

HIGH EASTER PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of High Easter Parish Council** which will be held via the video conferencing service Zoom on **Monday 7th September 2020 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING PROCEDURE INFORMATION

Please see the draft High Easter virtual meeting policy which is available on the website and sets out the procedures and expectations for Cllrs and members of the public attending Parish Council meetings via Zoom.
<https://e-voice.org.uk/higheaster/a/43923698-44345886>

Zoom Meeting Details

Join Zoom Meeting,
<https://us02web.zoom.us/j/85492622039?pwd=c0JlSEwrMGVUZlhYaGZCbDJDRDZTZz09>

Meeting ID: 854 9262 2039
Passcode: HEPCSept20

MEETING AGENDA

- 20/65 APOLOGIES FOR ABSENCE**
- 20/66 DECLARATION OF INTERESTS FOR THIS MEETING**
- 20/67 PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.
- 20/68 MINUTES OF ORDINARY PARISH COUNCIL MEETING** 6th July 2020 and the extraordinary meeting of 27th July 2020, for approval.
- 20/69 COUNTY AND DISTRICT CLLRS REPORT**
- 20/70 CLERK’S PROGRESS UPDATE and CORRESPONDENCE**
Report provided in appendix 1
- 20/71 COUNCILLORS REPORTS**
To include playground inspection.

20/72 PLANNING

20.72.01 – Applications

Application No UTT/20/1937/FUL
Location Homely (Walnut Tree Cottage), The Street
Development Section 73A Retrospective application for the demolition of existing property and proposed erection of new dwelling.

To consider if the above application should be called into planning committee if recommended for approval and if yes under what planning grounds.

Application No UTT/20/1965/HHF
Location 1 Bellhouse Villas, Barnston Road
Development Proposed garage

Application No UTT/20/2004/FUL & UTT/20/1703/LB
Location Birds Farm Bishops Green
Development Conversion of barn to 1 no. dwelling (revised scheme to that approved under planning permission UTT/19/1920/FUL)

Application No UTT/20/1722/HHF & UTT/20/2156/LB
Location Chapel House, The Street
Development S73a retrospective application for a single storey, oak framed pergola

Application No UTT/20/2168
Location Brown's Barn, School Lane
Development Proposed outdoor swimming pool with associated landscaping

The following application is still pending a decision, however the deadline for responding has officially passed.

Application No UTT/20/1721/HHF
Location Shooters Hatch
Development Erection of two storey side and rear extensions and detached triple garage

The following two applications are not for general comment. They are submitted by the applicants 'to determine if prior approval is required for a 'larger house extension'

Application No UTT/20/2186/PDE
Location 6 Boreham Court
Development Proposed single storey rear extension - extending 3.6m from rear wall, maximum height 3.16m and height to eaves 2.33m

Application No UTT/20/2187/PDE
Location The Willows, Acreland Green
Development Proposed single storey rear extension - extending 5.84m from rear wall, maximum height 2.96m and height to eaves 2.96m

The following application is a certificate of lawfulness and not open to general comment.

Application No UTT/20/2174/CLP
Location The Willows, Acreland Green
Development Single storey side extension with a pitched roof

20.72.02 – The following was submitted and decided between meetings, there were no other decisions.

Application No	UTT/20/1761/TCA
Location	Tye Cottage, The Street
Development	Fell to ground level 1 no. Laburnum, crown reduction and thin of 1 no. Walnut
Decision	No objections

20.72.03 – UTT/20/1648/OP, land at School Lane. If necessary, to consider any further information relevant to the decision and response made by the Parish Council at the meeting on 27 July.

20.72.04 – To agree methods of notification to residents on future planning applications.

20/73 COMMUNITY LED DEVELOPMENT PLAN

To consider how to make a community decision on whether High Easter should begin a process to develop some form of community led development plan, as suggested at the Extraordinary Parish Council meeting of 27th July.

20/74 STANSTED AIRPORT APPEAL – REFERENCE APP/C1570/W/20/3256619

On 24 July 2020 Manchester Airports Group ('MAG') lodged an appeal against Uttlesford's refusal of its 2018 Planning Application which had sought approval for an increase in Stansted's permitted annual throughput from 35 million to 43 million passengers per annum ('mppa'). The appeal will now be a Public Inquiry starting in January 2021 and scheduled for 40 days (10 weeks of 4 days). SSE has taken our Rule 6 status.

There is a deadline of 30 September 2020 for any further written representations on the planning application. Any written representations on this planning application in the course of 2018 and 2019, will automatically form part of the documentary evidence to be considered at the Inquiry. Responses can be added to or amended; Parish Council to consider.

It will be possible for Town and Parish Councils to make oral representation at the public inquiry, information on registering for this is pending.

SSE are asking Town and Parish Councils to consider providing additional financial support to assist with their costs at the inquiry; Parish Council to consider.

