

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held via the video conferencing service Zoom on **Monday 5th October 2020 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING PROCEDURE INFORMATION

Please see the draft High Easter virtual meeting policy which is available on the website and sets out the procedures and expectations for Cllrs and members of the public attending Parish Council meetings via Zoom.
<https://e-voice.org.uk/higheaster/a/43923698-44345886>

Zoom Meeting Details

<https://us02web.zoom.us/j/89499745850?pwd=eUtxYWlKbFpCUDBmeGNhQWFEb0tQQT09>

Meeting ID: 894 9974 5850

Passcode: HEPCOct20

MEETING AGENDA

20/80 APOLOGIES FOR ABSENCE

20/81 DECLARATION OF INTERESTS FOR THIS MEETING

20/82 PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

20/83 MINUTES OF ORDINARY PARISH COUNCIL MEETING 7th September 2020 for approval.

20/84 COUNTY AND DISTRICT CLLRS REPORT

20/85 CLERK’S PROGRESS UPDATE and CORRESPONDENCE

The planning application for the affordable housing was finally approved by Uttlesford in September. The next stage is for Hastoe, the Housing Association to go out to tender to appoint a Contractor. Assuming this goes according to plan they should be in a position to start on site early 2021.

The government is consulting on management of pavement parking with the deadline for response 22 November, the Parish Council will consider its response at the November meeting,
<https://www.gov.uk/government/consultations/managing-pavement-parking>

The mobile Post Office service is available in The Snug on Tuesday mornings. As The Snug is not open on Tuesdays a volunteer is needed to sit in the café in order that the post office is not manned by a single person. Cllrs and Clerk to confirm cover for October.

The Parish Council continues to support those residents who require assistance with prescription collections.

20/86 COUNCILLORS REPORTS

To include playground inspection.

20/87 PLANNING

20.87.01 – Applications - None

20.87.02 - Decisions

Application No	UTT/20/1965/HHF
Location	1 Bellhouse Villas, Barnston Road
Development	Proposed garage
Decision	Refused

Application No	UTT/20/2004/FUL & UTT/20/1703/LB
Location	Birds Farm Bishops Green
Development	Conversion of barn to 1 no. dwelling (revised scheme to that approved under planning permission UTT/19/1920/FUL)
Decisions	Refused

Application No	UTT/19/3172/FUL
Location	Land adjacent to Boreham Court
Development	Proposed erection of 4 no. affordable dwellings including external works, creation of new access road and parking
Decision	Approve with conditions

20/88 COMMUNITY LED DEVELOPMENT PLAN

Following on from agenda item 20/73 at the September meeting, Parish Council to consider and approve the draft flyer to residents, circulated in advance of the meeting. Parish Council to confirm response method, timescales and agree how to circulate.

20/89 GOVERNMENT CONSULTATION ON WHITE PAPER – PLANNING FOR THE FUTURE

Further to correspondence received from various bodies (Campaign to Protect Rural England, Rural Community Council of Essex, National Association of Local Councils), expressing views on the government's proposals for future planning, Parish Council to decide whether it is appropriate to reply and if yes which points are of relevance, deadline 29 October. Papers can be viewed at <https://www.gov.uk/government/consultations/planning-for-the-future>.

20/90 UTTLESFORD HIGHWAYS PANEL

Schemes funded by the Uttlesford Highways Panel are open for new applications for the year 2021/22. The Highways Panels are responsible for making recommendations and setting priorities for Highways schemes in their areas which cover both Highways and Public Rights of Way. Parish Council to consider any requirements.

20/91 PLAY AREA & PLAYING FIELD

The chairman received a letter from younger members of the community complementing the Parish Council on the new play area and asking if consideration could be given to installing a skate park to 'make it even better'; the Clerk acknowledge the letter. Parish Council to consider the request along with the latest plans for the improvements to install the slide, Cllr Boreham to update.

A resident raised the lack of usable waste bins on the playing field and the resultant increase in litter. The Clerk contacted Uttlesford who are responsible for emptying the playing field bins and they confirmed they would send the Uttlesford Rangers to see if the problem could be fixed, the Clerk is chasing for an update and for confirmation on whether Uttlesford or the Parish Council are responsible for replacing broken bins.

The bin that was in the play area was removed during the refurbishment and not replaced as Covid restrictions do not allow food and drink to be consumed in the play area and the Parish Council was of the view placing a bin would encourage eating and drinking in a non-designated area. Parish Council to consider whether to replace the bin. The old base of the bin needs to be removed from the playing field; volunteer required as the Clerk cannot lift it!

The grounds maintenance contractor for the Jubilee Meadow has suggested the hedges around the playing field and meadow require cutting before the winter and has provided a quote level with last year. Parish Council to consider.

20/92 VILLAGE LITTER PICK

Parish Council to consider an Autumn litter pick

20/93 GRANT APPLICATIONS

To consider a grant request from Friends of Rodings Primary School to assist with projects around the school including the provision of additional outside storage. The application notes that it has not been possible to fund raise since March and the prospects for future funding raising events are unlikely. Parish Council to consider.

20/94 ELECTRONIC BANKING

To consider options for electronic banking, paper circulated in advance of the meeting by the Clerk.

20/95 FINANCE

20.95.01 The following cheques for approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk Sept 2020 inc Zoom subscription for month	£ 280.63

20.95.02 To record receipts during the month, precept from Uttlesford District Council (£11,400) and from High Easter Village Hall Committee 50% of football fees (£70).

20.95.03 Clerk to present the financial update for the 6 months ending 30 September 2020.

20/96 ITEMS CARRIED FORWARD

20/97 DATE OF NEXT MEETING scheduled for Monday 2nd November 2020 at 7.30pm.

TIME AND CLOSE OF MEETING

Allison Ward
Parish Clerk

30 September 2020