At this stage Uttlesford has confirmed the boundary wall does not require planning permission. As the wall is not incorporated in the new building, the Parish Council would like to understand how this warrants valid planning.

The Parish Council discussed the conservation appraisal and were concerned with the status it is given by Uttlesford. Cllr Sutton proposed that the Parish Council writes to Uttlesford District Council to understand the status of the appraisal and how it is applied when looking at development in conservation areas, this was seconded by Cllr Lodge with all in agreement.

## 18/167 PLAYGROUND and PLAYING FIELD

18.167.01 At the end of February, the Parish Council was notified by the contractor carrying out grass cutting on the playing field and Jubilee Meadow, that they would not be in a position to fulfil their contract for 2019. The Clerk has issued urgent tenders for the work, a decision will be made at the April meeting.

18.167.02 In mid-February a vehicle again gained access to the field and damaged the surface. The works agreed at the February meeting to install posts between the car park and field edge will be carried out in mid-March. There was a suggestion the works to erect fencing for the pre-school around the outside space may not happen due to funding issues. Cllr Barker confirmed funding is still being held by Stansted Community Trust for the works and the Clerk will contact the pre-school to advise.

18.167.03 The annual 10k Road Race is due to take place on Sunday 5<sup>th</sup> May starting at 10am. A road closure order will be in place along The Street at its junction with Slough Road through to the junction at Stagden Cross from 9.30am to 12.30pm. The Road Race committee are asking for permission from the Parish Council to park vehicles on the playing field and for the race finish to be located on the field. Cllr Lodge proposed that this request is agreed providing the weather conditions allowed vehicles to be parked without damaging the surface. Any damage to the playing field would need to be repaired at the cost to the race committee. This was seconded by Cllr Davis with all in agreement.

18.167.04 The Clerk confirmed the funds (£1,000) from the estate of the late Geoffrey Taylor as noted in the minutes of February 2018 have been received. Cllr Lodge proposed that the funds which were given for the benefit of the community are held in a designated account for replacing the play area equipment. This was seconded by Cllr Sutton with all in agreement.

18.167.05 The Clerk confirmed the former HESI funds, £14,604 have been received into the Parish Council bank account and will be held in a designated fund for the play area equipment as agreed at the February 2019 meeting. The Clerk was asked to write to the church, organisers of the Shakespeare event and leaders of the former youth club, all of whom previously contributed to fundraising for HESI to confirm whether they wish to have their contributions returned or whether they are happy for funds to be designated for the play area.

18.167.06 Cllr Boreham to research costs for bark to 'top-up' the play area, prior to a decision being made at the April meeting.

## 18/168 GREEN WASTE SERVICE

Cllr Lodge proposed that the Parish Council requests a bi-weekly green waste service at an estimated cost of £1,224 for 2019. This was seconded by Cllr Davis with all in agreement. The Clerk will confirm acceptance to Uttlesford ahead of the schedule being published.

## 18/169 POST OFFICE

A mobile post office service will begin on Tuesday 19<sup>th</sup> March and be available between 9am and 11am every Tuesday in The Snug. The service will provide all standard post office counter services including bank deposits and cash withdrawals. Information will be circulated via the Parish Council email list and on the village facebook page. The Parish Council is very grateful to Richard Silcock the sub-postmaster at Felsted for providing the service.

## 18/170 VERGE CUTTING

Two tenders had been received for verge cutting. Cllr Davis proposed that JCM Services is contracted to maintain the verges at a cost of £3,399.90. this was seconded by Cllr Robinson with all in agreement. Clerk to liaise.

## 18/171 FINANCE

18.171.01 Cllr Davis proposed the following cheques for payment, this was seconded by Cllr Windley with all in agreement.

PAYMENT TO	
Allison Ward - Parish Council February 2019 including meeting expenses	£ 269.93

18.171.02 A payment of £698 has been received from the insurance company following the damage to the fencing and goal post.

18.171.03 A payment of £242.50 has been received from High Easter Village Hall as the Parish Councils share of football fees collected.

18.171.04 A payment of £14,603.93 has been received from the HESI fund as reported above 18.167.05

18.171.05 A payment of £1,500.42 has been received from the estate of the late Geoffrey Taylor. £1,000.42 is to be held in the designated fund for the play area as reported above 18.167.04, £500 to be held in the designated fund for work with the 'overs'.

18/172 ITEMS FOR NEXT AGENDA to include village litter pick, it was noted the village fete is scheduled for 29<sup>th</sup> June.

18/173 DATE OF NEXT MEETING Monday 1<sup>st</sup> April 2019.

TIME AND CLOSE OF MEETING 8.50pm