20/75 GOVERNMENT CONSULTATION ON WHITE PAPER – PLANNING FOR THE FUTURE

The Government is proposing changes to the content and preparation of Local Plans and also to Development Management and how planning applications are dealt with, see this link <https://www.gov.uk/government/consultations/planning-for-the-future> Consultation closes on 29 October. Parish Council to acknowledge receipt of information and to carry forward to the October meeting to allow Cllrs to read and consider.

The Government is also consulting on changes to the standard methodology for assessing local housing need, First Homes, lifting the threshold below which affordable housing does not need to be provided and extending the current Permission in Principle to major development. Details of this consultation can be found at this link, <https://www.gov.uk/government/consultations/changes-to-the-current-planning-system>. Consultation on this document closes at 11.45pm on 1 October 2020. Parish Council to consider any response.

20/76 PARISH CLERK SALARY INCREASE

The Clerk is paid in accordance with the national pay scales for Parish Clerks. Agreement has been reached on new pay scales backdated from 1 April 2020 increasing the hourly rate from £9.96 to £10.24. Based on 6 hours per week, this is an annual increase of £87.36. Parish Council to consider.

20/77 FINANCE

20.77.01 The following cheques for approval at this meeting

PAYMENT TO	VALUE
Allison Ward - Parish Clerk Aug/Sept 2020 inc Zoom subscription for month	£ tbc
Information Commissioners Office (annual data protection fee)	£ 40.00
High Easter Village Hall (hall hire April 2019 to March 2020)	£ 209.00
JCM Services (2 nd Meadow cut inc VAT)	£ 228.00
JCM Services (2 nd Verge cut inc VAT)	£ 1,320.00

20.77.02 Any receipts to be recorded.

20/78 ITEMS CARRIED FORWARD, Government white paper on planning.

20/79 DATE OF NEXT MEETING scheduled for Monday 5th October 2020 at 7.30pm.

TIME AND CLOSE OF MEETING

Allison Ward
Parish Clerk
Allison Ward 1st September 2020

CLERK'S UPDATE NOTE – September 2020 meeting

1. The Essex PRoW officer sent notification re footpath 13; the route which travels east-west behind the fishing lake and up to the Barnston road, is in rather a state. A group of volunteers confirm they will help clear it during September. In addition, Cllr Windley is following up an enquiry from a resident re footpath 18.
2. The Clerk responded to correspondence relating to bonfires. Residents are reminded of the guidance on the Uttlesford website, <https://www.uttlesford.gov.uk/article/5706/Bonfires> Please note this site has a link for reporting bonfires that are causing an issue due to smoke. Residents are reminded that the bi-weekly garden waste service visits the village on alternate Saturdays, details on the notice board and website. This is a 'free' service at the point of use and is funded by the Parish Council from precept.
3. Concerns were raised with the state of the trees on the cricket pitch and the risks to public safety from falling branches, the enquiry is ongoing.
4. The Clerk responded to residents' enquiries relating to the planning applications UTT/20/1648/OP and UTT/20/1208/PIP.
5. The clerk circulated information from the leader of Essex County Council providing information to support the proposed Government White Paper to begin to reform local councils in 'two-tier' County Council areas. The Parish Council awaits further information and the white paper before discussing.
6. The Post Office is scheduled to re-start on Tuesday 8th September between 9am and 11am in The Snug. Whilst The Snug remains closed on a Tuesday, the Post Office will be supported by the Clerk or a Parish Cllr as a second person is required for security reasons.
7. The Clerk responded to a request from County Cllr Susan Barker for information on potholes for the repair scheme. Information was submitted for works along Green Street.
8. The Clerk circulated information to Cllrs on the consultation on LGA changes to Code of Conduct. Cllrs were invited to respond should they wish, the consultation closed on 17 August.
9. Cllrs supported a request from Dunmow Rhodes Football Team who play at High Easter, to change their name to High Easter Football Club.
10. The Clerk contacted Superfast Essex for an understanding of Gigaclears plan. Superfast Essex confirmed Gigaclear are planning to connect approximately 19 properties in the parish which is as per the original plans and this may be this year. Superfast Essex also suggested Gigaclear may be carrying out some commercial work in High Easter (same category of work as County Broadband, i.e. not part of the Superfast Essex project). A request for information was sent to Gigaclear customer services in July, the Clerk continues to chase for a response.
11. Cllr Lodge, Cllr Reeve and the Clerk continue to chase Uttlesford for a decision on planning application UTT/19/3172/FUL, affordable housing site.
12. The play equipment installation was completed, and the equipment officially opened by County and District Cllr Susan Barker and the children of Butterfly's pre-school on 20th July. The grants have been applied for and the VAT claim has been processed. The handover documentation which includes all the guarantees has been received from Creative Play and is pending a full review by the Clerk. The Covid 19 risk assessment was completed, and the site has been open throughout the summer holiday period with no concerns raised.
13. Uttlesford has sent notification requesting Parish Councils submit expressions of interest for tree planting on any land they own and supply drawings on planting schemes and types of planting. Clerk to prepare.
14. The Clerk circulated to Cllrs a 'Vision for Easton Park' from the Stop Easton Park Group.
15. Outstanding phone box and welcome pack.