

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held via the video conferencing service Zoom on **Monday 2nd November 2020 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING PROCEDURE INFORMATION

Please see the draft High Easter virtual meeting policy which is available on the website and sets out the procedures and expectations for Cllrs and members of the public attending Parish Council meetings via Zoom.

<https://e-voice.org.uk/higheaster/a/43923698-44345886>

Zoom Meeting Details

<https://us02web.zoom.us/j/83998941660?pwd=d1phdXFBUDNSNncwTTJLWTVSVHdPd09>

Meeting ID: 839 9894 1660

Passcode: HEPCNov20

MEETING AGENDA

20/98 APOLOGIES FOR ABSENCE

20/99 DECLARATION OF INTERESTS FOR THIS MEETING

20/100 PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

20/101 MINUTES OF ORDINARY PARISH COUNCIL MEETING 5th October 2020 for approval.

20/102 COUNTY AND DISTRICT CLLRS REPORT

20/103 CLERK’S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

Community led planning, following the circulation of a second draft information sheet to the Parish Council, Cllr Lodge suggested an on-line response is developed to make it easier for residents to respond. Various options have been looked into and in conclusion an option developed on the existing website. The information sheet will be circulated in the coming month.

There is ongoing correspondence from a resident on the issues with flooding in The Street. County Cllr Barker continues to push for an onsite meeting for all parties. The clerk raised a complaint form with Essex County Council re lack of engagement in progressing this issue to the satisfaction of all parties.

Essex Highways has notified of a Temporary Traffic Regulation Notice of High Easter Road, High Easter on 12th November 2020 for 3 days. The closure is required for the safety of the public and workforce whilst Affinity Water undertakes new water connection.

Update on New Local Plan, An extensive community engagement programme is due to run until Spring 2021, and will include an open public consultation as well as an innovative Community Stakeholder Forum that includes a number of representatives from local groups and organisations. The Forum will start a conversation on a wide range of topics (such as climate change, healthy lifestyles and homes) and its meetings will be available to watch online. It is intended that this conversation will be taken up by as many people within the district as possible with everyone invited to send in their views after each Forum meeting. Residents are encouraged to view further information at this link, https://www.uttlesford.gov.uk/new-local-plan?utm_medium=email&utm_source=govdelivery

20/104 COUNCILLORS REPORTS

To include playground inspection.

20/105 PLANNING

20.105.01 – Applications

Application No	UTT/20/2519/HHF
Location	Folks and Crows, School Lane
Development	Proposed demolition of existing conservatory and erection of single storey rear extension and an open porch canopy to front elevation, replacing existing porch

Application No	UTT/20/2649/HHF
Location	The Willows Acreland Green
Development	Proposed first floor rear extension and oak canopy over existing front door. Upgrading of existing windows.

Application No	UTT/20/2648/FUL
Location	Gladden House Bishops Green
Development	Proposed conversion of existing barn to residential dwelling.

20.105.02 – Decisions

Application No	UTT/20/2187/PDE
Location	The Willows, Acreland Green
Development	Proposed single storey rear extension - extending 5.84m from rear wall, maximum height 2.96m and height to eaves 2.96m
Decision	No objections

Application No	UTT/20/2174/CLP
Location	The Willows, Acreland Green
Development	Single storey side extension with a pitched roof
Decision	Proposed approve certificate of lawfulness

Application No	UTT/20/2186/PDE
Location	6 Boreham Court
Development	Proposed single storey rear extension - extending 3.6m from rear wall, maximum height 3.16m and height to eaves 2.33m
Decision	Application required

20.105.03 – Notification was received that application UTT/20/1208/PIP would be considered by the Uttlesford Planning Committee on 28 October. In consultation with Cllrs Davis, Reeve and Robinson it was agreed Cllr Reeve would make a statement on behalf of the Parish Council at the meeting. The Planning Committee refused the application.

20.105.04 - Uttlesford District Council is consulting on an update to the Statement of Community Involvement. This is a planning document that enables the public to know how and when they will be involved in the planning process. It sets out the process for community engagement when preparing development plans, documents and consultation on planning applications. This draft Statement of

Community Involvement will replace the previous one, adopted in July 2019 and is open to response until 9 December. Parish Council to consider whether it wishes to respond.

20/106 REMEMBRANCE SUNDAY PLANNING

In accordance with government guidance Local authorities in England can organise outdoor Remembrance Sunday events at a public war memorial or cenotaph, if they complete a COVID-19 risk assessment and take all reasonable measures to limit the risk of transmission of the virus.

High Easter Parish Council has completed a risk assessment which has been submitted to Uttlesford District Council and Essex Police for consideration. High Easter Parish Council to formally adopt this risk assessment and to confirm responsibilities and actions required for this event.

20/107 MANAGEMENT PAVEMENT PARKING CONSULTATION

The government is consulting on management of pavement parking with the deadline for response 22 November, <https://www.gov.uk/government/consultations/managing-pavement-parking>, Parish Council to consider its response.

Those responding are asked to consider,

1. Whether ongoing work to improve the TRO process, under which local authorities can already prohibit pavement parking, is sufficient and proportionate to tackle pavement parking where it is a problem; or if not:
2. Which of 2 specific options you prefer.
 - legislative change to allow local authorities with civil parking enforcement (CPE) powers to enforce against ‘unnecessary obstruction of the pavement’ (Option 2), or:
 - legislative change to introduce a London-style pavement parking prohibition throughout England (Option 3).
3. any alternative proposals you may have for managing pavement parking

20/108 FINANCE

20.108.01 The following cheques for approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk Sept 2020 inc Zoom subscription for month	£ 280.63
P Brown – Playing field grass cutting for 2020 season	£ 1,410.00

20/109 ITEMS CARRIED FORWARD

20/110 DATE OF NEXT MEETING scheduled for Monday 7th December 2020 at 7.30pm.

TIME AND CLOSE OF MEETING

Allison Ward

Allison Ward
Parish Clerk
28 October 2020